



OFFICIAL

Arson convictions 2020

Community Safety Committee

Date: 30 April 2021

Agenda Item:

Submitted By: Director of Service Delivery

6

- Purpose** This report gives details of the arson convictions for the year 2020 - 21, where the Fire Investigation Team from West Yorkshire Fire and Rescue Service (WYFRS) provided expert witness statements to the Crown Prosecution Service.
- Recommendations** That Members of the Community Safety Committee note the contents of this report.
- Summary** The arson convictions where expert witness evidence from our Fire Investigation Officers was used for the prosecution are included within this report.

Local Government (Access to information) Act 1972

Exemption Category: None

Contact Officer:

Scott Donegan – Area Manager
T: 01274 473781
E: Scott.Donegan01@westyorkshire.gov.uk

Background papers open to inspection: None

Annexes: None

1 Introduction

- 1.1 In 2020 WYFRS Fire Investigation Unit Officers (FIOs) investigated the origin, cause and development of fire in 231 incidents.
- 1.2 For a number of these incidents the police require expert witness statements to assist them in the preparation of a case file for consideration by the Crown Prosecution Service (CPS) in relation to individuals being charged with arson offences.
- 1.3 West Yorkshire Police Witness Care routinely update Fire Investigation Officers on the progress of those cases whereby the Fire Investigation Officer may have been required to attend court and give evidence. In many of the other cases, a robust expert witness statement has resulted in those accused of arson pleading guilty to the alleged offence, and there has been a subsequent conviction.
- 1.4 The fire investigation unit is not routinely updated on the outcome of these cases, but the unit endeavours to follow up on them to ensure we can produce the most accurate statistics that closely reflect our value to West Yorkshire Police and the communities we serve.
- 1.5 This report provides an overview of the cases where expert evidence submitted by the Fire Investigation Team from WYFRS has been used by West Yorkshire Police and the CPS to aid in securing convictions.

2 Information

- 2.1 There are many occasions where an FIO attends court and presents evidence from the witness box. This evidence is subject to cross-examination by the defence legal team.
- 2.2 In 2020, the following new outcomes have been established:

231 Tier 2 Fire Investigations were carried out, of which 128 were concluded to be deliberate fires.

In 2020 the Fire Investigation Unit received updates on 22 cases whereby individuals were charged with an offence relating to arson.
- 2.3 WYFRS continues to provide Fire Investigation Officers 24/7 to a range of incidents to support response arrangements. The FIO's often return to scene and work with Police investigators and/or the Health & Safety Executive to establish the cause of fire.
- 2.4 Understanding the cause of fire also informs our prevention, protection and response activities.
- 2.5 The table below shows the cases whereby the Fire Investigation Unit has obtained an update on the outcome from the CPS or West Yorkshire Police.

INCIDENT NUMBER	DATE	LOCATION	PROPERTY & FIRE DETAILS	SENTENCE	GENDER	PRISON/ COMMUNITY SENTENCE
2047002669 Woodhouse Park	Feb 2020	Leeds	Tent	ARSON, contrary to section 1(1) and (3) of the Criminal Damage Act 1971.	Male	31 months imprisonment
2047017491 27 The Heights East Farrow Hill Armley Leeds	July 2020	Leeds	3rd Floor flat.	Arson with intent to endanger life	Male	Remanded. The defendant will next appear on 19th March, 2021 at Leeds Crown Court for sentencing.
2047016207 02/07/20 30 Cedar Place, Leeds, LS12 1TW	July 2020	Leeds	House	Arson with intent to endanger life	Male	25/9/2020 Arson being reckless as to whether life is endangered 46 Months Imprisonment
2047010385 HM YOI Wetherby, York Road, Leeds, LS22 5ED	May 2020	Leeds	Prison	Arson with recklessness as to whether life was endangered	Male	21 months detention in a Young Offender Institution. The defendant was also ordered to pay a £32 court surcharge. 16/12/2020
1947019386 76 Havercroft, Hanover Street, Batley, WF17 5BN	Aug 2019	Batley	Flat	Arson with recklessness as to whether life was endangered	Male	20 months imprisonment
2047011129 Flat 5 Bentley Carter Apartments 78 Little Horton Lane Bradford BD5 0JG	May 2020	Bradford	Flat	Arson with recklessness as to whether life was endangered	Female	3 years sentence
2047023142 27 Fairfield Crescent, Bramley, LS13 3DY.	Sep 2020	Leeds	House and car	Arson with intent to endanger life	Male	Remanded - Trial 16th March 2021
1847009979 Becklin Centre	May 2018	Leeds	Bedroom	Arson - disregard	Female	Remanded first hearing on the 30.10.20
1947022301 Police CSI Van	Sep 2019	Leeds	Vehicle	Arson and criminal damage	One adult and one 14 year old - Males	Charged 10 Nov 2020 Leeds Mags Court. Outcome pending.
2047005463 Birk Lea	Mar 2020	Bradford	Bathroom	Arson being reckless as to whether life was endangered	Male	40 Months

2047000217 43 SOUTH PARKWAY SEACROFT LEEDS	Jan 2020	Leeds Crown Court	House	#Arson being reckless as to whether life was endangered #Doing an act tending to and intended to pervert the course of public justice.	Female	2 years custody suspended for 2 years and ordered to do 30 days of a rehabilitation activity
2047002061 50 CARDINAL ROAD BEESTON LEEDS	Jan 2020	Leeds Magistrates Court	Ground floor flat	Arson being reckless as to whether life was endangered	Female	11/12/2020 Pleaded guilty 28 months imprisonment.
2047011752 66 Willow Garth Ave Whinmoor, Leeds	May 2020	Leeds Crown Court	1 st floor flat	Arson	Male	Remanded. Charged, awaiting trial date
1647015003 H M Prison And Young Offender Institution Wakefield	May 2019	Not recorded	Prison cell	Arson	Female	Guilty, sentence not recorded.
1947004594 64 Markington Place Middleton Leeds	July 2019	Not recorded	Bedroom	Arson being reckless as to whether life is endangered	Female	4 years 4 months
2047029644 Bradford Cyrenians 255 - 257 Manningham Lane Bradford	Jan 2021	Bradford Crown Court	Room in Hostel	Arson being reckless as to whether life is endangered	Male	Remanded in custody trial is set to begin on 8th November, 2021
2047004179 Thornes Park Stadium, Horbury Road, Wakefield	Mar 21	Wakefield	Sports Stadium	Arson	Male	Youth Court caution 16 weeks
2047021249 Austin Hall, Servia Road, Leeds	Aug 20	Leeds Crown Court	High Rise	Arson being reckless as to whether life is endangered	Male	Found guilty at trial on 22/02/21, awaiting sentence. Remanded.
1847025916 82 Longroyd View Beeston	Oct 2018	Leeds	House	Leeds Crown Court Arson - Reckless	M	7 Years 6 Months with 4 Years Extended Licence
1847017325 32 Lindley Road Bradford	Mar 2020	Bradford Crown Court	Flat	Arson reckless	Male	20 Months
1847029337 37 Thornhill Place Bradford	Mar 2020	NFI	Flat	Arson reckless	Male	Charged and remanded in custody.
1847024692 Cottingley Towers	Oct 2018	Leeds	Flat	Leeds Crown Court Arson - Reckless	M	Guilty, remanded awaiting sentence.

3 Financial Implications

3.1 There are no financial implications arising from this report.

4 Human Resource and Diversity Implications

4.1 There are no human resource or diversity implications arising from this report.

5 Health, Safety and Wellbeing Implications

5.1 The health and safety of our staff attending incidents is our priority. We ensure that Fire Investigators work in pairs where possible and they also work alongside Police investigation teams at more serious incidents.

5.2 The Fire Investigation Officer team are often left at the scene of the most harrowing incidents. In addition to regular contact when they are on-scene, a thorough mental health support programme has been established.

5.3 Learning and trends highlighted through fire investigation are used to inform future training and firefighter safety project delivery.

6 Your Fire and Rescue Service priorities

6.1 This report links with the key 2020 – 23 service priorities below:

- Reduce the risks to the communities of West Yorkshire
- Support, develop and enable our people to be at their best
- We will continue to develop ways of working which improve the safety & effectiveness of our firefighters

7 Conclusions

7.1 The Fire Investigation Officers working within WYFRS are often provide vital evidence at court for criminal prosecution of arson cases. Their training and experience of dealing with fire investigation work is an essential element of the judicial process.



OFFICIAL

Safeguarding - activity update

Community Safety Committee

Date: 30 April 2021

Agenda Item:

8

Submitted By: Director of Service Delivery

Purpose	To inform Community Safety Committee of the safeguarding activity undertaken during 2020 under West Yorkshire Fire and Rescue Service (WYFRS) Safeguarding Procedure.
Recommendations	Community Safety Committee to note the information in this report and continue to promote the Authority's commitment to safeguarding vulnerable people in West Yorkshire.
Summary	<p>95 cases have generated a Cause for Concern in the period 1 January 2020 to 31 December 2020.</p> <p>42 people were identified as requiring safeguarding and referred to the local authority safeguarding team and 52 were identified as vulnerable individuals requiring additional support from WYFRS. 1 case was identified as Not Known.</p>

Local Government (Access to information) Act 1972

Exemption Category: None

Contact Officer: Claire Tabert, Policy and Information Coordinator: 01 274 682311 Ext: 671043

Background papers open to inspection:
WYFRS Safeguarding Policy PRE-POL-002
WYFRS Safeguarding Procedure PRE-PRO-002

Annexes: None

1 Background

- 1.1 West Yorkshire Fire and Rescue Service (WYFRS) is a reporting authority for situations where abuse or neglect has taken place, is threatened or where an omission of care has been identified or is suspected.
- 1.2 Wherever possible, our decision to raise a cause for concern or safeguarding referral is made in conjunction with the person concerned if they have the capacity to contribute to the decision.
- 1.3 The WYFRS safeguarding policy and procedural documents were published in November 2019. These documents provide:
- A process for the passing of soft intelligence to the relevant authority.
 - Additional guidance for staff on gaining consent from the person at risk, how to support or reassure the person at risk about the process and if appropriate, how to bypass consent.
 - Guidance on the role of a designated safeguarding advisor, to determine the most appropriate route for further action i.e., the appropriate local authority safeguarding unit or referral to the WYFRS prevention team to access further support.

2 Safeguarding Audit Process

- 2.1 Safeguarding audit review meetings are held quarterly. A sample of cause for concern forms are examined to determine the following
- Has the process been followed correctly and in a timely way?
 - Has the raiser (person who has identified the cause for concern) recorded their notes appropriately and accurately so that the decision by the designated safeguarding manager are enabled?
 - Did the raiser seek initial advice from a designated safeguarding advisor?
 - Has the designated safeguarding manager made the correct decision based on the information received and local safeguarding processes?
 - Has the designated safeguarding manager recorded the outcome of the cause for concern and the feedback to the raiser appropriately?
- 2.2 Following a review of the sample case, where appropriate, feedback is sent to the relevant designated safeguarding manager. The manager will follow-up any training or learning development issues either with the individual prevention team member or watch manager who has raised the issue.

3 Audit results for 1/1/2020 to 31/12/2020

- 3.1 For the year 1 January 2020 to 31 December 2020, 95 Cause for Concern cases were raised by WYFRS personnel. 42 (44.2%) of these cases were subsequently assessed as having a safeguarding issue and 52 (54.7%) were assessed as vulnerable individuals in need of further support. One further record was uncategorised or duplicated. No cases were categorised as soft intelligence.
- 3.2. The total number of cases raised during the year represents a 43% decrease on the previous calendar year, 2019. This is largely due to the COVID 19 pandemic which meant that face-to-face Safe and Well visits were not carried out from March 2020. The majority of cause for concerns were therefore identified during attendance at incidents and accidental false alarms calls by crews.

Table 1: Decisions made by designated safeguarding managers by district

District	Column 1 No. of Cause for Concerns raised	Column 2 % of total no. in district
Bradford Total	13	
Safeguarding	1	7.7%
Vulnerable Person	11	84.6%
Uncategorised	1	7.7%
Calderdale Total	28	
Safeguarding	4	14.3%
Vulnerable Person	24	85.7%
Kirklees Total	9	
Safeguarding	4	44.4%
Vulnerable Person	5	55.6%
Leeds Total	36	
Safeguarding	24	66.6%
Vulnerable Person	12	33.4%
Wakefield Total	9	
Safeguarding	9	100%
Vulnerable Person	0	0%
TOTAL	95	

- 3.3 Table 1. Shows the decisions made by the five designated safeguarding. Leeds (66.6%) and Wakefield (100%) districts demonstrate that a significantly high proportion of the causes for concern are passed onto the relevant local authority safeguarding teams. The number of cause for concerns accepted by Bradford and Calderdale are significantly lower, 7.7% for the former and 14.3% for the latter. In Kirklees, the district prevention manager passed 44.4% of cause for concerns through to the local authority as safeguarding.

4 Training

- 4.1 Refresher training sessions were due to be delivered to the designated safeguarding advisors in March 2020 by West Yorkshire Police, these were cancelled due to the Covid 19 lockdown. This face-to-face training will be rearranged and delivered in September 2021.
- 4.2 An e-learning package for frontline staff has been developed and is currently being formatted by the prevention training team and multimedia.
- 4.3 A bite-sized video (on the completion of a cause for concern form) was developed and circulated by the central prevention training team in May 2020. This has recently been re-circulated and is available for frontline staff on the WYFRS intranet.

5 Financial Implications

- 5.1 The costs of training and implementation of the safeguarding policy are met from existing budgets.

6 Human Resource and Diversity Implications

- 6.1 Implementation of the Safeguarding Procedure and the related training of employees supports the safeguarding of children & vulnerable adults. Equality and inclusion issues relating to children and vulnerable adults are referred to the appropriate safeguarding unit at the time of referral.

7 Health, Safety and Wellbeing Implications

- 7.1 The implementation of robust safeguarding procedures will help ensure the safety of vulnerable adults and children across West Yorkshire.
- 7.2 Having a robust, straightforward safeguarding procedure provides reassurance to staff delivering our services and protects them when dealing with challenging situations.

8 Your Fire and Rescue Service priorities

- 8.1 This report links with the key 2020 – 23 service priorities below:
- Reduce the risks to the communities of West Yorkshire
 - Support, develop and enable our people to be at their best

9 Recommendations

- 9.1 That Community Safety Committee note the content of this report and continue to actively promote WYFRS' commitment to actively safeguarding children and vulnerable adults.



OFFICIAL

District Priorities 2021 - 22

Community Safety Committee

Date: 30 April 2021

Agenda Item:

9

Submitted By: Director of Service Delivery

Purpose To inform Members of the Community Safety Committee of the new district priority plans for 2021 - 20

Recommendations That Members of the Community Safety Committee approve the five district plans.

Summary In April 2020 Members were presented with district priorities plans which complement the high level 'Your Fire & Rescue Service Priorities 2020 – 2023'. These plans have been developed to provide more detail on how each of the districts will contribute to 'Making West Yorkshire Safer'. Members of the Community Safety Committee are asked to approve the attached District plans for 2021 – 22.

Local Government (Access to information) Act 1972

Exemption Category: None

Contact Officer: Scott Donegan, Area Manager Service Delivery
E: scott.donegan01@westyorksfire.gov.uk

Background papers open to inspection: None

Annexes: District Plans 2021 - 22

1 Introduction

- 1.1 This report seeks approval from Members of the Community Safety Committee on the introduction of the District Plans. The intention is for these to replace the District Priorities that were previously presented to Members of the Community Safety Committee.

2 Information

- 2.1 In 2020, the District Command Teams trialled the use of District Priorities. These District Priorities provided defined objectives which when achieved contributed to the higher-level strategic priorities.
- 2.2 These plans have been further developed to provide a clear, demonstrable translation of the strategic priorities to the service delivery seen by communities across West Yorkshire.
- 2.3 Each of the District Command Teams have produced a plan which identifies how they will contribute to the strategic priorities, manage the significant risks specific to their districts and recognise and prepare the staff delivering our service across West Yorkshire to ensure the highest possible standard of prevention, protection, response, and resilience.
- 2.4 Performance against these plans will be provided to Members of the Community Safety Committee on a six-monthly basis.

3 Financial Implications

- 3.1 There are no financial implication resulting from this report.

4 Human Resource and Diversity Implications

- 4.1 These plans reference how we will achieve the following strategic priorities:
- We will continue working towards delivering a more inclusive workforce, which reflects and serves the needs of the diverse communities of West Yorkshire
 - We will support, develop and enable our people to be at their best
 - We will reduce the risks to the communities of West Yorkshire

- 4.2 Achieving these priorities will support a more inclusive workforce, a more accessible service and more effective response to higher risk diverse communities.

5 Health, Safety and Wellbeing Implications

- 5.1 The District Plans provide a clear link from Service Delivery to the achievement of the strategic priorities set in Your Fire and Rescue Service 2020 - 23. As such, this ensures the service is being delivered effectively and efficiently whilst maintaining the safety of people who work for and with us.

6 Environmental Implications

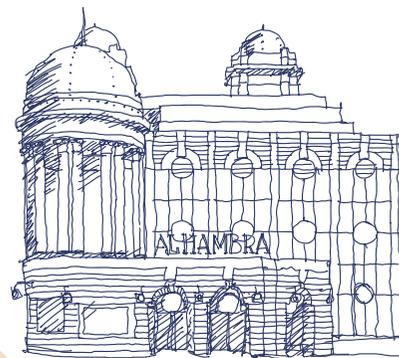
- 6.1 Several the risks highlighted in these documents could potentially have a significant impact on the environment locally and service wide, the plans show we have considered these risks and the actions we will take to mitigate the impact.

7 Your Fire and Rescue Service Priorities

- 7.1 The underlying principle of these plans is to provide a clear thread through each the Your Fire and Rescue Service Priorities to the service provided to the communities of West Yorkshire.

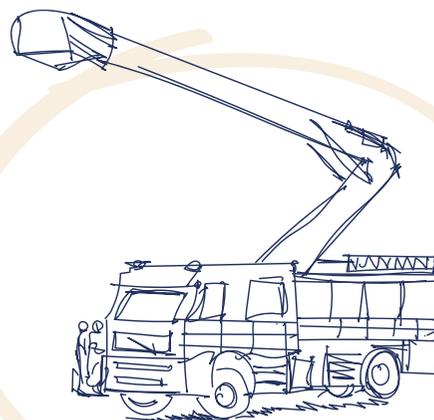
8 Conclusion

- 8.1 Members of the Community Safety Committee are requested to approve the attached District Plans for 2021 – 2022. A formal update against these plans will be presented at six months and year end intervals to the Community Safety Committee.
- 8.2 Members will be able to use these plans to underpin discussion with their local District Commanders. The plans are available as an annex to this report.
- 8.3 The District Plans will be available electronically and used to inform decision making within the service and enable scrutiny from members of the public.



West Yorkshire
Fire & Rescue Service

Bradford District Plan 2021-22





Contents

Foreword	3
About Bradford district	4
Bradford district risk and fire & rescue resources	5
Why we are here	6
Priorities 2020-2023	7
How we will deliver these priorities	8
Bradford district risk	10
Management of Bradford district risk	11
Performance	17
Bradford, our people	18
Monitoring and review	19
Contact us	20

Foreword

The ambition of West Yorkshire Fire & Rescue Service (WYFRS) is to “Make West Yorkshire Safer” and to do this we have to understand the challenges and risks that the local communities face.

This district plan hopefully demonstrates to the people of Bradford that we are continually assessing the risks within the city and the threat they pose to life, property and the environment.

This Plan aligns our district priorities with those set out in the WYFRS Integrated Risk Management Plan Your Fire and Rescue Service 2020-2023. It demonstrates how, we as Bradford district, will collaborate with our partners to contribute towards the aim of making Bradford a safer place to live.

Fire prevention and risk reduction initiatives remain our key strategy for driving down the risk in Bradford. This compliments the wider district strategy as determined by the Bradford Community Safety Partnership which also addresses other issues such as crime, domestic violence and anti-social behaviour. Working with partner agencies, we endeavour to identify those groups and individuals who are most vulnerable in Bradford and ensure they have the necessary support to keep them safe.

Ultimately, we are committed to reducing the number of incidents that occur in Bradford; we will continue to engage with the public in their homes, schools, faith establishments and places of work. I feel education is paramount to promote our key prevention messages, raise awareness and ultimately drive down incident numbers.

I feel proud in the fact that Bradford’s firefighters are highly trained, professional and are committed to providing a first-class fire and rescue service to the people of Bradford.

We have set out plans to prioritise our service delivery in the community over the coming year and we would encourage you to look at these in detail. We aim to deliver our priorities through our four key pillars of Prevention, Protection, Response and Resilience.

Benjy Bush
Bradford District Commander

“ This plan sets out how we plan to make Bradford safer ”



About Bradford district

Bradford district is in the north west of the county and covers an area of approximately 141 square miles.

It stretches across Airedale, Wharfedale and the Worth Valley as well as Bradford city and the towns of Bingley, Ilkley, Keighley, and Shipley. It has a population of more than 500,000.

Bradford is ethnically, culturally and geographically diverse. The district is an economically challenged area, containing a large range of social-economic groups ranging from the affluent to the very deprived.

These factors create a wide variety of risk profiles which we manage through various Prevention, Protection and Response arrangements. Much of the effectiveness of the district's community safety strategy lies in the links with our partners, including Bradford District Council, West Yorkshire Police, local housing associations and the voluntary sector.

