

Youth Interventions – Firesetters Privacy Notice

How we value service users data - how you keep the data safe

West Yorkshire Fire and Rescue Service (WYFRS) is committed to protecting your personal data and privacy. We recognise that ensuring the accuracy and security of your personal data is essential to retaining your confidence and trust. The information you provide to us will only be used for the purposes that you provide it and will never be used for third party marketing.

We take our Data Protection responsibilities extremely seriously and understand how valuable your personal data is.

At WYFRS we have a youth intervention programme; designed to reduce fire risk and fire crime through education. Our activities include the Fire Setter Intervention Programme which and is designed to advise children and young people with fire setting behaviour.

The purpose of data collection

The aim of the Scheme is to help children and young people understand and control the feelings and circumstances that lead them to set fires.

Type of Data

We hold the following personal information about those involved in the programme:

- name, address and date of birth of the child or young person;
- names and addresses of family members or carers, and age of siblings;
- information relating to the instances of fire setting (such as referral information, assessment;
- information, details of history of setting fires, dates and details of the interventions that we have carried out);
- relevant characteristics of the child or young person, such as special educational needs, behavioural information or disabilities.

We use the data to:

- prevent and reduce fire crime and fire setting by children and young people up to the age of 18;
- record and evaluate our work;
- derive statistics which inform decisions about how we improve safety and support the development of our staff;
- help you contact other services which may benefit you or improve your safety;
- deliver and manage safety courses and services for young people.

Our Lawful Basis

The Fire Services Act 2004 requires WYFRS to provide fire safety advice and our youth intervention strategy is part of our Community Safety prevention work. To enable a child to be part of this education programme; the collection and use of personal data is done so with the explicit consent of the parent or carer (Article 9 (a) of GDPR). Processing the personal information of participants in the Fire setter Programme is necessary for this public interest function.

How we use personal information for the Fire Setter Intervention Programme

At WYFRS we have a youth intervention programme; designed to reduce fire risk and fire crime through education. Our activities include the Fire Setter Intervention Programme is designed to advise children and young people with fire setting behaviour. The aim of the Scheme is to help children and young people understand and control the feelings and circumstances that lead them to set fires.

The Lawful Basis for the processing (please ✓ below)

Public Task

Legal Obligation

Contract

Consent

Categories of personal data we are collecting (please ✓ all that apply)

<input checked="" type="checkbox"/>	Name	<input checked="" type="checkbox"/>	Date of birth	<input checked="" type="checkbox"/>	Gender	<input checked="" type="checkbox"/>	Address
<input checked="" type="checkbox"/>	Telephone Number	<input type="checkbox"/>	NI Number	<input type="checkbox"/>	Email	<input type="checkbox"/>	Financial information, ie bank details
<input type="checkbox"/>	Race	<input type="checkbox"/>	Ethnic origin	<input type="checkbox"/>	Politics	<input type="checkbox"/>	Religion
<input type="checkbox"/>	Trade union membership	<input type="checkbox"/>	Genetics	<input type="checkbox"/>	Biometrics (where used for ID purposes)	<input type="checkbox"/>	Health
<input type="checkbox"/>	Sex life	<input type="checkbox"/>	Sexual orientation	<input checked="" type="checkbox"/>	Other		

Partner organisation who may be in receipt of the personal data

Sharing Information

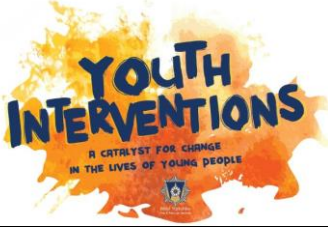
We have a responsibility to promote social wellbeing and prevent harm. To ensure you receive relevant services and we improve our own, we often work with other authorities, agencies and partners including;

- Community organisations
- Council social and educational services
- Police and other emergency services
- Health services

If we identify a safeguarding concern as part of our engagement, we have a legal obligation to work with our statutory partners to safeguard children under the Children and Social Work Act 2017. We will therefore share our concerns with the most appropriate partner.

The details of transfers of the personal data to any third countries or international organisations (if applicable).

Not applicable



**Retention periods for the personal data – how long are we keeping this particular set of information.
How long its kept**

All information is stored on a database and is subject to our information security controls and policies.
In most cases, we will keep FireSetter data for up to five years.

Data Subject rights (if applicable) (please ✓ all that apply)

<input checked="" type="checkbox"/>	Ratification	<input type="checkbox"/>	Erasure	<input type="checkbox"/>	Restrict Processing	<input type="checkbox"/>	Data Portability
<input type="checkbox"/>	Object	<input type="checkbox"/>	Automated Decision	<input type="checkbox"/>	Right to withdraw consent	<input checked="" type="checkbox"/>	Right to access

The source of the personal data (if the personal data is not obtained from the individual it relates to)

ICO contact Details

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number

Name and contact of Data Protection Officer

Data Protection Officer – Michael Barnes
c/o Corporate Services
West Yorkshire Fire and Rescue Service
Oakroyd Hall
Bradford Road
Birkenshaw
West Yorkshire
BD11 2DY

Corporate Services telephone number 01274 473787