Bradford District features over 4,000 listed buildings. The district has a fast growing and dynamic workforce, a high proportion of self-employment and new business start-ups and, unlike many other UK cities, our young population is growing – nearly a quarter are under 16 years of age. In addition, the district is home to the HQs of major companies including Morrisons, Yorkshire Building Society, Provident Financial, Hallmark Cards, Pace, Freeman Grattan Holdings and Yorkshire Water.

“Bradford is ethnically, culturally and geographically diverse”

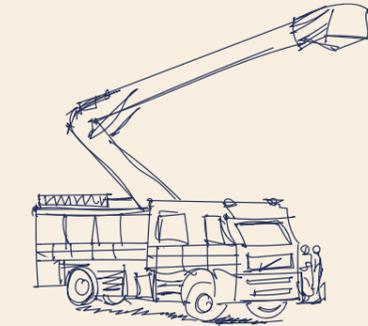


Bradford district risk and fire & rescue resources

There are several specialist capabilities held within our district.

A water rescue capability is based at Bingley Fire Station; firefighters at Bingley are specially trained to deal with flooding and water rescues. We also have specialist wildfire capability along with trained personnel based at Keighley fire station to deal with large scale moorland fires. Bradford Fire Station provide an aerial response with an Aerial Ladder Platform.

Bradford District is covered by nine Fire Engines across eight Fire Stations. Six of these are wholetime and two are Retained (on-call). The district has almost 200 personnel working across the stations and prevention team.



Bradford Stations

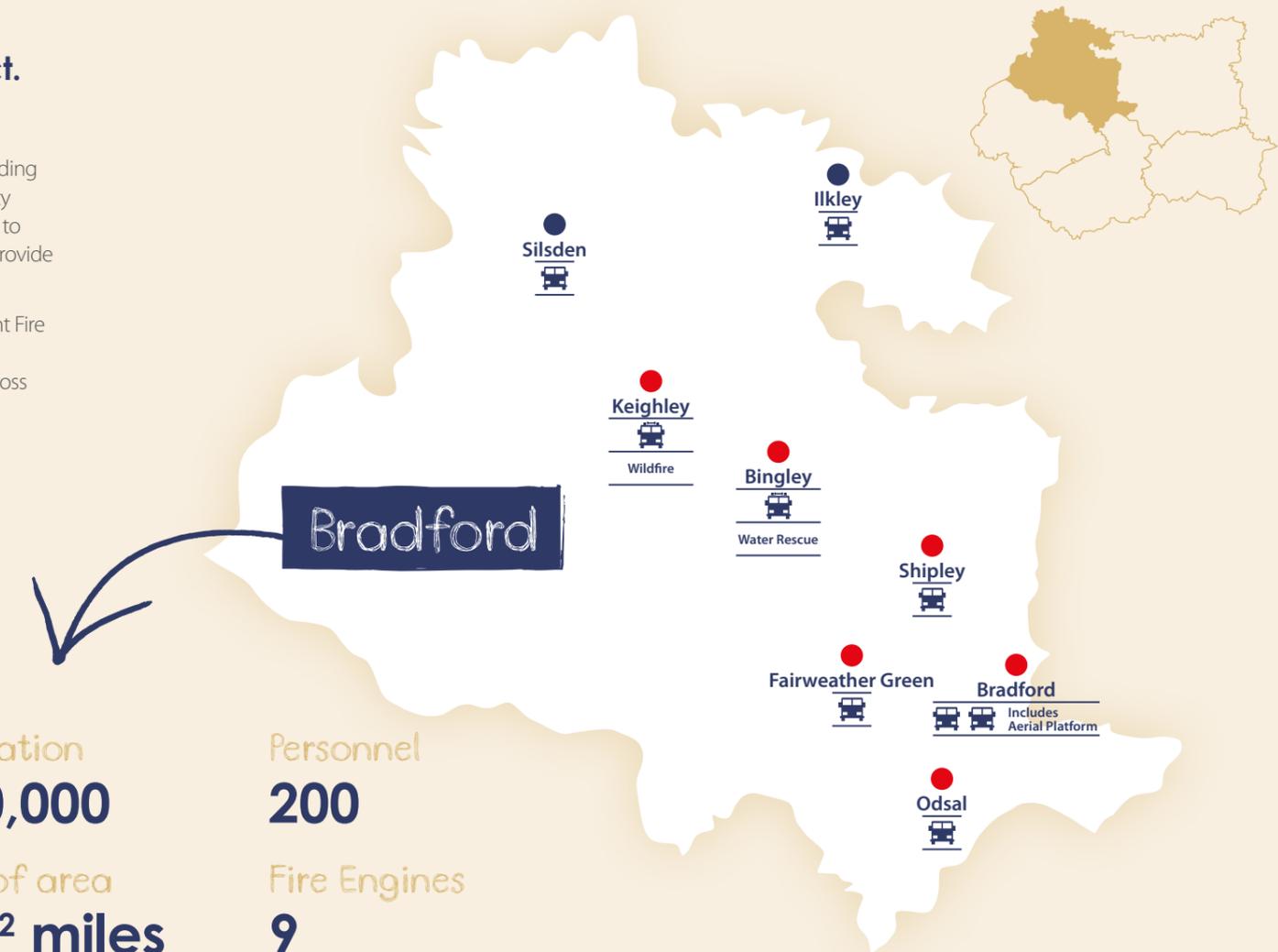
- **Wholetime**
24/7 availability from station
- **Retained (On-call)**
Respond from home or work during the day and night

Population
500,000

Size of area
141² miles

Personnel
200

Fire Engines
9



Why we are here

Our ambition



Making West Yorkshire Safer

To improve community safety and wellbeing and reduce the risk to life, property and the environment from fire and other emergencies



Our guiding principles

To achieve our ambition we will:

- Focus on risk and vulnerability
- Be part of our communities
- Work in partnership
- Be at our best and strive to improve
- Make a positive difference in everything we do
- Promote diversity and create an inclusive workplace

The services we deliver

Prevention

Raising awareness about the risks people face to prevent emergencies and reduce vulnerability

Protection

Promoting and enforcing the fire safety measures required by law to ensure buildings and occupants are protected should a fire occur

Response

Being ready for and responding to emergencies

Resilience

Being able to deal with major emergencies and disruption locally and nationally whilst continuing to deliver our critical services

Priorities 2020-2023

This plan sets out how we aim to use our resources to manage the risks we face in West Yorkshire and keep you safe from fire and other emergencies.

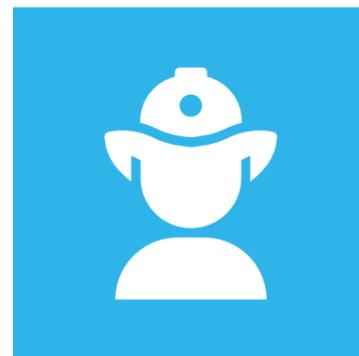


“Our priority is to keep you safe from fire and other emergencies”

How we will deliver these priorities



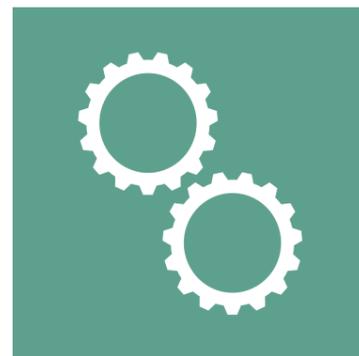
- We will continue to deliver the Safer Communities Prevention Strategy.
- Actively engage with the community and partners to identify risk, reduce vulnerability and support those most in need.
- We will work with Incommunities, Bradford District Care Trust and Children's Services along with other local partners to identify vulnerable individuals within the District to improve their safety and wellbeing.



- We will provide support to our staff, our partners and members of the community in response to the Covid pandemic.
- We will undertake and learn from training and exercises to ensure a safe response to the risks identified within Bradford.
- We will undertake a series of training days to further develop working relationships with the Local Authority and other partners.
- We will continue to build on our relationships with neighbouring Fire and Rescue Services through training and exercising.



- We will continue to look for opportunities to be more efficient in how we operate.
- We will replace the Fire Station at Keighley with a more energy efficient new build.
- We will continue to integrate online training and meetings that can reduce the number of unnecessary journeys and our fuel costs.



- We will continue to support the delivery of lean working projects.
- We will look for opportunities to build and learn from how the service responded to Covid.
- We will continue to adapt and evolve the way we provide learning, education and engagement with the public and our partners.



- We will support the integration of new technologies and agile ways of working for district-based staff.
- We will use Social Media to promote our District Risk Reduction initiatives.
- We will support the implementation of the new Emergency Service Network.



- We will contribute to the HMI Service Action Plan by building on our understanding of JESIP and operational discretion.
- We will support and develop our Firefighters through Station Assurance Visits.
- We will support and develop our managers using modules from our Leadership Strategy.



- We will nurture talent and provide support for those willing to develop in the service.
- We will continue to maintain the competence of all service delivery staff.
- We will support the implementation of a District Performance Dashboard which will support organisational improvement within Bradford District.



- We will work in partnership to prevent climate driven emergencies and develop ways of working to respond more effectively.
- We will work with our partners to mitigate the impact of flooding and wildfire incidents.
- We will use innovative technological solutions to reduce unnecessary journeys that impact on our carbon footprint.



- We will undertake inspections of all Highrise residential buildings as part of the Building Risk Review Programme.
- We will continue to implement and train against new procedures which improve our operational effectiveness.
- We will undertake high-rise exercises in properties within Bradford to improve our operational readiness and response.



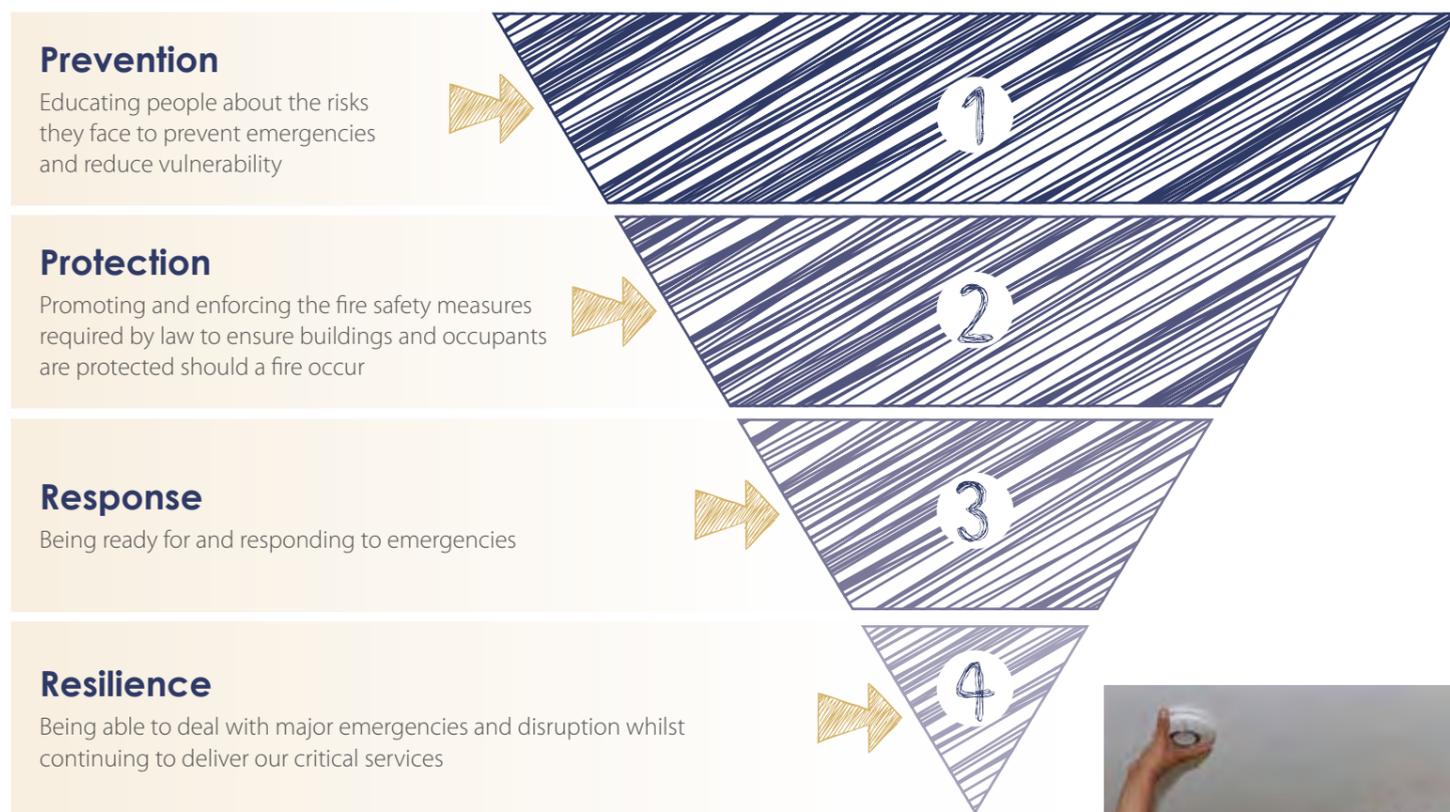
- We will deliver recruitment messages during all service delivery contact.
- We will continue to positively represent the service when working in our under represented communities.
- We will undertake a recruitment campaign for Retained Duty System Fire Stations at Ilkley and Silsden.
- We will promote our service values at all times and support positive action initiatives.

Bradford district risk

The following sources have been used to identify the risk within Bradford District:

- The National Risk Register
- The WY Community Risk Register
- Local knowledge
- CPNI sites
- WYFRS Premises Risk Database (PRD)
- IRS; national and international data and experiences
- Environmental data and flood risk
- Information from local partners

Whilst attending emergencies across West Yorkshire is a statutory duty, our role is much broader than this. We aim to do everything we can to prevent an emergency response in the first place. We do this through prevention and protection activity. The residual risk that remains is managed through our response and resilience strategies.



“To reduce risk our main focus is prevention”



Management of Bradford district risk

High Rise Buildings

How will we reduce the risk?

- Prevention**
- We will work with local housing associations and private resident associations to provide advice to those most at risk from a fire in High Rise Buildings.
 - We will work with the responsible person at buildings with unsafe cladding to give advice on additional safety requirements and ensure these remain in place until the cladding is removed and replaced.
 - We will update our prevention advice to reflect the learning from Grenfell.
 - Operational crews will target residents within high rise properties that haven't received a safe and well visit.
- Protection**
- We inspect all Highrise buildings as part of the WYFRS Building Risk Review Programme.
 - We will report and enforce non-compliance with legislation.
- Response**
- We will undertake a series of practical exercises to improve our response to high rise properties within Bradford.
 - We will undertake operational risk visits (ORVs) to ensure we understand unique risks in each individual building.
 - Fairweather Green Fire Station will undertake a series of training scenarios on a new building evacuation procedure.
 - We have a Pre-Determined Attendance for fires in High Rise Buildings that would be mobilised immediately on receipt of a 999 call into Fire Control.
- Resilience**
- We will share our response plans with all stations likely to attend an emergency in Bradford District.

“We inspect all Highrise buildings as part of the WYFRS Building Risk Review Programme”



Management of Bradford district risk

Complex Buildings

How will we reduce the risk?

- Prevention**
- We will provide advice to building occupiers on how mitigate the risk of fire.
-
- Protection**
- We will carry out Operation Risk Visits (ORV); we will report and enforce non-compliance with legislation when necessary.
-
- Response**
- Fire crews will carry out ORVs to ensure all risks are identified and understood.
 - Fire crews will take part in exercises to improve their response to these types of premises.
 - We will produce presentations on the main risks and hazards which are shared across the district.
-
- Resilience**
- Any response plans will be shared with other districts and neighbouring fire and rescue services.



Residential Care Homes

How will we reduce the risk?

- Prevention**
- We will deliver our safe and well service and provide interventions when necessary.
 - We will work alongside partners to provide education to care home staff around mitigating the risk of fire.
-
- Protection**
- Fire crews will carry out Operational Risk Visits.
 - We will encourage and if necessary, enforce compliance with legislation.
-
- Response**
- Fire crews will take part in exercises to improve their response at care homes.
 - Fire crews will have prior knowledge of hazards and risks through the ORV - they will also be aware of the evacuation plans on site.
-
- Resilience**
- Any response plans will be shared with other districts and neighbouring fire and rescue services.

“
Fire crews will take part in exercises to improve their response at care homes”

Management of Bradford district risk

COMAH Sites

How will we reduce the risk?

- Prevention**
- We will work with premise owners and the COMAH department in carrying out regular visits to the premises within Bradford.
 - Operational Crews will undertake a ‘tabletop’ exercise on a COMAH site within Bradford district to improve the operational knowledge of these premises.
-
- Protection**
- Our Fire Protection Department will carry out Fire Safety Audits at the COMAH sites across Bradford.
-
- Response**
- We are involved in ‘on site’ multi-agency practical training exercises that aim to test the business requirement to have emergency plans
 - We have a pre-determined number of resources we send to emergencies at the COMAH sites across Bradford.
-
- Resilience**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year cover.



“
Our Fire Protection Department will carry out Fire Safety Audits”

Deliberate fires and Anti-social behaviour

How will we reduce the risk?

- Prevention**
- We work with all primary schools across Bradford to educate children in fire prevention.
 - We will report accumulated or abandoned waste materials (fly tipping) to Bradford Council Waste Management Team.
 - We will continue to educate households through our ‘Safe and Well’ visit programme where we highlight the risk presented by a build-up of waste materials.
 - We will attend the local Council ward meetings and share intelligence with our partners.
 - We monitor performance activity monthly and will initiate local action plans involving Fire and partner resources where we identify a need.
 - We will engage with the community all year round to reduce tensions and anti-social behaviour around the bonfire period.
-
- Protection**
- We will carry out Risk Based inspections of business premise in which we can highlight the impact of waste accumulation and provide arson prevention advice.
-
- Response**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year cover.
-
- Resilience**
- We will share our response plans with all partners likely to attend any emergency in Bradford District. We will also work with the local community ward officers by sharing local intelligence.

Management of Bradford district risk

Prevalence of false and malicious false alarms

How will we reduce the risk?

- Prevention**
- We educate School children in the dangers of reporting malicious false alarms.
 - We will work with the police in seeking prosecution for persistent malicious callers in appropriate circumstances.
 - We will educate our communities through our 'Safe and Well' visit programme on the importance of having maintained and working smoke detection. We will refer persons vulnerable to cooking related false alarms to our partner agencies for support.

- Protection**
- Our Service Delivery Staff and our Fire Protection Department will work with businesses to reduce the number of false alarm calls to business addresses.

- Response**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year cover.



“ We will educate communities through our 'Safe and Well' visit programme ”

Wildfire

How will we reduce the risk?

- Prevention**
- We will work with Bradford council in highlighting the Public Space Protection Order measures within Bradford District via community interaction days and social media outlets.
 - In collaboration with Bradford Council, we will distribute banners and posters identifying the dangers of fires on the moorland.
 - We will engage and educate the public at organised locations when we know the Wildfire severity indicators are high.
 - Bradford District will co-ordinate Wildfire training days with all crews and provide information on the location of water supplies, routes for access to moorland and partner support.

- Response**
- Keighley Fire Station house Bradford Districts Specialist Wildfire resources. These are strategically placed to respond to incidents.

- Resilience**
- We will share our response plans with local partners to aid in a co-ordinated response to any wildfire incident within Bradford District.
 - Three other Fire Stations across West Yorkshire are specialist Wildfire Stations that can be called in to support incidents on the moorlands of Bradford.
 - We can request support of other Fire Services across the country through local arrangements or through the National Coordination and Advisory Framework.
 - Aerial support in the form of helicopters can also be requested.

Management of Bradford district risk

Flooding

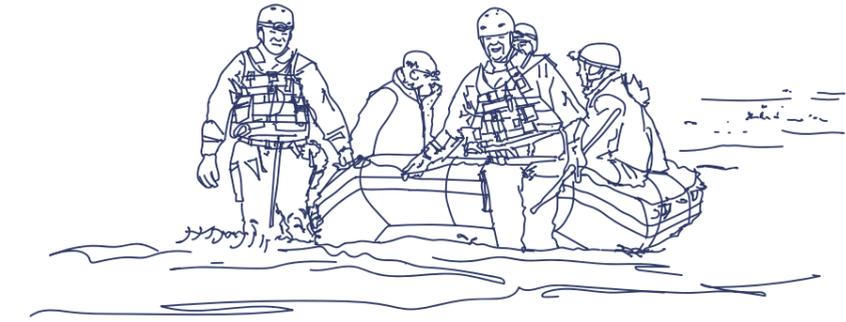
How will we reduce the risk?

- Prevention**
- We will work with Bradford council and the Environment Agency in engaging and educating with residents at risk from flooding.
 - We have a Bradford District Flood Plan which shows us the areas of highest risk in the event of a Flood Alert.
 - We will work with Bradford Council to distribute flood prevention control measures to the affected areas when a flood alert is received.
 - We will organise familiarisation days with local partners to aid in a co-ordinated response to any flooding incident within Bradford District.
 - In areas of persistent flooding, we will undertake training days with Council wardens in water safety and first aid.
 - We will share our response plans with local partners to aid a co-ordinated response to any flooding incident within Bradford District.
 - We will organise familiarisation visits for operational personnel to understand the co-ordinated flood response plan.

- Protection**
- Our Service Delivery Teams will highlight the measures available to business owners in reducing the risk of flooding at their premises.

- Response**
- All our District Firefighters are trained to work safely in and near flood water.
 - We have specialist Water Rescue assets at Bingley Fire Station that are trained to work in fast flowing water. They have a powered boat and will assist and rescue where required when flooding occurs.

- Resilience**
- A number of other Fire Stations across West Yorkshire have Specialist Water Rescue resources that will be brought in to support where required.
 - We can request support of other Fire Services across the country through local arrangements or through the National Coordination and Advisory Framework.



Management of Bradford district risk

Open Water Sites

How will we reduce the risk?

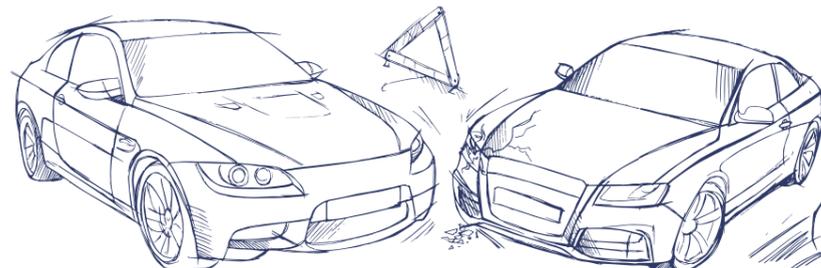
- Prevention**
- We will support partners including Yorkshire water and Bradford local authority with safety messages at specific sites.
 - We will deliver education and advice direct to the public at these sites.
 - We will support and promote national campaigns around water safety.
- Response**
- Fire crews will be prepared to respond through training and simulations.
 - Specialised resources and trained personnel within district to respond quickly to any water related incidents.
- Resilience**
- We provide water rescue training and equipment to all front-line fire appliances.



Road Traffic Collisions (RTCs)

How will we reduce the risk?

- Prevention**
- Our Risk Reduction Officers will work with Safer Bradford to carry out road safety initiatives across the district.
 - Our Service Delivery Teams will undertake school visits to educate children on the dangers associated with roads and how to behave safely in a vehicle.
 - Operational crews will work with partners in highlighting inappropriate parking and driving outside schools
 - WYFRS will continue to work with Safer Bradford partnership in aiming to make Bradford roads safer.
 - We will undertake a series of practical exercises to improve our effectiveness in response to road traffic collisions within Bradford.
- Response**
- Fire Control will immediately send the nearest fire engines to a report of a Road Traffic Collision in Bradford.



Performance

District performance 2020 - 21

Performance indicator	3 year average target (2017/20)	Same period last year (2019-28/01/20)	Total so far (2020/21)	Against 3 year average (2020/21)	End of year projection (2020/21)	Target (2020/21)	Target (2021/22)
Arson	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Primary Arson	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Secondary Arson	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Actual Rescues	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Total Activity	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Dwelling Fires	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Non-Domestic Building Fires	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Prevalence of False Alarms	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Fire Related Injuries	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Road Traffic Collisions	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc
Malicious False Alarms	tbc	tbc	tbc	-0.0%	tbc	tbc	tbc

Performance targets 2021 - 22

Bradford, our people

We recognise the importance that our workforce plays in achieving the Bradford District priorities. We are investing in health and wellbeing, leadership and development and diversity and inclusion strategies to support staff to reach their full potential.

We have recently recruited additional firefighters to work at our on-call Stations in Silsden and Ilkley, this has been a positive step for our District. This allows us to bring in new talent and improve the availability of resources across Bradford District.



Teamwork

Bradford crews will undertake a variety of exercises to establish closer working with nearby stations.



Integrity

Bradford district will support and develop individuals to be the best they can be in meetings throughout the year.



Learning

We will undertake a series of interactive training sessions to ensure operational crews are prepared to respond to a variety of scenarios.



Responsibility

We will ensure all crews attend mandatory training courses in a variety of subjects to ensure competency.



Communication

Bradford District will undertake Bi-weekly meetings with junior officers to update fire crews on the changing priorities within the district.



Monitoring and review

Bradford district performance across all areas will be monitored by the District Team. This is done in several ways through engaging with our crews during Station Assurance Visits (SAV) and our training and exercising programme.

Any Prevention activity is reviewed and assured through our Performance Management Indicators. On a monthly basis the Performance Management Indicators are monitored against a three-year rolling average. We implement action plans where we see unexpected trends.

Progress against the management of district risk will be reported to the West Yorkshire Fire and Rescue Authority in line with the Performance Management Framework.

ON AN ANNUAL BASIS WE WILL REVIEW AND UPDATE THE RISKS WITHIN THE DISTRICT TO TAKE ACCOUNT OF CHANGES AND DEVELOPMENT IN:



Contact us



TBC



TBC



TBC



www.westyorksfire.gov.uk



@WYFRS

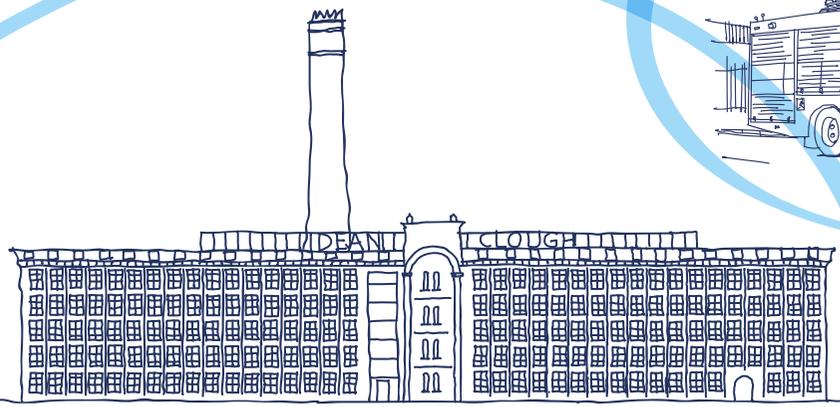


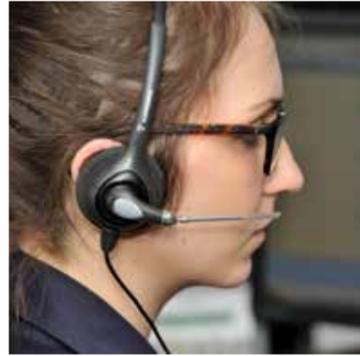
West Yorkshire
Fire & Rescue Service





Calderdale District Plan 2021-22





Contents

Foreword	3
About Calderdale district	4
Why we are here	5
Priorities 2020-2023	6
How we will deliver these priorities	8
Calderdale district risk	10
Management of Calderdale district risk	11
Performance	15
Calderdale, our people	16
Monitoring and review	17
Contact us	18

Foreword

West Yorkshire Fire & Rescue Service's (WYFRS) ambition is to "Make West Yorkshire Safer" and therefore we have to recognise and adapt to the changing risk and the associated impacts across the communities of Calderdale.

We are committed to a shared partnership vision 'Calderdale 2024' which firmly connects us to our key partner agencies. Our Calderdale District Plan closely aligns our local priorities with those set out in WYFRS Integrated Risk Management Plan Your Fire and Rescue Service 2020-2023.

We have identified local priorities and risks that we would like to focus on during 2021-2022. This is our opportunity to show how we are going to make Calderdale a safer place to live and work. We aim to deliver our District Plan using the key pillars of the WYFRS delivery strategy; response, prevention, protection and resilience.

District Team is committed to contribute to the wider Calderdale Community Safety Partnership (CSP). The scope of this partnership covers crime, anti-social behaviour, drug and alcohol misuse, reducing re-offending and reducing the risk to vulnerable groups. Prevention is better than cure and risk reduction and community engagement work it is at the heart of everything we do. We will focus resources to deliver fire safety and essential prevention advice through proactive education within the communities. During our 'Safe & Well' visits we will provide and fit essential smoke alarms and other essential safety equipment to the most vulnerable people in the community.

Our 'Safe & Well' home visits also promote wellbeing in the home while continuing to deliver the traditional fire safety advice. Our collaboration with local partner organisations is making a real difference to the quality of life for people living and working within our community. I am convinced that initiatives like this are contributing to the reducing number of dwelling fires and related injuries.

Our operational Fire-fighters are well prepared and equipped to deal with emergency incidents when the public need us most. Fire cover is provided across the District 24/7 and 365 days a year to ensure an effective and response when they are required.

The District Team will continue to support a number of local risk reduction campaigns during 2021-2022. These include our operational risk visits (ORV) programme, where we will be visiting some of our high-risk commercial businesses to gain valuable information should an incident occur at these premises. We will support the #BeMoorAware campaign, which delivers fire safety advice to protect our places of natural beauty and moorlands. We will support our Police and Local Council partners to deliver the Safer Roads Operation Hawmill, to reduce speeding and anti-social driving.

“
Calderdale is a great place to live, work and visit, we will do all we can to keep you safe whilst you are here”



About Calderdale district

Calderdale district covers an area of 140 square miles and has a population of around 200,100.

It contains large areas of open countryside and moorland, as well as several deprived areas. The district has some 4,000 listed buildings and the largest town, Halifax, still retains one of the most complete Victorian landscapes in Britain.

The district provides a water rescue capability where firefighters are specially trained to deal with flooding and rescuing people trapped in water. In addition, there is a wildfire unit with specially trained personnel who can deal with large scale moorland or grass fires.

Calderdale Stations

- **Wholetime**
24/7 availability from station
- **Day Crewing**
Wholetime during the day, respond from home at night (on-call)
- **Retained (On-call)**
Respond from home or work during the day and night

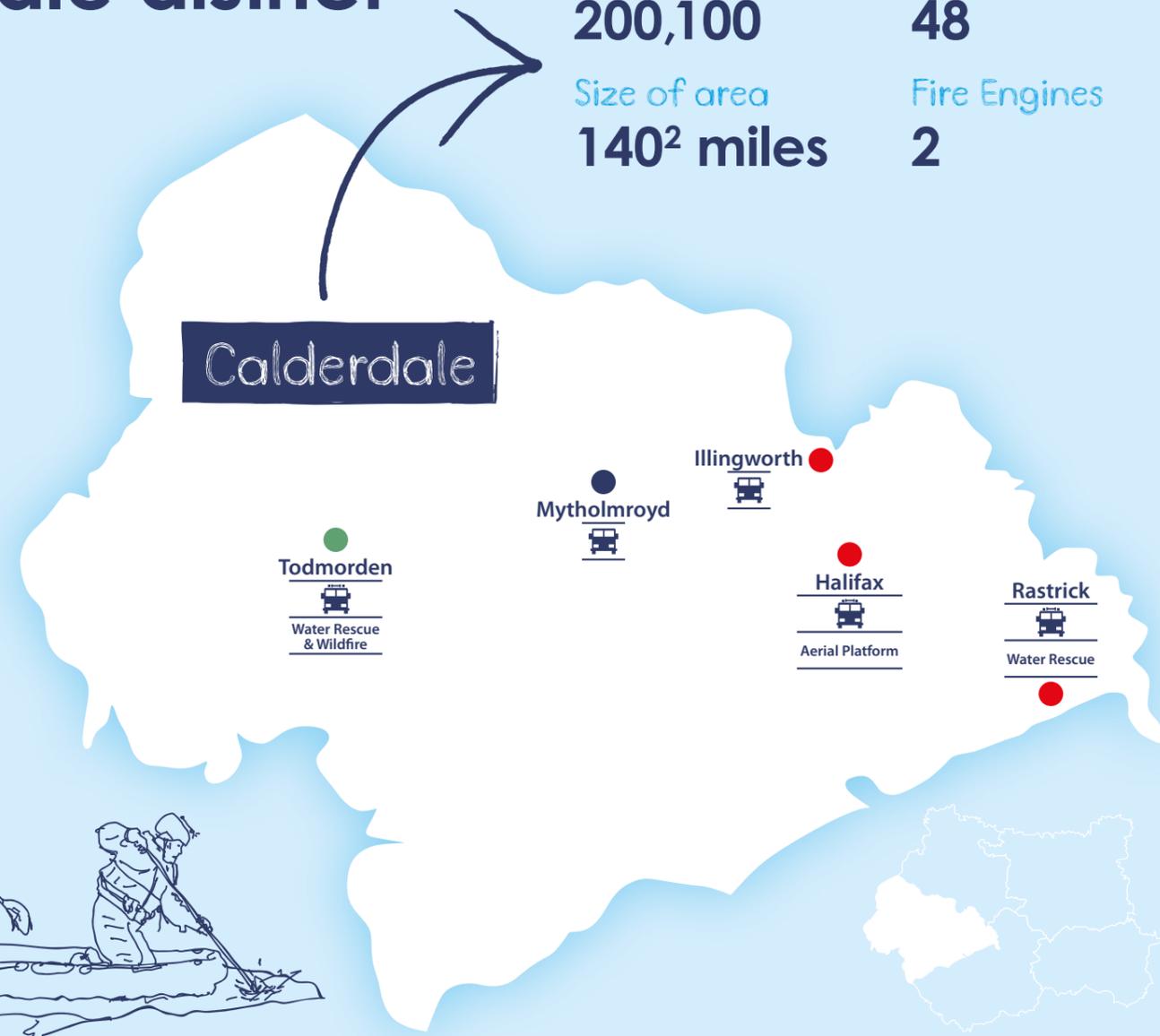


Population
200,100

Personnel
48

Size of area
140² miles

Fire Engines
2



Why we are here

Our ambition



Making West Yorkshire Safer

To improve community safety and wellbeing and reduce the risk to life, property and the environment from fire and other emergencies



Our guiding principles



To achieve our ambition we will:

- Focus on risk and vulnerability
- Be part of our communities
- Work in partnership
- Be at our best and strive to improve
- Make a positive difference in everything we do
- Promote diversity and create an inclusive workplace

The services we deliver



Prevention

Raising awareness about the risks people face to prevent emergencies and reduce vulnerability



Protection

Promoting and enforcing the fire safety measures required by law to ensure buildings and occupants are protected should a fire occur



Response

Being ready for and responding to emergencies



Resilience

Being able to deal with major emergencies and disruption locally and nationally whilst continuing to deliver our critical services

Priorities 2020-2023

This plan sets out how we aim to use our resources to manage the risks we face in West Yorkshire and keep you safe from fire and other emergencies.



“Our priority is to keep you safe from fire and other emergencies”



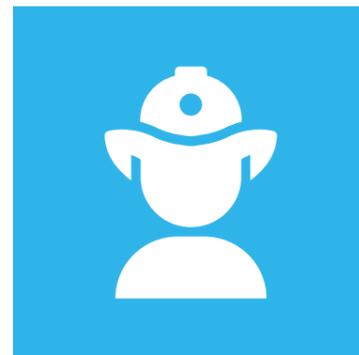
“We will reduce the risks to the Calderdale community”



How we will deliver these priorities



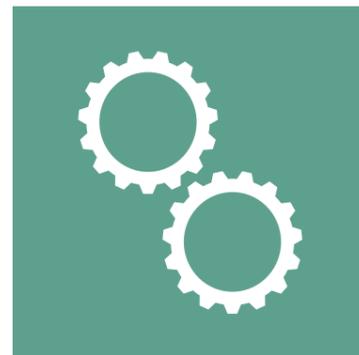
- We will continue to deliver the Safer Communities Prevention Strategy.
- Calderdale Prevention will reduce the number of partnership referrals to ensure the most vulnerable are referred into the service.
- We will work with Together Housing to identify vulnerable individuals within their properties to improve their safety and wellbeing.



- We will provide support to our staff, our partners and members of the community in response to the Covid pandemic.
- We will undertake training and exercises to ensure a safe response to the risks identified within Calderdale.
- We will undertake a series of training days to further develop working relationships with the Local Authority and flood wardens to improve how we respond to flooding across Calderdale.



- We will continue to look for opportunities to be more efficient in how we operate.
- Facilitate and plan the new ways of working at Todmorden fire station.



- We will continue to support the delivery of lean working projects.
- We will look for opportunities to build and learn from how the service responded to Covid.
- We will undertake a series of interactive training sessions via Teams to ensure operational crews are prepared to respond.



- We will support the integration of VOIP and agile ways of working for district-based staff.
- We will support the implementation of the Performance Dashboard which will support the organisation improvement with Calderdale District.



- We will contribute to the HMI Service Action Plan by building on our understanding of JESIP and operational discretion.
- Calderdale District will undertake a series of exercises with operational crews which will develop their knowledge of operational discretion.



- We will nurture talent and provide support for those willing to develop in the service.
- We will continue to maintain the competence of all service delivery staff.



- We will work in partnership to prevent climate driven emergencies and develop ways of working to respond more effectively.
- Calderdale District will implement a recycling program at all stations.



- We will undertake inspections of all Highrise residential buildings as part of the Building Risk Review Programme.
- Calderdale District will work with Together Housing on a vulnerability project to highlight tenants in high rise accommodation.
- All Calderdale watches will undertake a high-rise exercise at a high-rise property within Calderdale to improve operational response.



- We will deliver recruitment messages during all service delivery contact.
- We will continue to positively represent the service when working in our unrepresented communities.
- We will undertake a recruitment campaign for Mytholmroyd station to bolster the station availability.

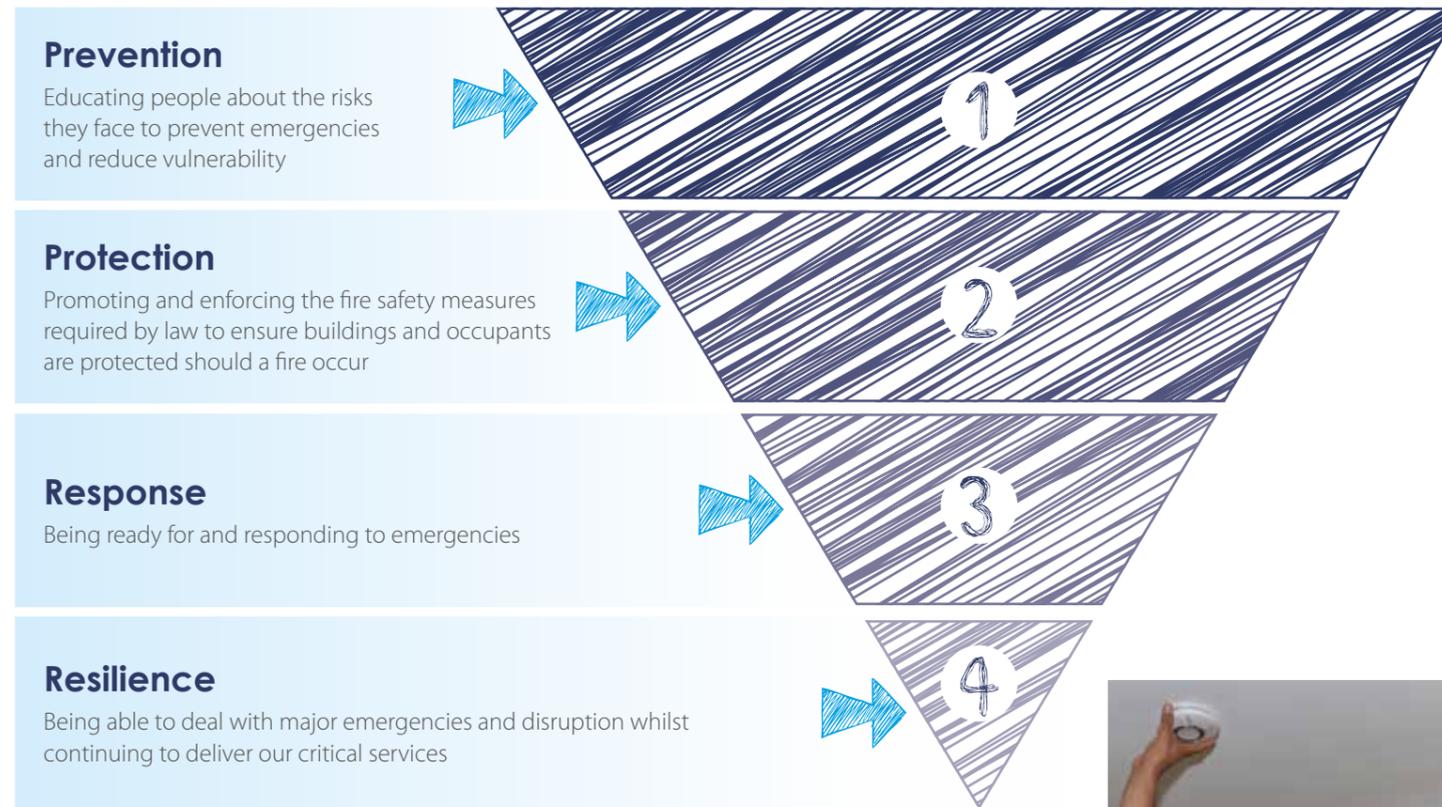
Calderdale district risk

The following sources have been used to identify the risk within Calderdale District:

- The National Risk Register
- The WY Community Risk Register
- Local knowledge
- CPNI sites
- WYFRS Premises Risk Database (PRD)
- IRS; national and international data and experiences
- Environmental data and flood risk
- Information from local partners

Whilst attending emergencies across West Yorkshire is a statutory duty, our role is much broader than this. We aim to do everything we can to prevent an emergency response in the first place. We do this through prevention and protection activity. The residual risk that remains is managed through our response and resilience strategies.

“To reduce risk our main focus is prevention”



Management of Calderdale district risk

Arson

How will we reduce the risk?

- Prevention**
- We will work with Calderdale Council in reporting accumulated or abandoned waste materials.
 - Safe and Well visit will be utilised to highlight the risk presented by a build up of waste materials.
- Protection**
- Operational Crews when undertaking Operational Risk visits will highlight the impact of waste accumulation on businesses and provide arson prevention advice to local businesses.
- Response**
- Operational crews will undertake Environmental Visual Audits across the District to identify areas which may be vulnerable to arson threats. Any potential hazards or issues which may affect the operational response will be recorded and communicated with Calderdale crews.
- Resilience**
- We will share our response plans with all partners likely to attend any emergency in Calderdale District. We will also work with the local community wardens in sharing local intelligence.



Prevalence of false and malicious false alarms

How will we reduce the risk?

- Prevention**
- We will work with the police in seeking prosecution for persistent malicious callers in appropriate circumstances.
 - Calderdale Prevention team will work with Together Housing and other partners in working with vulnerable individuals on the consequences of making malicious call to emergency services.
- Protection**
- Operational Crews when undertaking Operational Risk visits will highlight the responsibilities of businesses owners in reducing causes of alarm at their premises.
- Response**
- Operational Crews will highlight the consequences of malicious false alarms during school visits.
- Resilience**
- We will work with Together Housing and Calderdale council to reduce the number of false alarms attended by WYFRS at their properties.

“We will visit schools to which will highlight the consequences of malicious false alarms”

Management of Calderdale district risk

High Rise Buildings

How will we reduce the risk?

- Prevention**
- We will work with Together Housing to provide advice to those most at risk from a fire in High Rise Buildings.
 - We will update our prevention advice to reflect the learning from Grenfell.
 - Operational crews will target residents within high rise properties that haven't received a safe and well visit.
-
- Protection**
- We inspect all Highrise buildings as part of the WYFRS Building Risk Review Programme.
 - We will report and enforce non-compliance with legislation.
-
- Response**
- We will undertake a series of practical/whiteboard exercises to ensure every high-rise property in Calderdale is exercised against.
 - Every Illingworth watch will undertake training scenarios on the new building evacuation procedure to embed during the first 12 months of implementation.
 - We will undertake and review operational response visits (ORVs) on all of our residential high rise properties.
-
- Resilience**
- We will share our response plans with all stations likely to attend an emergency in Calderdale District.

Wildfire

How will we reduce the risk?

- Prevention**
- We will work with Calderdale council in highlighting the PSPO measures within Calderdale District via community interaction days and social media outlets.
-
- Protection**
- Operational crews will undertake Environmental Visual audits to identify areas which may be vulnerable to wildfires and engage with the public to highlight the risk.
-
- Response**
- Calderdale District will co-ordinate Wildfire training days with all crews and provide information on the location of water supplies, routes for access to moorland and partner support.
-
- Resilience**
- We will share our response plans with local partners to aid in a co-ordinated response to any wildfire incident within Calderdale District.
 - We will undertake a multi-agency exercise on a wildfire risk within Calderdale District.

“
Calderdale District will co-ordinate
Wildfire training days with all crews”

Management of Calderdale district risk

Flooding

How will we reduce the risk?

- Prevention**
- We will work with Calderdale council in engaging with residents at risk of flooding within their areas.
-
- Protection**
- Operational Crews when undertaking Operational Risk visits will highlight the measures available to businesses owners in reducing the risk of flooding at their premises.
-
- Response**
- We will organise familiarisation days with local partners to aid in a co-ordinated response to any flooding incident within Calderdale District.
 - We will undertake training days with both flood and council wardens in water safety and first aid.
-
- Resilience**
- We will share our response plans with local partners to aid in a co-ordinated response to any flooding incident within Calderdale District.
 - We will organise familiarisation visits to operational personnel to understand the co-ordinated flood response within Calderdale.

COMAH Sites

How will we reduce the risk?

- Prevention**
- We will work with premise owners and the COMAH department in carrying out visits to the premises within Calderdale.
-
- Protection**
- All COMAH sites within Calderdale will be visited in 2021.
-
- Response**
- Operational Crews will undertake a table top exercise on each COMAH site within Calderdale District to improve the operational knowledge of these premises.
-
- Resilience**
- We will share our response plans with local partners to aid in a co-ordinated response to any flooding incident within Calderdale District.

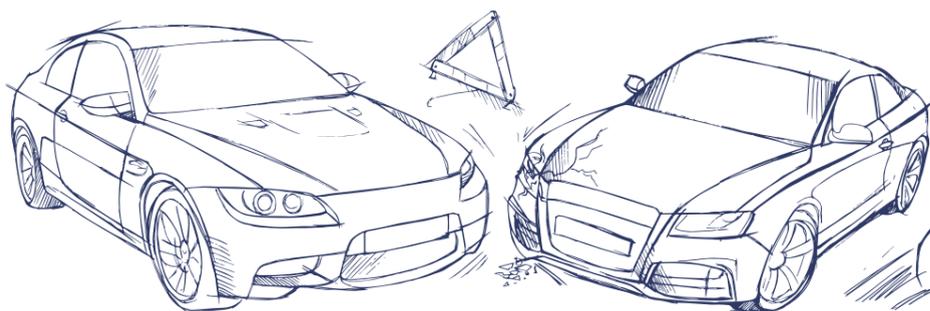


Management of Calderdale district risk

Road Traffic Collisions (RTCs)

How will we reduce the risk?

- Prevention**
 - Prevention staff and operational crews will undertake school visits in educating and engagement to promote sensible behaviour.
- Protection**
 - Operational crews will work with partners in highlighting inappropriate parking and driving outside schools.
- Response**
 - We will undertake a series of multi-pump practical exercises covering every watch to improve our response to road traffic collisions within Calderdale.
- Resilience**
 - WYFRS will continue to work with the Calderdale road safety partnership in aiming to make Calderdale roads safer.



Deliberate Fires within Calderdale District

How will we reduce the risk?

- Prevention**
 - We will work with Calderdale Council in targeting Park and Ovenden Wards where there are high incidences of deliberate. We will undertake clean up and action days within these communities.
- Protection**
 - Operational Crews when undertaking Operational Risk visits will highlight the impact of waste accumulation on businesses and provide arson prevention advice to local businesses with these wards.
- Response**
 - Operational crews will undertake Environmental Visual audits across these wards. Any potential hazards or issues which may affect the operational response will be recorded and communicated to all Calderdale crews.
- Resilience**
 - We will share our response plans with all partners likely to attend any emergency in Calderdale District. We will also work with the local community wardens in sharing local intelligence.

“ We will share our response plans with all partners likely to attend any emergency in Calderdale District ”

Performance

District performance 2020 - 21

Performance indicator	3 year average target (2017/20)	Same period last year (2019-28/01/20)	Total so far (2020/21)	Against 3 year average (2020/21)	End of year projection (2020/21)	Target (2020/21)	Target (2021/22)
Arson	382	304	300	-5.4%	361	382	382
Primary Arson	78	74	75	15.8%	90	78	82
Secondary Arson	311	230	225	-12.8%	271	311	300
Actual Rescues	97	109	85	-5.2%	102	97	161
Total Activity	2075	1839	1877	-9.0%	2261	2075	2075
Dwelling Fires	105	82	73	-16.0%	88	105	105
Non-Domestic Building Fires	35	39	26	-11.3%	31	35	36
Prevalence of False Alarms	889	797	906	22.8%	1091	889	889
Fire Related Injuries	23	13	8	-57.5%	10	23	23
Road Traffic Collisions	62	57	39	-23.8%	47	62	64
Malicious False Alarms	29	24	34	42.9%	41	29	29

Performance targets 2021 - 22

Calderdale, our people

We recognise the importance that our workforce plays in achieving the Calderdale District priorities. We are investing in health and wellbeing, leadership and development and diversity and inclusion strategies to support staff to reach their full potential.

We have recruited firefighters to work at Mytholmroyd Fire Station This has been a positive step for our District, enabling us to bring in new talent and improving the availability of resources through the Calder Valley.



Teamwork

Calderdale crews will undertake a variety of 2 pump exercises to establish closer working with nearby stations.



Integrity

Calderdale district will support and develop individuals to be the best they can be in meetings throughout the year.



Learning

We will undertake a series of interactive training sessions via Teams to ensure operational crews are prepared to respond to a variety of scenarios.



Responsibility

We will ensure all crews attend mandatory training courses in a variety of subjects to ensure competency.



Communication

Calderdale District will undertake bi-weekly meetings with junior officers to update watches on the changing priorities within the District.

Monitoring and review

Calderdale District performance across all areas will be monitored through Service Assurance Visit (SAV) process.

Progress against the management of district risk will be reported to the West Yorkshire Fire and Rescue Authority to the West Yorkshire Fire and Rescue Authority in line with the Performance Management Framework.

Additional monitoring and review will be undertaken the Area Manager Service Delivery on a monthly basis.

ON AN ANNUAL BASIS WE WILL REVIEW AND UPDATE THE RISKS WITHIN THE DISTRICT TO TAKE ACCOUNT OF CHANGES AND DEVELOPMENT IN:



Contact us



01422 386858



contact.calderdale@westyorksfire.gov.uk



Halifax Fire Station
Skircoat Moor Road
King Cross
Halifax
HX1 3JF



www.westyorksfire.gov.uk



@WYFRS



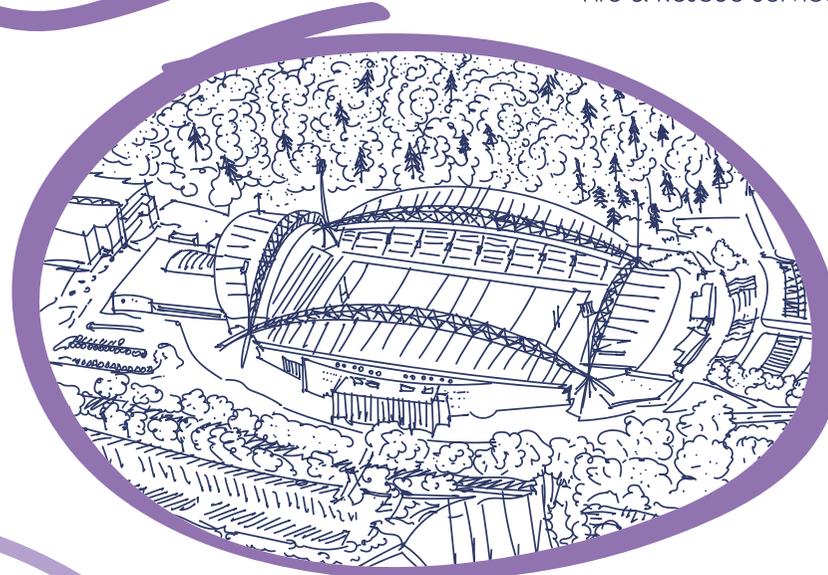


West Yorkshire
Fire & Rescue Service



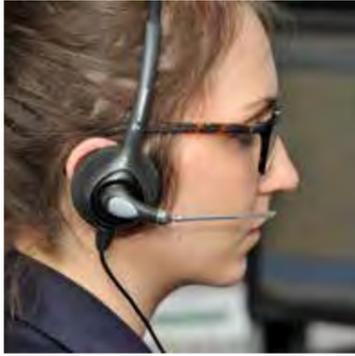


West Yorkshire
Fire & Rescue Service



Kirklees District Plan 2021-22





Contents

Foreword	3
About Kirklees district	4
Why we are here	5
Priorities 2020-2023	6
How we will deliver these priorities	8
Kirklees district risk	10
Management of Kirklees district risk	11
Performance	15
Kirklees, our people	16
Monitoring and review	17
Improving our service	18
Contact us	19



Foreword

It brings me great pleasure to present this District plan at a time when our performance indicators are the strongest they have ever been.

This plan sets out how we aim to use our resources to manage the risks we face in Kirklees and keep you safe from fire and other emergencies. It gives an overview of our services and highlights our priorities, risks, performance and people. The plan has a golden thread that links to our central Your Fire and Rescue Service 2020-2023 overarching strategy.

Our Ambition is to “Make West Yorkshire Safer” and to do this we have to understand the challenges that face the communities of Kirklees.

We have seen considerable progress and extremely positive results in relation to fire related injuries, road traffic collisions and malicious false alarms. Good progress has been made against arson, primary fires, secondary fires, actual rescues, dwelling fires, and non-domestic building fires, and we are projected to meet our three-year average target for all of the above.

Although success has been observed, we are committed to focus on the challenges around arson, dwelling fires, road safety and false alarms. This cannot be delivered in

isolation and we will focus our efforts around proactive approaches and sharing of intelligence with key partners to identify areas of risk and address this through our risk reduction activity.



We will focus our efforts around proactive approaches

We will continue to take the lead within the Arson Reduction Steering Group and Road Safety Partnership, and through the Road Safety Group, new initiatives will be discussed based on the academic analysis carried out by Huddersfield University.

The team are dedicated to making Kirklees a safer place for our community and will continue to drive this objective and be pragmatic in our approach. We will not rest on our laurels, and the focus moving forward will be to build on the positive results achieved so far.

Gareth Atkins



About Kirklees district

Kirklees is a local government district of West Yorkshire, England, governed by Kirklees Council with the status of a metropolitan borough. The largest town and administrative centre of Kirklees is Huddersfield.

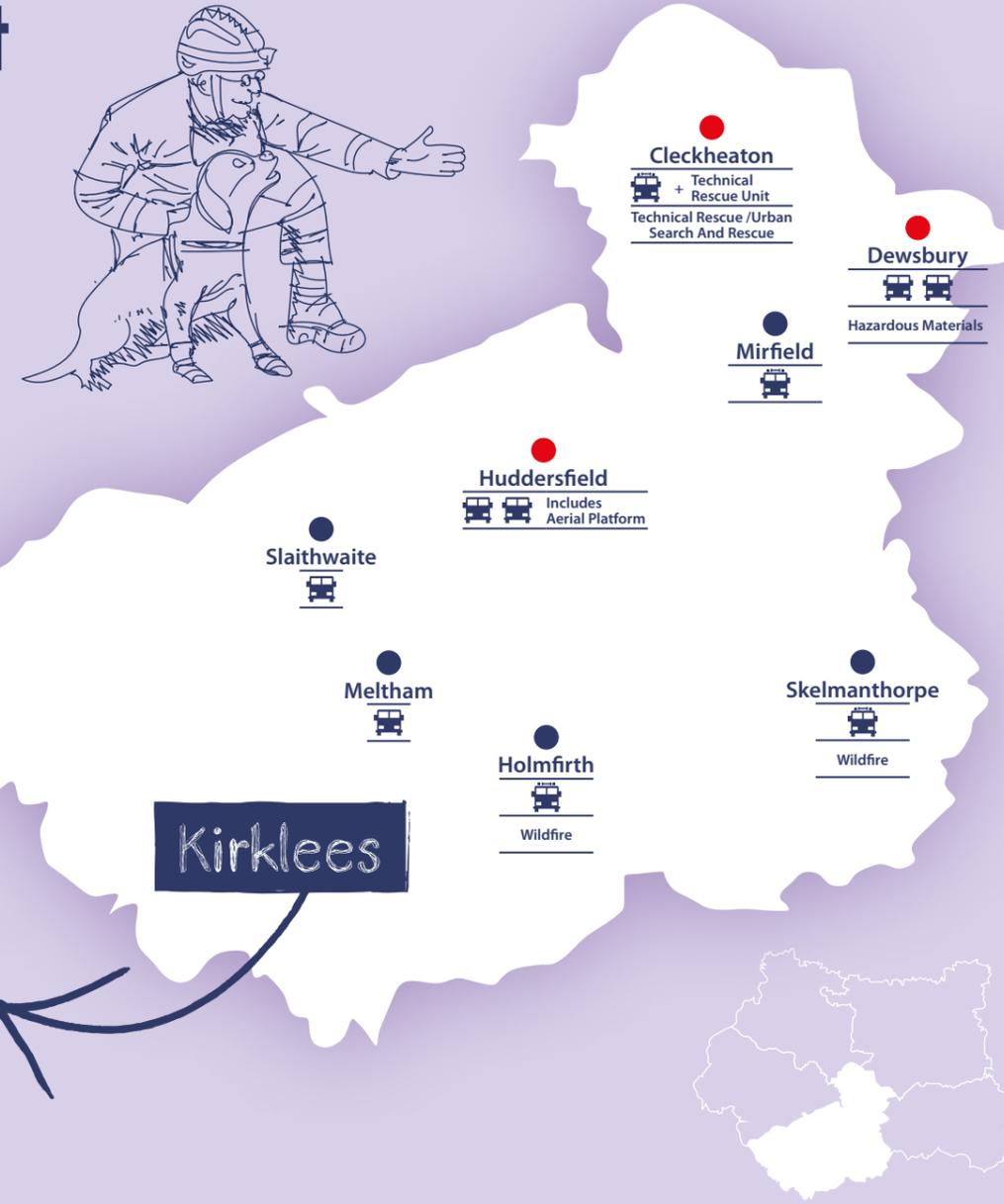
Kirklees has a population of 422,500 (2011 Census) spread over an area of 157 square miles. The area is a contrast between remote, rural areas and town centres. It includes a major motorway (M62) and rail network, together with risks such as Standedge tunnel, three major hospitals and seven Control of Major Accident Hazards (COMAH) sites.

Kirklees has a history of strong partnership work, which continues to go from strength to strength.

Kirklees Stations

- **Wholtime**
24/7 availability from station
- **Retained (On-call)**
Respond from home or work during the day and night

Personnel **239**
 Population **422,500**
 Size of area **1572² miles**
 Fire Engines **11**
 Fire Stations **8**



Why we are here

Our ambition



Making West Yorkshire Safer

To improve community safety and wellbeing and reduce the risk to life, property and the environment from fire and other emergencies



Our guiding principles



To achieve our ambition we will:

- Focus on risk and vulnerability
- Be part of our communities
- Work in partnership
- Be at our best and strive to improve
- Make a positive difference in everything we do
- Promote diversity and create an inclusive workplace

The services we deliver



Prevention

Raising awareness about the risks people face to prevent emergencies and reduce vulnerability



Protection

Promoting and enforcing the fire safety measures required by law to ensure buildings and occupants are protected should a fire occur



Response

Being ready for and responding to emergencies



Resilience

Being able to deal with major emergencies and disruption locally and nationally whilst continuing to deliver our critical services

Priorities 2020-2023

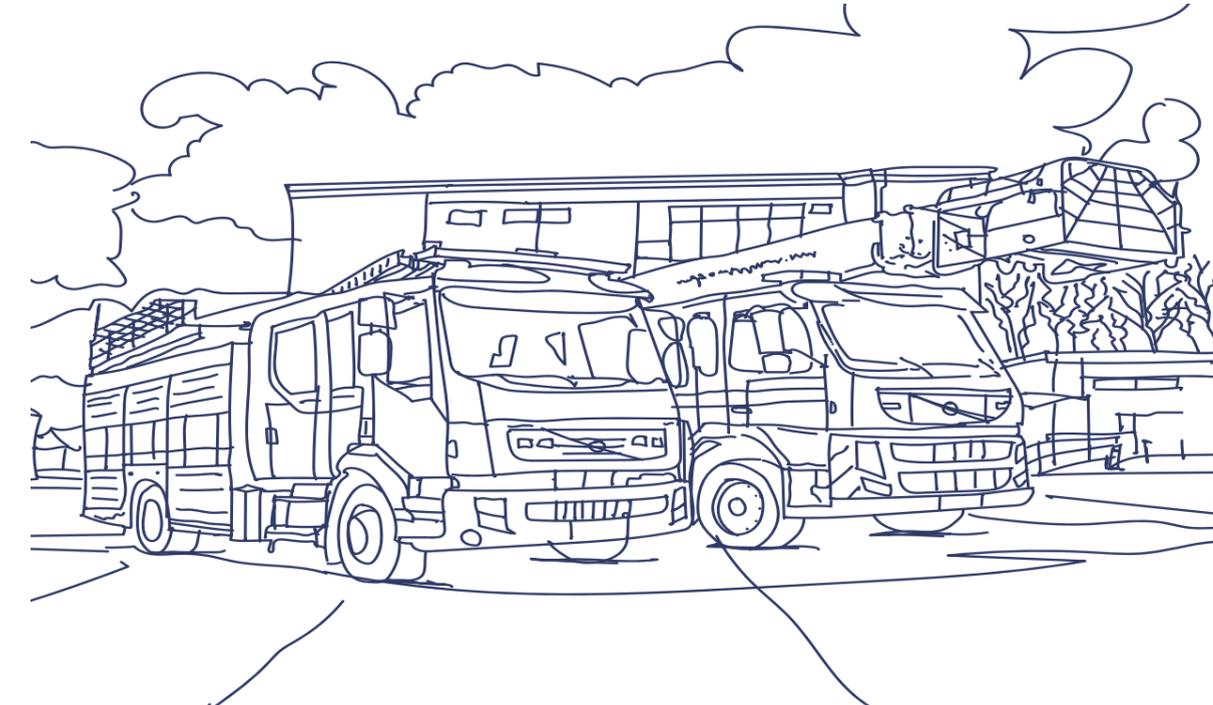
This plan sets out how we aim to use our resources to manage the risks we face in West Yorkshire and keep you safe from fire and other emergencies.



“Our priority is to keep you safe from fire and other emergencies”



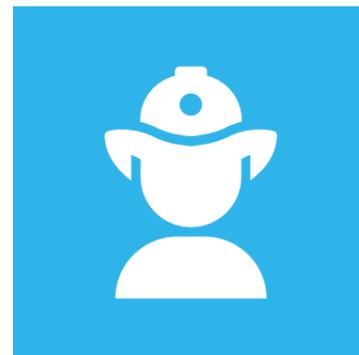
“We will reduce the risks to the Kirklees community”



How we will deliver these priorities



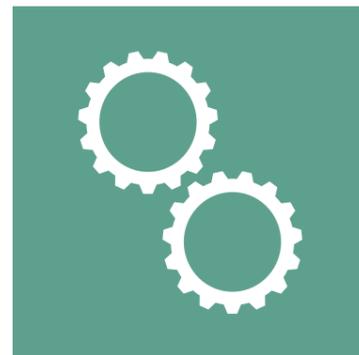
- We will continue to deliver the Safer Communities Prevention Strategy.
- Actively engage with the community and partners to identify risk, reduce vulnerability and support those most in need.
- We will work together with Kirklees Neighbourhood Housing to identify vulnerable individuals within their properties and improve their safety and wellbeing.
- We will support and drive road safety multi-agency strategies through the Kirklees Road Safety Group.



- We will support our staff, our partners and members of the community in response to the Covid pandemic and provide volunteer staff to work alongside our NHS and Council colleagues at the John Smith's mass vaccination centre.
- We will undertake training and exercises to ensure a safe response to the risks identified within Kirklees.



- We will continue to look for opportunities to be more efficient in how we operate.
- We will carry out an extensive renovation project at Huddersfield Fire Station and manage the relocation of Cleckheaton Fire Station to Birkenshaw.



- We will continue to support the delivery of lean working projects.
- We will look for opportunities to build and learn from how the service responded to the Covid pandemic.
- We will undertake a series of interactive training sessions to ensure operational crews are prepared to respond and are kept up to date with key national and local issues.
- Support the delivery of the Command, Leadership and Management programme across the District and the implementation of a District Performance Dashboard.



- We will support the integration of VOIP and agile ways of working for district-based staff.
- We will assist with the rollout of the station assurance visit and key performance indicator dashboard.



- We will contribute to the HMICFRS Service Action Plan by building on our understanding of JESIP and operational discretion.
- Kirklees District will undertake a series of exercises with operational crews which will develop their knowledge of operational discretion.



- We will nurture talent and provide support for those willing to develop in the service.
- We will continue to maintain the competence of all service delivery staff.
- Support the development, health and well-being of employees within the district.



- We will work in partnership to prevent climate driven emergencies and develop ways of working to respond more effectively.



- We will undertake inspections of all high-rise residential buildings as part of the building risk review programme.
- We will continue to implement and train against our foreseeable risks to improve our operational effectiveness.
- Prioritise and understand the 46 recommendations and work that we will need to undertake to ensure that we learn from the Grenfell Tower incident.



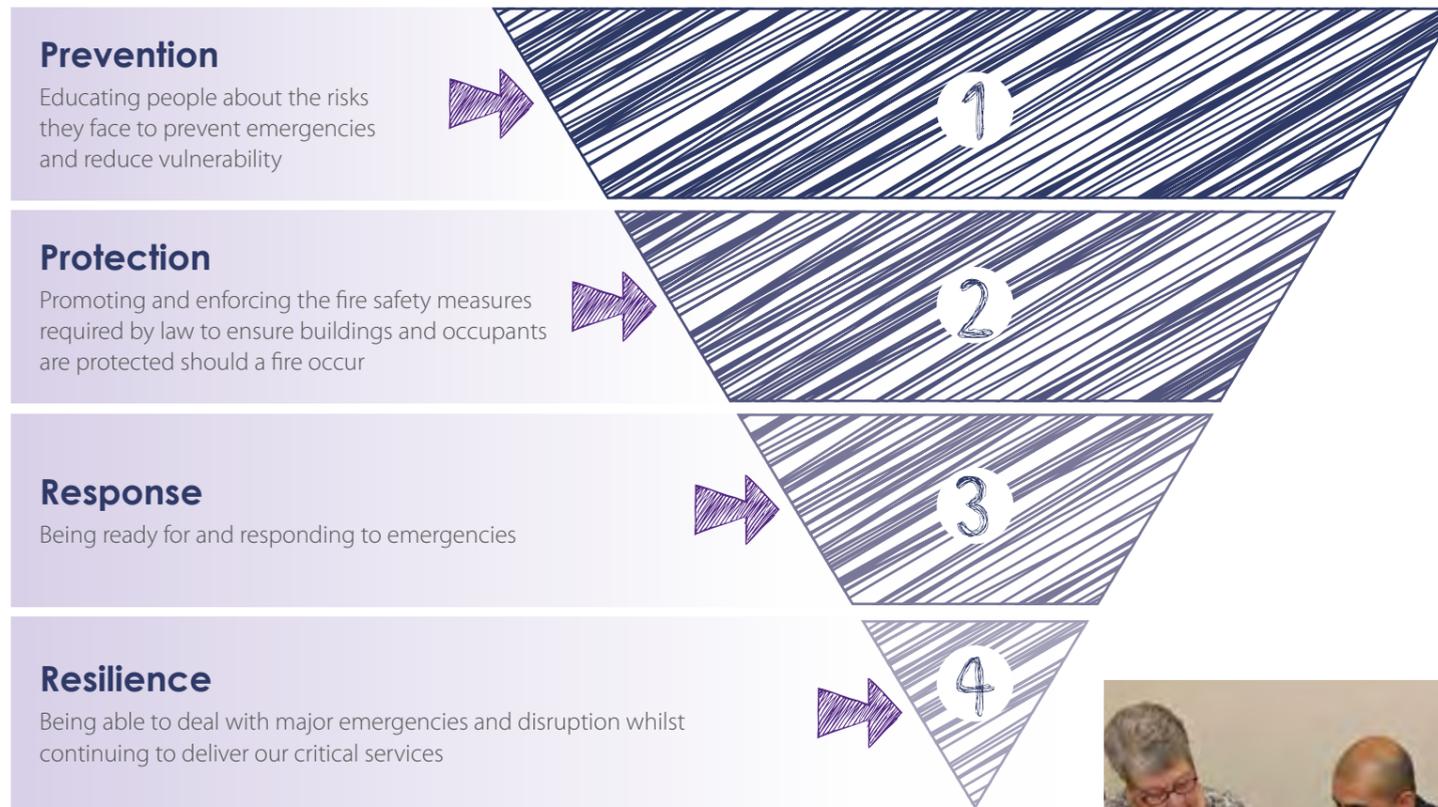
- We will deliver recruitment messages through our central Communications Team.
- We will continue to positively represent the service when working in our unrepresented communities.

Kirklees district risk

The following sources have been used to identify the risk within Kirklees District:

- The National Risk Register
- The WY Community Risk Register
- Local knowledge
- CPNI sites
- WYFRS Premises Risk Database (PRD)
- IRS; national and international data and experiences
- Environmental data and flood risk
- Information from local partners

Whilst attending emergencies across West Yorkshire is a statutory duty, our role is much broader than this. We aim to do everything we can to prevent an emergency response in the first place. We do this through prevention and protection activity. The residual risk that remains is managed through our response and resilience strategies.



“To reduce risk our main focus is prevention”

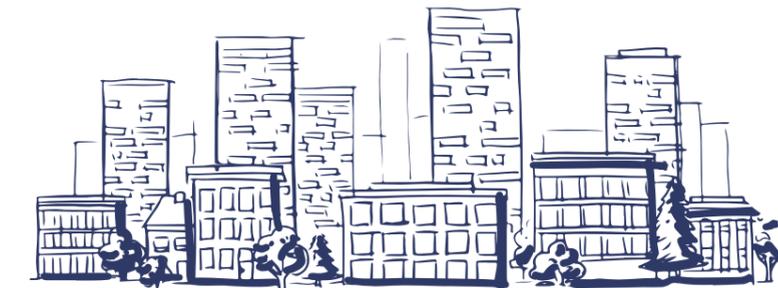


Management of Kirklees district risk

High-rise Buildings

How will we reduce the risk?

- Prevention**
- We will work with arm's length management organisations and local authorities to provide advice to those most at risk.
 - We will update our prevention advice to reflect the learning from Grenfell.
- Protection**
- We will inspect all high-rise buildings as part of the WYFRS building risk review programme.
 - We will report and enforce non-compliance with legislation.
- Response**
- We we undertake a series of practical exercises to improve our response.
 - We will undertake operational response visits to ensure we understand the risks within each high-rise building
- Resilience**
- We will share our response plans with others to highlight risks and control measures.



Wildfire

How will we reduce the risk?

- Prevention**
- We will continue with the 'be moor aware campaign' to highlight the risk of moor fires .
 - We will implement a volunteer hub at Slaithwaite Fire Station to assist in the prevention of moorland fires.
- Protection**
- Operational crews will undertake environmental visual audits to identify areas which may be vulnerable to wildfires, and engage with the public to highlight the risk.
- Response**
- Partners, crews and volunteers will deploy during spate conditions to educate, encourage and enforce, to ensure the risk of fire is mitigated.
 - Will continue to train with the wildfire assets to improve our skills.
 - We will provide continuous professional development training across all Kirklees stations with the wildfire service lead.
- Resilience**
- We will review our procedures on a regular basis to determine if they are fit for purpose and providing the resilience required.
 - We will share our response plans with local partners to aid in a co-ordinated response to any wildfire incident within Kirklees District.
 - We will undertake a multi-agency exercise on a wildfire risk within Kirklees District.

Management of Kirklees district risk

Flooding

How will we reduce the risk?

- Prevention**
- We will educate people about the risks they face to help prepare them better in case of an emergency and work with Kirklees Council to assist with prevention activity.
- Protection**
- Operational crews when undertaking operational risk visits will highlight the measures available to businesses owners to reduce the risk of flooding at their premises.
- Response**
- We will ensure that our firefighters and highly trained and that our equipment is readily available to respond to flooding incidents.
 - We will organise familiarisation days with local partners to aid in a co-ordinated response to any flooding incident within Kirklees District.
 - We will undertake water safety and first aid training days with both flood and council wardens.
- Resilience**
- We will share our response plans with local partners to aid in a co-ordinated response to any flooding incident within Kirklees District.
 - We will organise familiarisation visits with operational personnel to understand the co-ordinated flood response within Kirklees.

COMAH Sites

How will we reduce the risk?

- Prevention**
- We will work with our central COMAH Team to educate people and mitigate the risks at each site.
- Protection**
- We will continue to attend COMAH sites under the programme of inspections and familiarisation visits.
 - We will continue to work with Fire Protection to ensure compliance.
- Response**
- We will ensure that our crews are highly skilled and familiar with each COMAH site, to ensure their response is swift and safe.
 - Operational crews will undertake a table top exercise on a COMAH site within Kirklees District to improve their operational knowledge.
- Resilience**
- We will share our response plans with partners to highlight risks and control measures, and ensure our business continuity and mobilisation arrangements are suitable and effective.



Management of Kirklees district risk

Road Traffic Collisions (RTCs)

How will we reduce the risk?

- Prevention**
- We will work with partners through the Kirklees Road Safety Group to implement the 'vision zero strategy' across the District to reduce the number of killed or seriously injured related collisions.
 - We will continue to support both the road safety week and project Edward initiatives.
 - In response to local data analysis produced by Huddersfield University and Kirklees Highways, the by Biker down strategy will be implemented across the District.
- Protection**
- We will be proactive in our approach with other agencies, including highway and planning, to reduce collisions and protect the communities of Kirklees.
 - Operational crews will work with partners in highlighting inappropriate parking and driving outside schools.
- Response**
- We will ensure that our crews are trained, highly skilled and up to date with the latest extrication procedures and techniques.
 - We will undertake a series of practical exercises to improve our response to road traffic collisions within Kirklees.
- Resilience**
- We will share information with others to highlight risks and control measures, and ensure our skill set and mobilisation arrangements are suitable and effective.
 - WYFRS will continue to work with the Kirklees road safety partnership in aiming to make Kirklees roads safer.

Rail Tunnels

How will we reduce the risk?

- Prevention**
- We will work closely with our partners to update plans and responses to rail incidents.
- Protection**
- We will continue to update our operational risk plans following scheduled visits.
- Response**
- We will test our response plans by facilitating a 10 Pump multi-agency cross border exercise.
- Resilience**
- We will share the learning outcomes following a debrief process
 - We will invite crews from neighbouring districts to support best practice and development.

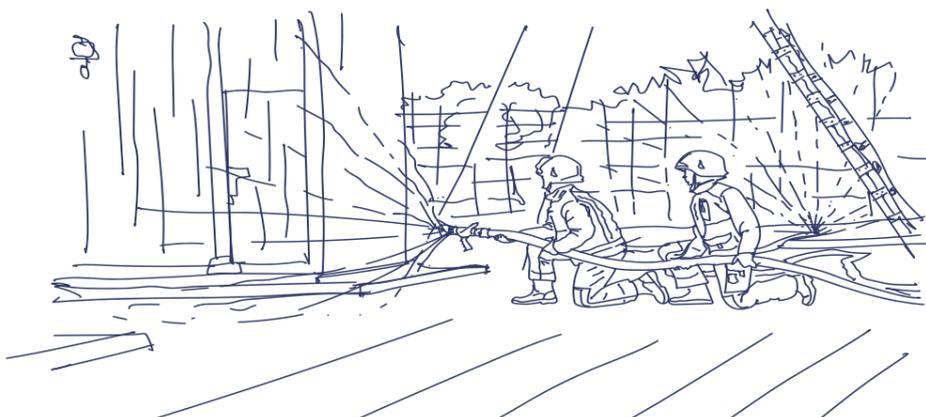
“ We will work closely with our partners to update plans and responses to rail incidents ”

Management of Kirklees district risk

Dwelling Fires

How will we reduce the risk?

- Prevention**
 - Looking at intelligence data we will introduce a campaign for the reduction in both electrical and cooking related incidents.
- Protection**
 - We will continue to share intelligence data with key partners across the District in order to identify customers at increased risk/ vulnerability and enhance joined up interventions.
- Response**
 - We will ensure that our crews are trained, highly skilled and respond within our risk-based planning assumptions.
- Resilience**
 - We will assess risk and trends continuously and introduce systems and initiatives that provide resilience in specific areas as and when required.



Prevalence of false and malicious fire alarms

How will we reduce the risk?

- Prevention**
 - We will continue to work with local businesses and members of the public to reduce the prevalence of false alarms.
 - We will work with both the education sector and local partners to reduce malicious fire calls.
- Protection**
 - We will continue to work with Fire Protection to enforce where multiple calls to premise are received.
- Response**
 - We will continue to respond to calls, ensuring our resources are sufficient to deal with the risks faced.
- Resilience**
 - Our central team will provide resilience to deal with repeat offenders and our approach will be reviewed on a regular basis.

“
We will continue to work with local businesses and members of the public to reduce the prevalence of false alarms”

Performance

District performance 2020 - 21

Performance indicator	3 year average target (2017/20)	Same period last year (2019-01/02/20)	Total so far (2020/21)	Against 3 year average (2020/21)	End of year projection (2020/21)
Arson	982	667	638	-22.8%	759
Primary Arson	232	179	162	-17.0%	193
Secondary Arson	750	488	476	-24.5%	566
Actual Rescues	163	155	133	-3.2%	158
Total Activity	4057	3312	3344	-2.0%	3976
Dwelling Fires	183	158	147	-4.5%	175
Non-Domestic Building Fires	62	50	44	-16.1%	52
Prevalence of False Alarms	1823	1569	1654	7.9%	1966
Fire Related Injuries	36	35	15	-50.9%	18
Road Traffic Collisions	124	124	67	-35.6%	80
Malicious False Alarms	58	41	21	-57.0%	25

Performance targets 2021 - 22

Target (2020/21)	Target (2021/22)
tbc	tbc

Kirklees, our people

We recognise the importance that our workforce plays in achieving our Kirklees District priorities. We are investing in health and wellbeing, leadership and development, and diversity and inclusion strategies to support staff to reach their full potential.

We engage with our workforce and encourage, trust and support them to play their part in promoting safety and wellbeing across Kirklees.

We have recruited firefighters to work at our five on-call fire stations, which has been a positive step, enabling us to bring in new talent and improving the availability of resources.

How we support our people...



Teamwork

- Fire crews will undertake a variety of 3 pump exercises to establish closer working with nearby stations.
- We will continue to engage with all staff across the district at every opportunity.



Integrity

- We will support and develop individuals.
- We will promote learning, not a blame culture.



Learning

- We will undertake a series of interactive training sessions via Teams to ensure operational crews are prepared to respond to a variety of scenarios.
- We will train to the most significant risk in our district.
- We act on the outcomes of the new PDR Process.



Responsibility

- We will ensure all crews attend mandatory training courses in a variety of subjects to maintain competency.
- We will demonstrate or trust in staff through the opportunities we provide.



Communication

- We will have regular briefings and provide updates on the changing priorities and risk within the District.
- We continue to develop our social media presence to deliver our messages effectively.

Monitoring and review

At a district level, performance across all areas will be monitored through our Service Assurance Visit (SAV) process.

The SAV process is focused on staff engagement, service delivery and professional standards. Leeds District is focused on maintaining and assuring the highest level of Organisational preparedness and effectiveness.

Progress against the management of district risk will be reported to the West Yorkshire Fire and Rescue Authority in line with the Performance Management Framework.

Additional monitoring and review will be undertaken by the Area Manager Service Delivery on a monthly basis.

STATION ASSURANCE PROCESS:



Improving our service

A proactive approach is pivotal in achieving our ambition of Making West Yorkshire Safer.

We listen to feedback from the public, our staff, their representative bodies and other interested parties. We value the scrutiny provided by the West Yorkshire Fire and Rescue Authority, our internal auditors, and Her Majesty's Inspectorate of Constabularies and Fire and Rescue Services.

We have a 'Service Assurance Framework' and 'Station Assurance Visits' in place to make sure we are doing what we say we will and to the standards expected of us.

This feedback helps us to understand what we need to do better and what we might need to change each year. Key to this is our ability to find the right balance between prevention, protection, response, resilience and service improvement to reduce the risks facing the community of Kirklees.



“ We listen to feedback from the public, our staff, their representative bodies and other interested parties ”



Contact us



01484 551800



contact.kirklees@westyorksfire.gov.uk



**Kirklees District Office
Huddersfield Fire Station
Outcote Bank
Huddersfield
HD1 2JT**



www.westyorksfire.gov.uk

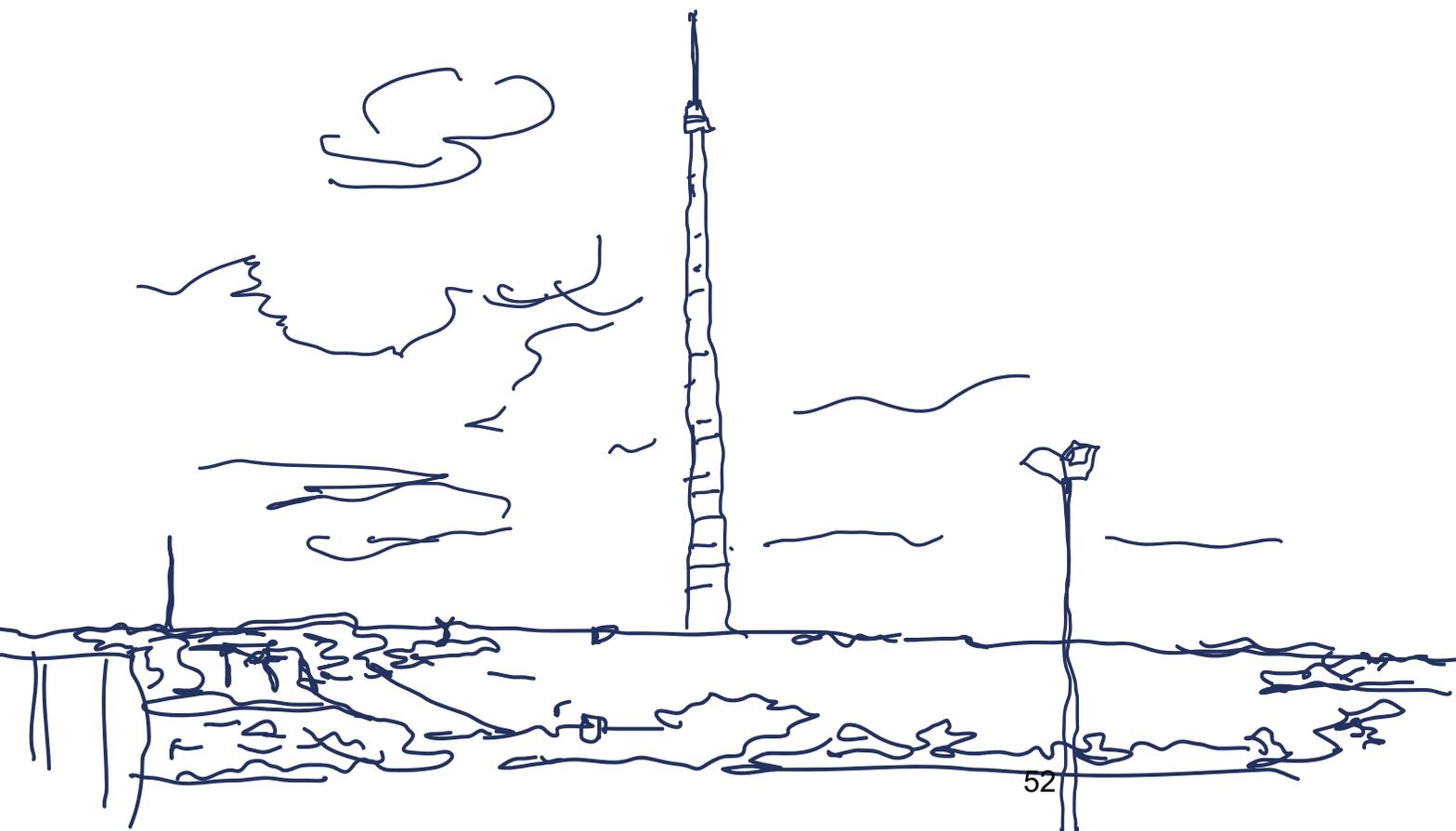


@WYFRS





West Yorkshire
Fire & Rescue Service





West Yorkshire
Fire & Rescue Service

Leeds District Plan 2021-22





Contents

Foreword	3
About Leeds district	4
Why we are here	5
Priorities 2020-2023	6
How we will deliver these priorities	8
Leeds district risk	10
Management of Leeds district risk	11
Performance	16
Leeds, our people	17
Monitoring and review	18
Improving our service	19
Contact us	19

Foreword

Leeds is the largest District within WYFRS with the City being seen as the cultural, financial and commercial heart of West Yorkshire.

As part of our commitment to community engagement, safety and partnership working we continue to work closely with Leeds City Council, Leeds and York NHS Foundation Trust and the HM Prison Service.

Prevention Staff and Operational Crews will undertake proactive work focused on improving the health and wellbeing of our communities.

We hold various National Resilience assets within Leeds District such as specialist water rescue resources and High Volume Pumps (HVPs) along with WYFRS specialist assets such as Aerial capability and specialist foam equipment.

Operational crews continue to seek to prevent, protect and respond to the wide range of risks faced by our communities. We continue to work with partners focussing on the Highrise cladded building risk and water safety in and around the night-time economy.

Crews will undertake a schedule of assurance exercises focused on Fire Fighter safety and professional standards.

DC Toby May



“The Leeds District Team continues to work with our partners in support of our goal to make Leeds a safer place to live”



About Leeds district

Leeds District covers an area of approximately 213 square miles with a population of 792,000 (2019), made up of 130 different nationalities.

Leeds is seen as one of the most important financial, legal and business centres outside London.

There are a number of high-risk sites, including two major hospitals, two large sports stadiums and a number of large shopping outlets. Leeds City holds the highest proportion of Highrise buildings within West Yorkshire holds critical transport infrastructure such as Leeds Bradford International Airport, Leeds Railway Station, the M1, M62 and M621 motorways and A1 trunk road.

Leeds Stations

- **Wholetime**
24/7 availability from station

- **Day Crewing**
Wholetime during the day, respond from home at night (on-call)

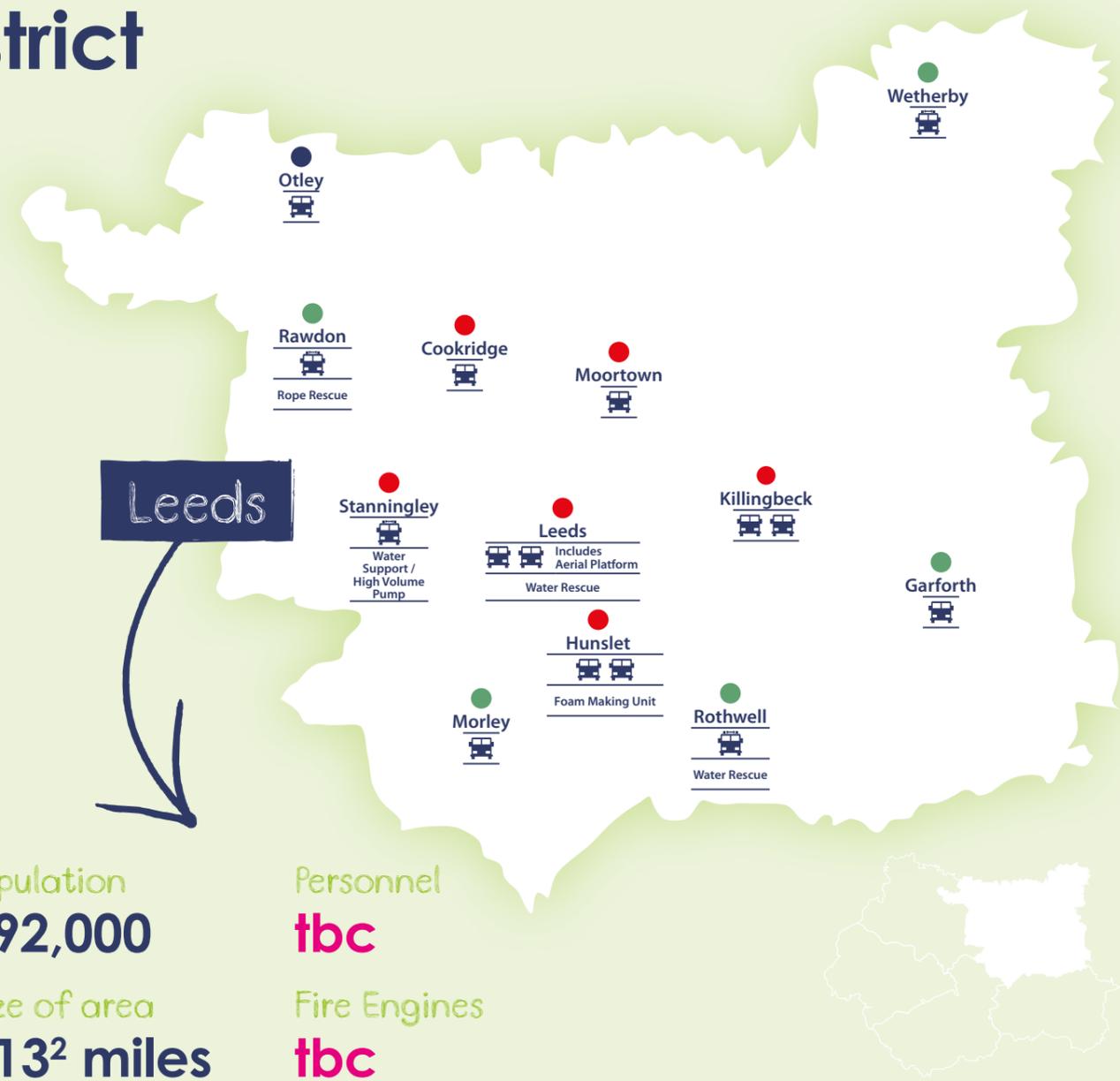
- **Retained (On-call)**
Respond from home or work during the day and night

Population
792,000

Size of area
213² miles

Personnel
tbc

Fire Engines
tbc



Why we are here

Our ambition



Making West Yorkshire Safer

To improve community safety and wellbeing and reduce the risk to life, property and the environment from fire and other emergencies



Our guiding principles

To achieve our ambition we will:

- Focus on risk and vulnerability
- Be part of our communities
- Work in partnership
- Be at our best and strive to improve
- Make a positive difference in everything we do
- Promote diversity and create an inclusive workplace

The services we deliver

Prevention

Raising awareness about the risks people face to prevent emergencies and reduce vulnerability

Protection

Promoting and enforcing the fire safety measures required by law to ensure buildings and occupants are protected should a fire occur

Response

Being ready for and responding to emergencies

Resilience

Being able to deal with major emergencies and disruption locally and nationally whilst continuing to deliver our critical services

Priorities 2020-2023

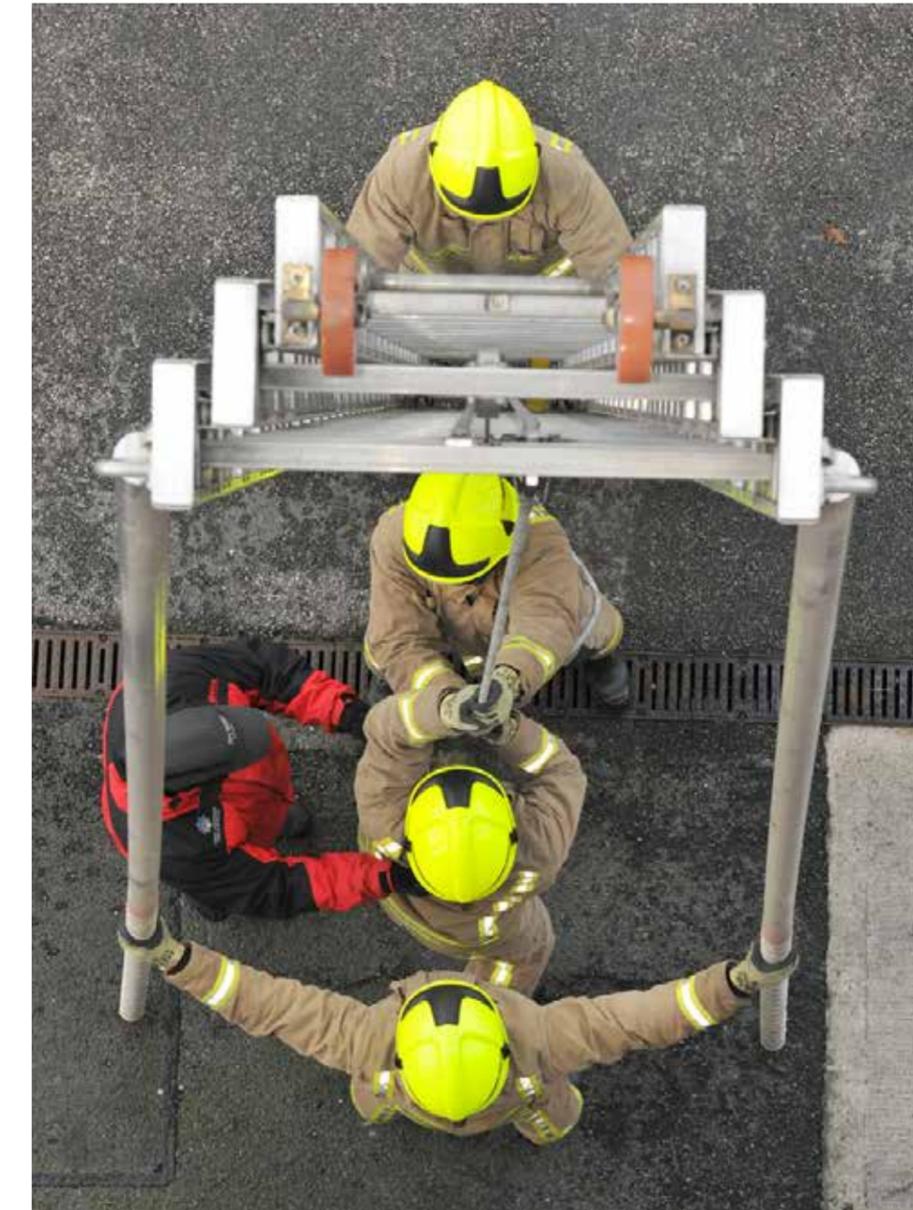
This plan sets out how we aim to use our resources to manage the risks we face in West Yorkshire and keep you safe from fire and other emergencies.



“Our priority is to keep you safe from fire and other emergencies”



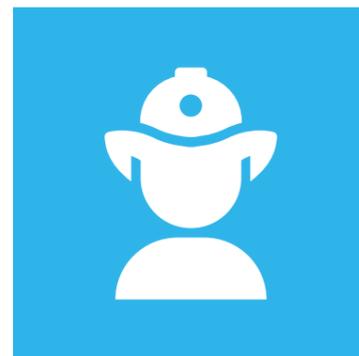
“We will reduce the risks to the Leeds community”



How we will deliver these priorities



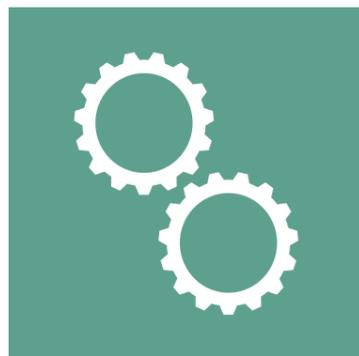
- We will continue to deliver the Safer Communities Prevention Strategy.
- Actively engage with the community and partners to identify risk, reduce vulnerability and support those most in need.
- Deliver a close working partnership with Safer Leeds and Housing Leeds.
- Learn from Serious Incident Reviews and lead in the development of improved service delivery.
- We will continue to support, deliver and progress the Falls Response.



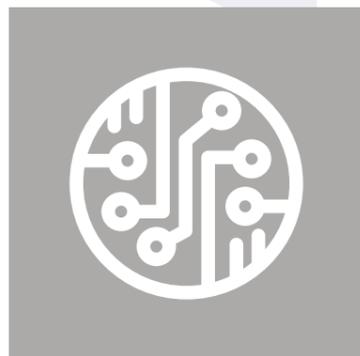
- We will continue to develop ways of working which improve the safety & effectiveness of our firefighters.
- Through our Station Assurance process we will undertake training and exercises to ensure a safe response to the risks identified within Leeds.
- We will create unique ways of maintaining staff competencies throughout Leeds District.
- We will undertake a series of training days to further develop working relationships with the partners to improve how we respond to operational incidents within Leeds.



- We will work efficiently to provide value for money and make the best use of reserves to provide an effective service.
- We will embed the Command Leadership and Management programme within Leeds to enhance more effective ways of working.



- We will continue to support the delivery of lean working projects.
- We will look for opportunities to build and learn from how the service responded to Covid.
- We will continue to utilise effective ICT solutions to deliver innovative ways of engagement and support to members of our team.



- We will support the integration of VOIP and agile ways of working for District-based staff.
- We will continue to contribute and support the implementation of the Performance Dashboard which will support the organisation improvement.



- We will support, develop and enable our people to be at their best.
- Leeds District will focus on operational exercising that will priorities foreseeable risk within Leeds and West Yorkshire.
- We will continue with staff development through a programme of themed CPD sessions.



- We will nurture talent and provide support for those willing to develop in the service.
- We will continue to maintain the competence of all service delivery staff.
- We will underpin assurances and professional standards through the Station Assurance process.



- We will promote environmentally friendly ways of working, reduce waste and raise awareness amongst staff to both fight climate change and respond more effectively to incidents driven by extreme weather events.
- We will continue to be a partner and positive contributor within the Leeds Clean Air initiative.



- We will undertake inspections of all Highrise residential buildings as part of the Building Risk Review Programme centred around Leeds.
- We will continue to implement and train against new procedures which improve our operational effectiveness.
- A focused theme for Leeds District will be high-rise exercises to underpin the learning from Grenfell and improve operational response and Fire Fighter safety.



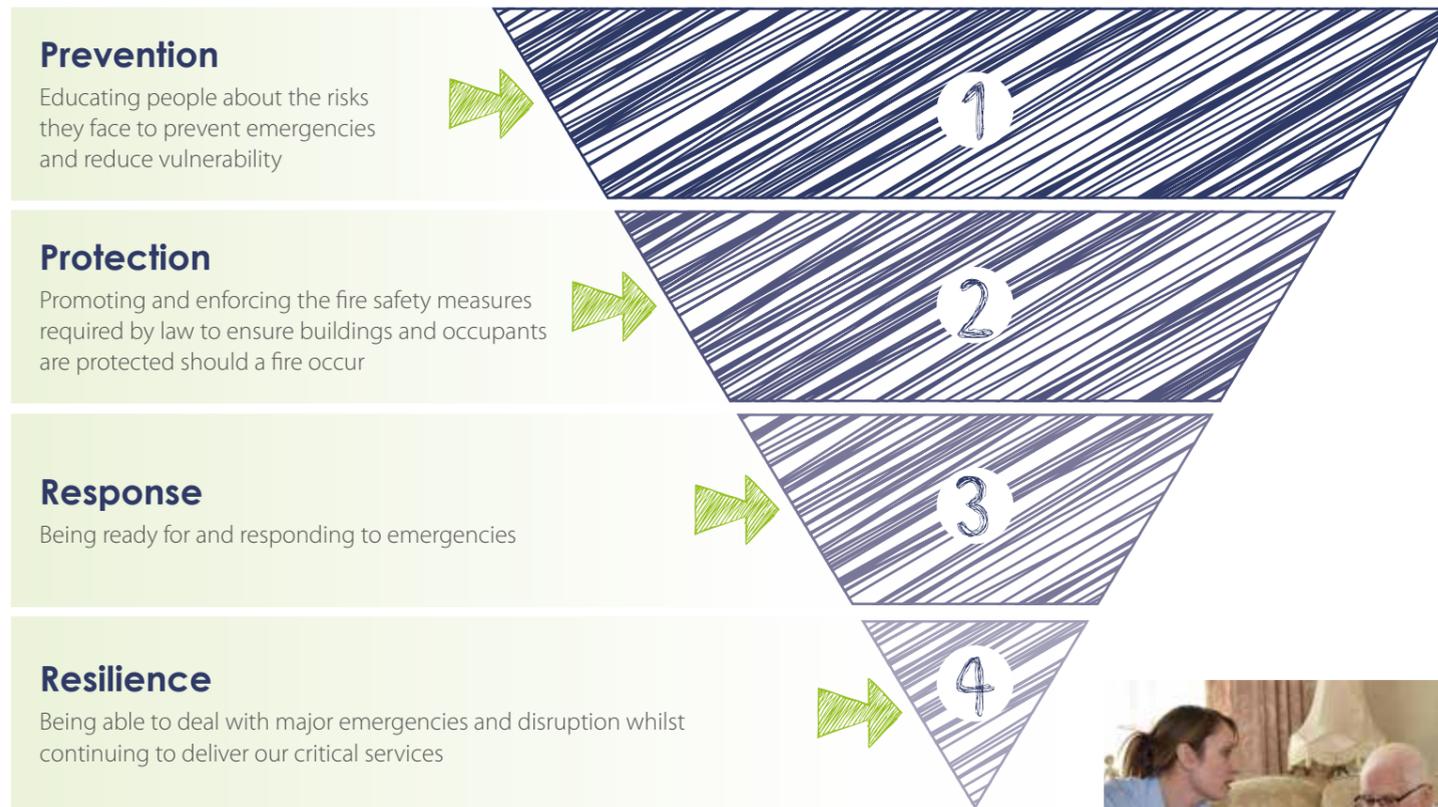
- We will deliver positive action recruitment messages during all service delivery contact.
- We will continue to positively represent the service when working in our unrepresented communities.
- We will undertake a review of staffing within Leeds seeking to ensure the District has resources where they are needed the most.

Leeds district risk

The following sources have been used to identify the risk within Leeds District:

- The National Risk Register
- The WY Community Risk Register
- Local knowledge
- CPNI sites
- WYFRS Premises Risk Database (PRD)
- IRS; national and international data and experiences
- Environmental data and flood risk
- Information from local partners

Whilst attending emergencies across West Yorkshire is a statutory duty, our role is much broader than this. We aim to do everything we can to prevent an emergency response in the first place. We do this through prevention and protection activity. The residual risk that remains is managed through our response and resilience strategies.



“
To reduce risk our main focus is prevention”
”



Management of Leeds district risk

High Rise Buildings

How will we reduce the risk?

- Prevention**
- We will work with Housing Leeds to complete Safe and Well's in line with the Adopt a Block initiative across the District.
 - We will undertake Operational Risk Visits (ORV's) to gather intelligence of building risk and assure safety measures that are in-place.
 - We will work with Leeds City Council to support tenants that have been impacted by recent Fire Safety regulation changes following Grenfell.
 - We will work with Private Building Managers to provide support advice for tenants in relation to Safe and Well within private residences.
 - We will update our prevention advice to reflect the learning from Grenfell.
- Protection**
- We inspect all Highrise buildings as part of the WYFRS Building Risk Review Programme.
 - We will report and enforce non-compliance with legislation.
- Response**
- We we undertake a series of practical operational exercises to improve our response to this type of emergency.
 - We will undertake operational response visits (ORVs) to ensure we understand each of the Highrise risks in our area.
- Resilience**
- We will share our response plans with all stations likely to attend an emergency in Leeds District.

Complex Buildings and Higher Risk Sites

(Hospitals, Prisons, First Direct Arena, Leeds/Bradford Airport)

How will we reduce the risk?

- Prevention**
- Will continue with the Prison Liaison role which leads to WYFRS having a member of staff seconded partially into the Prisons to reduce fires and engage with inmates.
 - We will continue our close working partnership with Hospital property management Depts to ensure we work collaboratively to reduce risk of fire and disruption and support capacity within health trust.
 - We will continue to exercise to risk incorporating large public events and other public gathering sites within Leeds.
 - We will continue to have an Airport liaison role within District to ensure collaborative planning and operational readiness in-case of an emergency.
- Protection**
- We will conduct ORV's an premise inspections to ensure they meet the legislative standards required.
- Response**
- We will conduct practice exercises as appropriate for these sites.
- Resilience**
- We will maintain close working relationships with the owners and managers at these sites to be prepared for any potential incident.

Management of Leeds district risk

Open Water & Irresponsible Behaviour

How will we reduce the risk?

- Prevention**
- We will work with partners including Safer Leeds, Yorkshire Water, RNLI, Canals and Rivers Trust to embed practical, educational and response mechanisms to promote water safety.
 - We will utilise our District based Community Engagement to send out key water safety messages through social media.
 - We will conduct a series of partnership training and awareness exercises on water safety and safe response.
 - We will assure and review the Water Safety boards that are strategically placed throughout Leeds water risk areas.

- Response**
- We will be operationally prepared and ready to respond to incidents to ensure the quickest and most robust response.

- Resilience**
- Specialist water rescue support is available from other areas of the county.
 - All operational staff are trained to undertake rescues from water.

COMAH Sites

How will we reduce the risk?

- Prevention**
- We will work with premise owners and the COMAH department in carrying out regular visits to the premises within Leeds.
 - Operational Crews will undertake practical and table top exercise on a COMAH site within Leeds District to improve the operational knowledge of these premises.

- Protection**
- Our Fire Protection Department will carry out Fire Safety Audits at the COMAH sites across Leeds.

- Response**
- Operational crews will train and exercise against the known site within their areas.

- Resilience**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year fire cover.



“
Our Fire Protection
Department will carry
out Fire Safety Audits”

Management of Leeds district risk

Dwelling Fires and Fire Related Injuries

How will we reduce the risk?

- Prevention**
- We will ensure that there is continued general fire safety messaging via our Social Media and Partners such as the Public Health Resource Centre.
 - We will utilise Community Engagement through District to ensure key messages and emanant takes place throughout our all our sections of the community.
 - We will learn from Serious Incident Review's (SIR's) and promote service improvement opportunities across the District and share this learning with other Districts.
 - We will continue to target the most vulnerable members of our community and deliver thorough Safe and Well visits which identify appropriate referrals or signposting opportunities.

- Protection**
- We will liaise with property management and owners to ensure where appropriate that Fire Safety regulations are being met.

- Response**
- We will be operationally prepared and ready to respond to incidents to ensure the quickest and most robust response.

- Resilience**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year fire cover.

Prevalence of False Alarms

(including Malicious false alarms)

How will we reduce the risk?

- Prevention**
- We will use a data driven approach to identify repeat incident trends of false alarms.
 - We will promote the partnership working between Leeds Telecare and other monitoring services to reduce false alarms at residences across Leeds.
 - We will allocate the reduction of false alarms as a priority initiative for Red Watches across the District.
 - We will work in partnership with youth service and police colleagues to identify any malicious false alarms and appropriate action.

- Protection**
- We will liaise with our Fire Protection Team who will monitor repeat false alarm trends and where appropriate offer support to property management to reduce unnecessary incident call-outs.

- Response**
- We will be operationally prepared and ready to respond to incidents to ensure the quickest and most robust response.

- Resilience**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year fire cover.

Management of Leeds district risk

Deliberate Fires (Arson) & Anti-Social Behaviour

How will we reduce the risk?

- Prevention**
- We will work in close partnership with local policing teams and community safety groups to maintain our educational input to children and young people on the dangers and consequences of this behaviour in priority areas.
 - We will continue to report hazardous materials to Leeds City Council environment team for quick removal of potential targets
 - We will work in partnership in the lead up to Bonfire Night to anticipate any negative behaviours which could result in increased response needs.
 - We will work collaboratively with partners and through Safer Leeds to actively try and reduce ASB.
-
- Protection**
- We will continue to provide advice to businesses where it is identified that there is an accumulation of materials that could become a target for Arson.
 - We will deliver conflict management training with our staff to make them safer in heightened community tension periods.
-
- Response**
- We will be operationally prepared and ready to respond to incidents to ensure the quickest and most robust response.
-
- Resilience**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year fire cover.

Road Traffic Collisions (RTCs)

How will we reduce the risk?

- Prevention**
- We will work in partnership with Leeds Safer Roads Partnership to deliver targeted education that meets the requirements of reducing the incidents attended by WYFRS but also addressing the vulnerabilities of the community using the roads in Leeds.
-
- Response**
- We will ensure that Crews are operationally prepared and competent to deal with Road Traffic Collisions (RTC's).
-
- Resilience**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year fire cover.



Management of Leeds district risk

Flooding

How will we reduce the risk?

- Prevention**
- We will ensure that residents at risk of known flooding are given key preventative and recovery information as well as information about support available should they be at risk.
 - We will liaise with partners to ensure flood defences and infrastructure is maintained and enhanced where needed.
-
- Response**
- We will ensure Crews maintain a state of operational readiness through training and exercising to risk.
-
- Resilience**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year fire cover.



Wildfire

How will we reduce the risk?

- Prevention**
- We will use social media and other campaign opportunities to promote safety messages that may affect other Districts across WY but where residents in Leeds may travel to e.g. the Yorkshire Moors and Dales.
-
- Response**
- Crews will undertake Wildfire training through E-Learning and Brigade wide exercises.
 - We will work in partnership with other Districts that hold greater wildfire risk to ensure operational readiness.
-
- Resilience**
- We have 46 Fire Engines across West Yorkshire that will be strategically placed to provide 24/7 365 days a year fire cover.

“ We will use social media and other campaign opportunities to promote safety messages ”



Performance

District performance 2020 - 21

Performance indicator	3 year average target (2017/20)	Same period last year (2019-18/02/20)	Total so far (2020/21)	Against 3 year average (2020/21)	End of year projection (2020/21)	Target (2020/21)	Target (2021/22)
Arson	2103	1513	1421	-23.9%	1601	2103	2103
Primary Arson	460	396	300	-26.4%	338	460	493
Secondary Arson	1571	1117	1121	-19.6%	1263	1571	1610
Actual Rescues	295	324	297	13.5%	335	295	663
Total Activity	8518	7393	7341	-2.9%	8270	8518	8519
Dwelling Fires	409	334	327	-10.0%	368	409	410
Non-Domestic Building Fires	166	169	93	-36.9%	105	166	169
Prevalence of False Alarms	4084	3681	3681	1.5%	4147	4084	4084
Fire Related Injuries	57	44	44	-12.5%	50	57	57
Road Traffic Collisions	220	215	135	-31.0%	152	220	228
Malicious False Alarms	111	92	64	-35.2%	72	111	111

Performance targets 2021 - 22

Leeds, our people

We recognise the importance of our staff in achieving the Leeds District priorities. We are investing in health and wellbeing, leadership and development and diversity and inclusion strategies to support staff to reach their full potential.



Teamwork

We will enact our Exercise programme that will priorities CLM and themed towards High-rise and water rescue incidents.



Integrity

Leeds district will ensure that all staff act with integrity, feel trusted and empowered by providing engagement, guidance, support and mentoring. We will ensure that the district strengthens our ability to provide an excellent service by diversifying our staff, promoting inclusion and creating a fair and equal workplace.



Learning

We will undertake a variety of practical and theoretical training sessions to ensure that our staff are prepared to respond to a variety of scenarios to ensure continuous improve our service to our communities.



Responsibility

Through the District assurance process, we will ensure that all staff within the district are supported, empowered and trusted to fulfil their required duties. All staff supported by our leaders will be responsible for driving organisational change complimented by a 'team' ethos and a golden thread approach.



Communication

The district team will engage with all staff on a regular basis to update them of changing priorities in both district and across the service; this will be a two way process providing opportunity for feedback from our colleagues. A continued focus within district will be the golden thread approach where staff feel supported and engaged to understand how and why we do what we do.

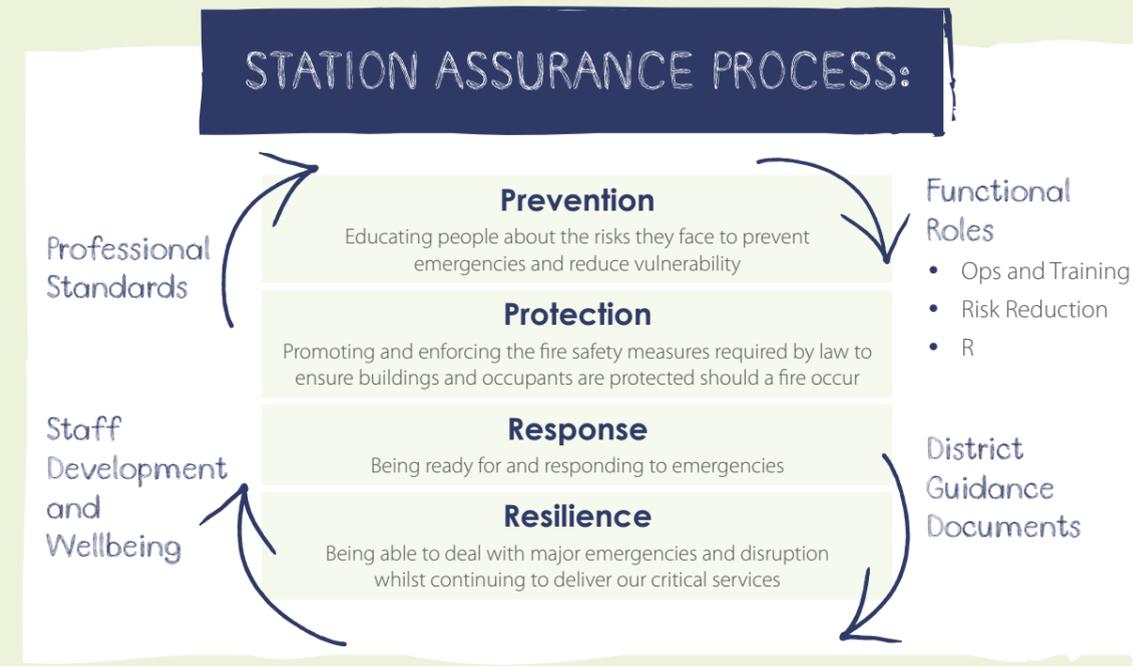
Monitoring and review

At a district level performance across all areas will be monitored through Service Assurance Visit (SAV) process.

The SAV process is focused on staff engagement, service delivery and professional standards. Leeds District is focused on maintaining and assuring the highest level of Organisational preparedness and effectiveness.

Progress against the management of district risk will be reported to the West Yorkshire Fire and Rescue Authority in line with the West Yorkshire Performance Management Framework.

Additional monitoring and review will be undertaken by the Area Manager Service Delivery on a monthly basis.



Improving our service

A proactive approach is pivotal in achieving our ambition of Making West Yorkshire Safer.

We listen to feedback from the public, our staff, their representative bodies and other interested parties. We value the scrutiny provided by the West Yorkshire Fire and Rescue Authority, our internal auditors, and Her Majesty's Inspectorate of Constabularies and Fire and Rescue Services.

We have a 'Service Assurance Framework' and 'Station Assurance Visits' in place to make sure we are doing what we say we will and to the standards expected of us.

This feedback helps us to understand what we need to do better and what we might need to change each year. Key to this is our ability to find the right balance between prevention, protection, response, resilience and service improvement to reduce the risks facing the community of Leeds.



“ We listen to feedback from the public, our staff, their representative bodies and other interested parties ”

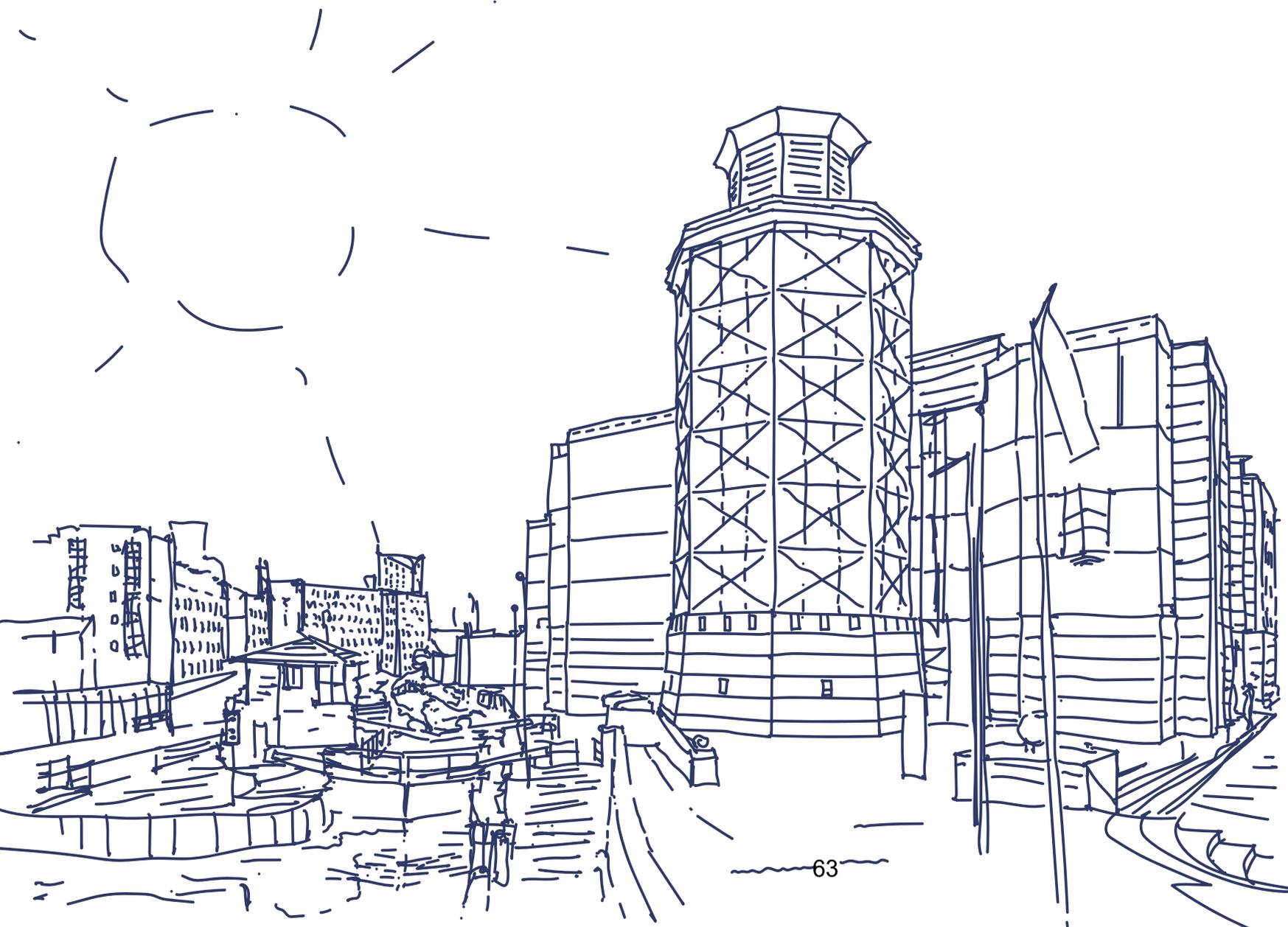
Contact us

TBC
 TBC
 TBC
www.westyorksfire.gov.uk
 @WYFRS





West Yorkshire
Fire & Rescue Service

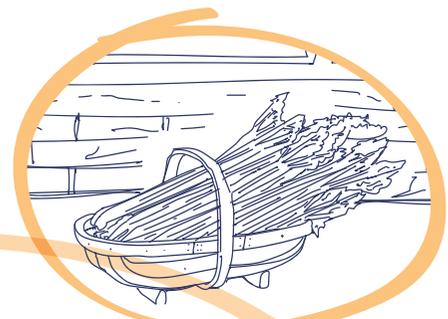


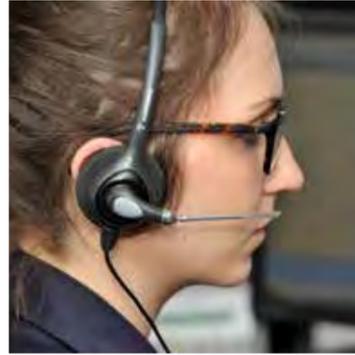


West Yorkshire
Fire & Rescue Service



Wakefield District Plan 2021-22





Contents

Foreword	3
About Wakefield district	4
Why we are here	5
Priorities 2020-2023	6
How we will deliver these priorities	8
Wakefield district risk	10
Management of Wakefield district risk	11
Performance	19
Wakefield, our people	20
Monitoring and review	21
Contact us	22

Foreword

Wakefield District plan will highlight our service delivery priorities for 2021-2022. It derives from the priorities set out in the WYFRS Integrated Risk Management Plan Your Fire and Rescue Service 2020-2023.

Our ambition is to “Make Wakefield District Safer” and the team will work in collaboration to understand the challenges and changing risks that face our communities and those most vulnerable within our society.

Our aim is to build on our proactive community safety programme focusing on prevention and risk reduction; whilst creating safer and healthier communities within Wakefield. To achieve this, we will maintain and strengthen our relationships with partners, local authorities and other statutory services. Operational and Prevention Support Staff within the district will foster effective working relationships with the public, community anchors, third sector organisations to assess risk and focus on safety prevention advice and education.

Through our Operational Risk Visit and Building Risk Review programmes we will promote and enforce the fire safety measures required by law to ensure that building and occupants are protected. These programmes will also generate risk information to help keep our firefighters safe.

We will ensure that our firefighters are highly trained, and are ready to respond to fires and other emergencies in an effective and professional manner. Health and Wellbeing of all our staff will be integral to our priorities. In addition, we will ensure that we are resilient when responding to major incidents within the district by sharing operational risk information and response plans with neighbouring districts and other fire and rescue services.

We are pleased with the significant reductions in all incident types over the past year and our performance indicators are very positive; we are projected to meet our three year targets in all areas. We are proud of our achievements, but will not be complacent, we will continue to reduce the most serious and impactful issues for our community.

Lee Miller
Wakefield District Commander

“ We will build on our proactive community safety programme focusing on prevention and risk reduction ”



About Wakefield district

Wakefield district is covered by seven fire stations. Three of these are wholetime, three are day crewing and one retained (on call station).

We have specialist water rescue resources located at Ossett and Wakefield Fire Station provides an aerial response with a Combined Aerial Rescue Pump. Both of West Yorkshire's Command Unit vehicles are located within district; Main Command Unit at Pontefract and Command Unit Lite at Featherstone.

We attend and resolve over 2500 incidents each year, incident types are wide ranging and include; fire alarm actuations, fires in buildings, assisting other agencies and complex rescue incidents involving road traffic collisions, hazardous materials and rescuing people trapped in water.

We have an increasingly diverse and ageing population containing a large range of social-economic groups from wealthy to very deprived communities. The district has a relatively small but growing ethnic minority population. In the

last census almost 93% of people defined their ethnicity as White British; the largest minority group born outside of the UK are people born in Poland.

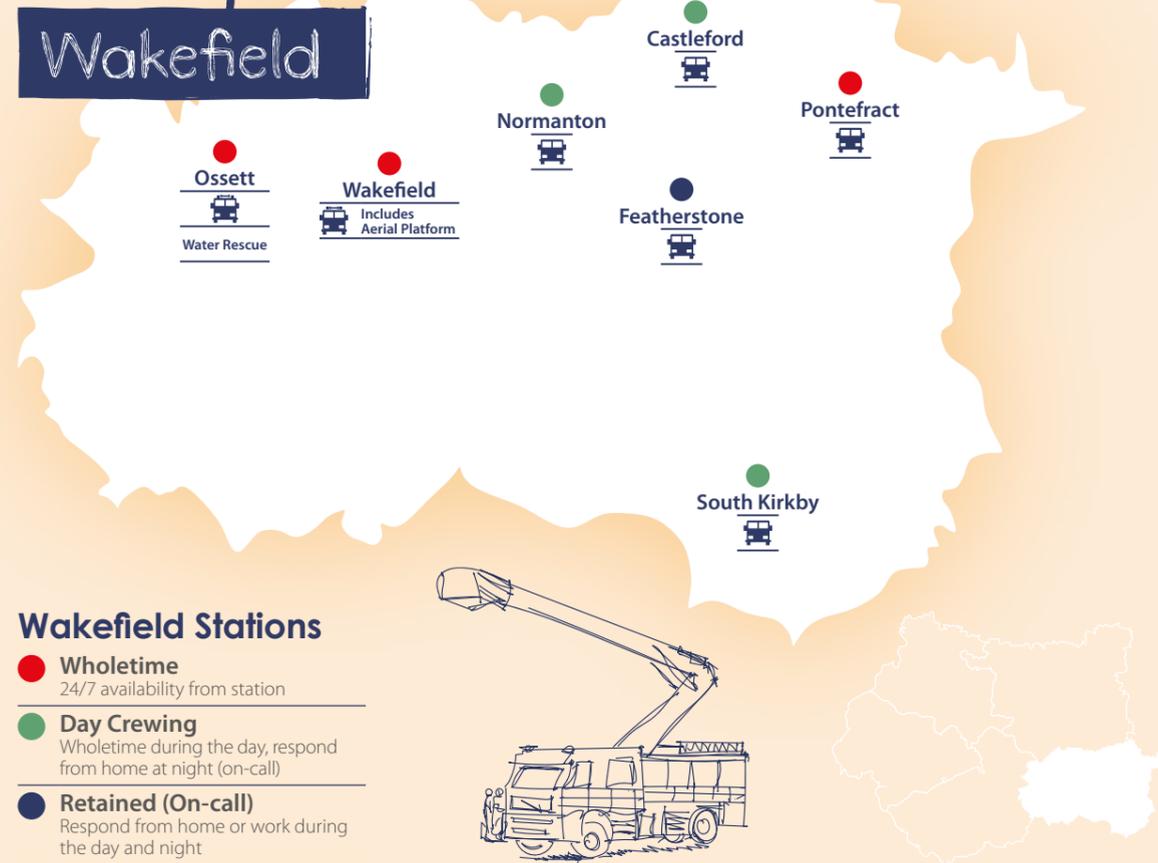
Traditional mining communities have been transformed with major regeneration. Due to its high-tech innovation, supply chain networks and easy access to the M1 and M62 motorways and its position on the East Coast main line, there are few more strategically connected places to locate manufacturing or distribution businesses than Wakefield. Many well-known major food, supermarket, logistical and clothing businesses have busy manufacturing, warehouse and distribution hubs, firmly established in Wakefield.

Population
348,312

Personnel
135

Size of area
130² miles

Fire Engines
7



Why we are here

Our ambition



Making West Yorkshire Safer

To improve community safety and wellbeing and reduce the risk to life, property and the environment from fire and other emergencies



Our guiding principles

To achieve our ambition we will:

- Focus on risk and vulnerability
- Be part of our communities
- Work in partnership
- Be at our best and strive to improve
- Make a positive difference in everything we do
- Promote diversity and create an inclusive workplace

The services we deliver

Prevention

Raising awareness about the risks people face to prevent emergencies and reduce vulnerability

Protection

Promoting and enforcing the fire safety measures required by law to ensure buildings and occupants are protected should a fire occur

Response

Being ready for and responding to emergencies

Resilience

Being able to deal with major emergencies and disruption locally and nationally whilst continuing to deliver our critical services

Priorities 2020-2023

This plan sets out how we aim to use our resources to manage the risks we face in West Yorkshire and keep you safe from fire and other emergencies.



“Our priority is to keep you safe from fire and other emergencies”



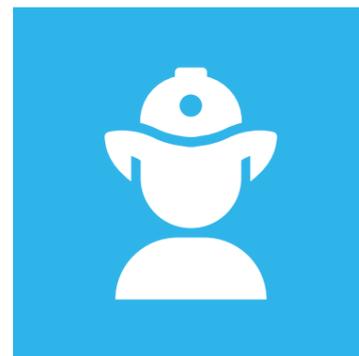
“We will reduce the risks to the Wakefield community”



How we will deliver these priorities



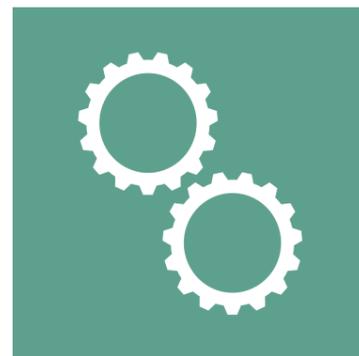
- We will continue to deliver the Safer Communities Prevention Strategy.
- Actively engage with the community and partners to identify risk, reduce vulnerability and support those most in need.
- We will maintain strong partnerships and develop new relationships to foster effective working relationships to identify and help those most vulnerable in our community.
- We will support and drive Road Safety and Water Safety, multi-agency strategies.



- We will provide support to our staff, our partners and members of the community in response to the Covid pandemic.
- We will undertake training and exercises to ensure a safe response to the risks identified in this document.
- We will implement outcomes and recommendations from the Firefighter Safety Programme and Grenfell Project Team.
- We will debrief and learn from all incidents, exercises and training we attend.
- We will implement a structured cross border training strategy with neighbouring FRS's.



- We will continue to look for opportunities to be more efficient in how we operate.
- We will encourage staff to be innovative and share ideas of new ways of working.
- We will continue to communicate and collaborate effectively with our key partners.
- We will embed the Command Leadership and Management programme within Wakefield to enhance more effective ways of working.



- We will continue to support the delivery of lean working projects.
- We will look for opportunities to build and learn from how the service responded to Covid
- We will continue to explore and implement new ways of conducting training, engagement and meetings with internal and external stakeholders.



- We will support the integration of VOIP and agile ways of working for district-based staff.
- We will continue to engage with the community utilising new technology and ways of working.
- We will support the implementation of the Performance Dashboard which will support organisational improvement and assurance.
- We will embed the use of social media within the district to provide a platform for community engagement.



- We will provide opportunities to support and develop all staff by implementing training and development opportunities to ensure continuous improvement of services to the public.
- We will provide regular Continuous Professional Development sessions for all our staff .
- We will provide command training scenarios and theoretical input and for all officers within the district.
- We will focus on operational exercising that will prioritise foreseeable risk within Wakefield and West Yorkshire.
- Support the NVQ, IQA processes across the district and modular training at Featherstone.



- We will nurture talent and provide support for those willing to develop in the service.
- We will continue to maintain the competence of all staff.
- We will support organisational change to ensure continued improvement of service delivery.
- We will underpin assurances and professional standards through the Station Assurance process.



- We will work in partnership to prevent climate driven emergencies and develop ways of working to respond more effectively.
- Work with partners to mitigate and limit the impact of flooding events within Wakefield District.
- Implement recycling programme and environmentally friendly initiatives at all stations.



- We will undertake inspections of all Highrise residential buildings as part of the Building Risk Review Programme.
- We will continue to implement and train against new procedures which improve our operational effectiveness.
- We will inspect and gather risk information through the Operational Risk Visit Programme.



- We will deliver recruitment messages during all service delivery contact.
- We will continue to positively represent the service when working in our unrepresented communities.
- We will diversify our staff, promote inclusion and create a fair and equal workplace.
- We will promote recruitment opportunities at Featherstone Fire Station and support positive action initiatives.

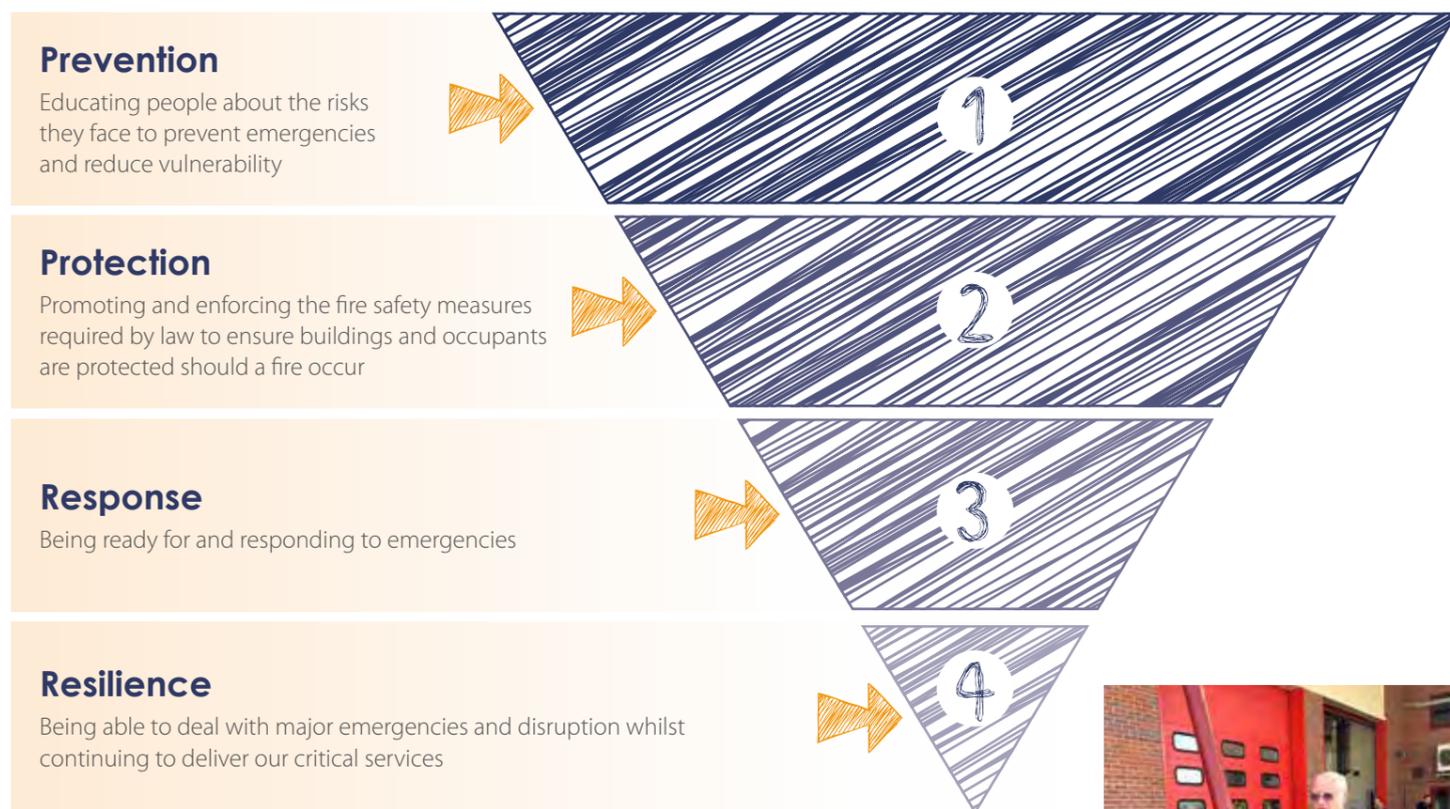
Wakefield district risk

The following sources have been used to identify the risk within Wakefield District:

- The National Risk Register
- The WY Community Risk Register
- Local knowledge
- CPNI sites
- WYFRS Premises Risk Database (PRD)
- IRS; national and international data and experiences
- Environmental data and flood risk
- Information from local partners

Whilst attending emergencies across West Yorkshire is a statutory duty, our role is much broader than this. We aim to do everything we can to prevent an emergency response in the first place. We do this through prevention and protection activity. The residual risk that remains is managed through our response and resilience strategies.

“To reduce risk our main focus is prevention”



Management of Wakefield district risk

High Rise Buildings

How will we reduce the risk?

- Prevention**
- We will work with Wakefield District Housing, private owners and resident associations to provide advice to those most at risk from a fire in a high rise building.
 - We will update our prevention advice to reflect the learning from Grenfell.
 - Ensure that Partnership training is delivered to WDH staff to reflect our up to date policies and procedures.
 - We will ensure there is clear dialogue between ourselves and WDH when and if new risks emerge that require a joint problem solving approach.

- Protection**
- We inspect all highrise buildings as part of the WYFRS Building Risk Review Programme.
 - We will report and enforce non-compliance with legislation.

- Response**
- We will undertake a series of practical exercises to improve our response to this type of emergency.
 - We will undertake operational response visits (ORVs) to ensure we understand each of the Highrise risks in our area.
 - We will produce and review tactical plans for high rise buildings aligned to the Building Risk Review Programme and Wakefield District High Rise Strategy.
 - Castleford and Command Unit Operatives will undertake a series of training scenarios to test new evacuation guidance.

- Resilience**
- We will share our response plans with all stations likely to attend an emergency in Wakefield District.

Flooding

How will we reduce the risk?

- Prevention**
- We will work with Wakefield Council and engage with residents and identify vulnerabilities at risk of flooding within their areas.
 - We will review the Wakefield District Flood Plan which shows us the areas of highest risk in the event of a Flood Alert.
 - We will implement a coordinated response with Wakefield Council and other key partners within the district to share effective safety advice to residents on opportunities to reduce the risk of flooding within their homes via Social Media; Community Alerts via WY Police; Community Anchors and Assets .

- Response**
- We will organise familiarisation days with local partners and operational crews to aid in a co-ordinated response to any flooding incident within Wakefield District.
 - Ensure that all our firefighters are trained to work safely in and near flood water.
 - We have specialist Water Rescue assets at Ossett Fire Station that are trained to work in fast flowing water.
 - We will undertake scenario training for wide spread flooding with partners.

- Resilience**
- We will share our response plans with local partners and emergency planning teams to aid in a co-ordinated response to any flooding incident within Wakefield District.
 - A number of other Fire Stations across west Yorkshire have Specialist Water Rescue resources that will be brought in to support where required.
 - We can request support of other Fire Services across the country through local arrangements or through the National Coordination and Advisory Framework.

Management of Wakefield district risk

Upper Tier COMAH Sites

How will we reduce the risk?

- Prevention**
- We will work with premise owners and the COMAH department in carrying out regular visits to the premises within Wakefield.
- Protection**
- We will report and enforce non-compliance in liaison with the COMAH Team and Fire Protection.
- Response**
- District staff will participate in brigade COMAH exercise programme.
 - Operational Crews will undertake a white board scenario and visit each COMAH site within Wakefield District to improve operational knowledge and understanding of the premise.
- Resilience**
- We will share our response plans with all stations and neighbouring services likely to attend an emergency in Wakefield District.



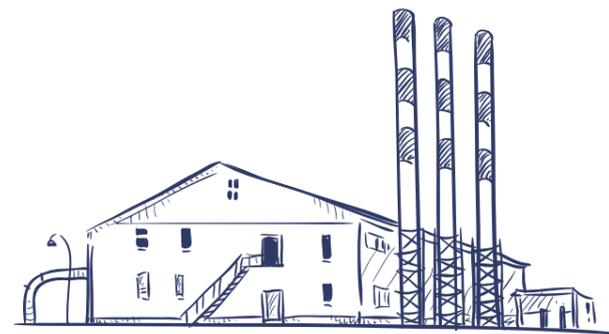
“ We will work with premise owners and the COMAH department ”

Complex Buildings

including large scale manufacturing and distribution hubs

How will we reduce the risk?

- Prevention**
- We will identify buildings and provide advice on how to mitigate risk of fire.
- Protection**
- We will carry out Operational Risk Visits to Very High and High risk premises.
 - We will report and enforce non-compliance with legislation.
- Response**
- We undertake a series of practical exercises to improve our response to this type of emergency.
 - We will undertake operational response visits (ORVs) to ensure we understand risk.
 - We will produce risk presentations on our high and very high risk premises.
- Resilience**
- We will share our response plans and risk presentations with all stations likely to attend an emergency in Wakefield District.



Management of Wakefield district risk

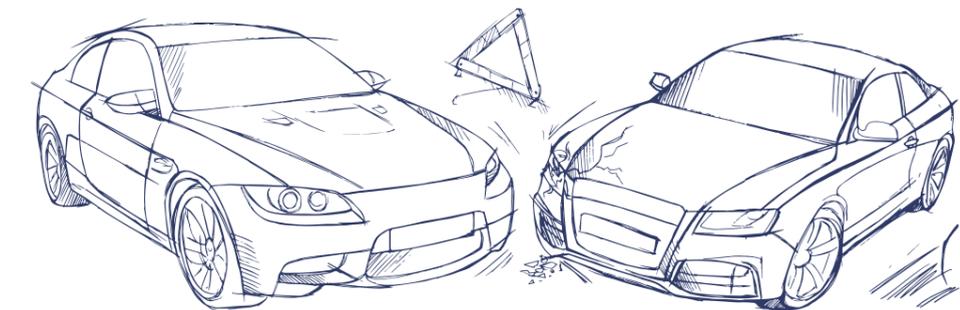
Road Traffic Collisions

How will we reduce the risk?

- Prevention**
- Wakefield district staff will attend strategic and tactical Road Safety groups at a local and regional level – Safer Roads Wakefield; Safer Roads West Yorkshire; Safer Roads Yorkshire and Humber.
 - We will continue with delivery of our education in colleges and schools targeting the Year 7, 16+ age groups – working closely with the Local Authority Wakefield Road Safety Team to create further innovative local solutions to road safety.
 - Continue our effective partnership with Theatre in Education – The Riot Act – to deliver cutting edge performances reinforcing the Road Safety Message to young people across the High Schools within Wakefield District.
 - Carry out Community based Initiatives which will improve the safety of the people of Wakefield on the roads.
 - Aim to be innovative in our approach, encouraging our staff and local communities to suggest new ideas and local solutions. We will explore examples of cross-sector good practice to help inform the way forward.
- Response**
- We will undertake practical and theoretical training to improve response to road traffic collisions.
 - We will ensure that operational crews have good knowledge and understanding of Nationals Operational Guidance through the Service Assurance Process.
- Resilience**
- WYFRS will continue to work with the Wakefield road safety partnership and West Yorkshire Police in aiming to make Wakefield road network safer.



“ We will continue with delivery of our education in colleges and schools targeting the Year 7, 16+ age groups ”



Management of Wakefield district risk



Anti-Social Behaviour & Arson Reduction

How will we reduce the risk?

- Prevention**
- We will work in collaboration with Street Scene; Environmental Health Team and Environmental Crime Team from the Council to target hot spot areas to arrange swift interventions and clean ups by reporting accumulated or abandoned waste.
 - Each station will actively engage in Arson Reduction work and to this objective will actively utilise the new PMI recording process.
 - Each station will develop Community Assets, Anchors and third sector organisations; Nova within Wakefield, to enable successful collaboration in prevention initiatives.
 - Work closely with Neighbourhood Co-ordination Groups across all areas of the District to identify current ASB and Arson trends and proactively develop local solutions which can be delivered across a multi-agency platform.
 - Deliver Arson and Anti-Social Behaviour Education to local schools and young people across the district with effective partnership working involving WYP Schools Liaison Officers; Wakefield Council Outreach Youth Workers; Wakefield Council Anti-Social Behaviour Teams. WY Police Early Intervention and Prevention Teams; Wakefield Council Early Intervention Hubs.
 - Utilise the Theatre in Education Group to deliver ASB and Arson inspired performances which will reinforce the consequences of such behaviours.
 - Work closely with our Youth Intervention Team in relation to Fire Setting behaviour and young people engaging in Arson and ASB to deliver early interventions and signposting to other key partner agencies for support.

- Response**
- Operational crews will undertake Environmental Visual audits to identify areas which may be vulnerable to arson threats. Any potential hazards or issues will be recorded and shared with crews and local authority.
 - Operational crews will visit identified derelict buildings at risk from arson on a regular basis, based on the security and risk posed.

- Resilience**
- We will share our response plans with all partners likely to attend any emergency in Wakefield District.
 - We will work with the local community wardens and neighbourhood police teams in sharing local intelligence.



Management of Wakefield district risk

Dwelling Fires

How will we reduce the risk?

- Prevention**
- A person-centred service based on an assessment of an individual's risk of injury or death in the home by fire.
 - Target our resources towards those who are at the greatest risk of injury or death from fire in the home.
 - Provide advice, education and interventions through our Safe and Well Programme with Fire, Health and Well Being Interventions delivered as part of the holistic, individual based Safe and Well visit.
 - Use a shared intelligence-led, partnership approach working closely with Wakefield Council Housing Solutions Team; WDH and other Key Housing Providers to identify at risk properties, families and individuals who require fire safety advice and education.
 - We will deliver regular training to our key partners to ensure the most effective and efficient referral pathways are maintained and we are targeting the most vulnerable with early intervention and prevention.
 - Work closely with the Wakefield Council Community Cohesion Team to address potential housing inequalities and lack of fire safety awareness amongst our local population within the BAME Community; Asylum Seekers and Eastern European Community who find it difficult to engage with services.

- Protection**
- We will report and enforce non-compliance with legislation in appropriate premises.

- Response**
- We will undertake a series of practical exercises to improve our response to this type of incident.
 - We will debrief and learn from incident attendance and share that learning to improve the operational response.
 - We will ensure that operational crews have good knowledge and understanding of Nationals Operational Guidance through the Service Assurance Process SAV.

- Resilience**
- We will ensure that resources are aligned to risk based planning assumptions.



Management of Wakefield district risk

Open Water Sites & irresponsible behaviour

How will we reduce the risk?

- Prevention**
- We will be an integral partner in the Wakefield Water Safety Strategy.
 - Establish a Water Safety Group with stakeholders from all the key partners with interests in Water Safety across the District.
 - We will adopt a multi-agency approach to prevention which is intelligence led and data driven to deliver education on site.
 - Working closely with the Health and Safety Team at Wakefield Council we will develop Water Safety Plans at key priority sites.
 - As a result of the multi-agency collaboration we will identify the risks and needs of each site and address the issues of signage; water safety aids and equipment.
 - Implement community based initiatives which will improve the safety of the people of Wakefield around open water sites.
 - We will initiate seasonal campaigns throughout the year to raise awareness of Water Safety.
 - Campaigns will be supported by education within local schools and across networks of young people with the support from Wakefield Council Youth Outreach Team; ASB Team; WY Police Schools Officers; Crime Prevention Teams and the local NPT Neighbourhood Officers, Countryside Team from Wakefield Council and our representative from the Canal and River Trust – Yorkshire and Humber.



- Response**
- We will train and exercise to improve operational effectiveness at open water sites utilising water specialist trained crews at Ossett.
 - We will develop effective training procedures and protocols for both our operational crews and staff and those of our partners who may be the first responders to any open water incident or emergency.
 - We will incorporate What 3 Words information from key sites to assist our Control with incident location to ensure more effective response.
 - We will ensure that operational crews have good knowledge and understanding of Nationals Operational Guidance through the Service Assurance Process SAV.

- Resilience**
- We will work collaboratively Local Authority and other partners in accordance with workstreams in the open water safety strategy.
 - We will share our response plans, risk information with all stations and relevant partners likely to attend an emergency in Wakefield District at open water sites.



Management of Wakefield district risk

Prevalence of false and malicious fire alarms

How will we reduce the risk?

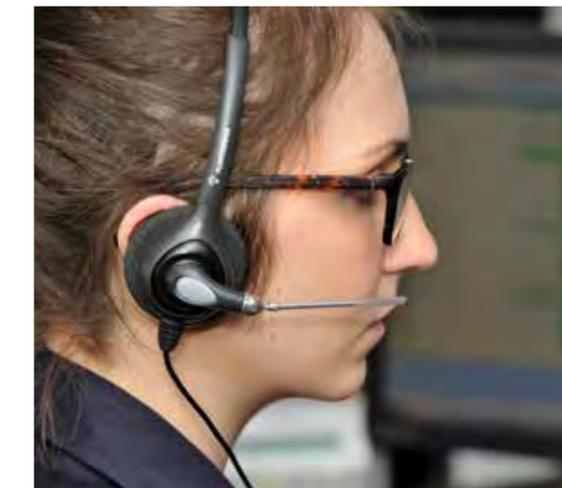
- Prevention**
- We will continue to work with local businesses, members of the public Wakefield Council Housing Solutions Team, WDH and other Key Housing Providers to reduce repeat actuations.
 - Wakefield Prevention team will work with partners in working with vulnerable individuals subject to multiple accidental or malicious call to emergency services.
 - We will work with both the education sector and local partners to reduce malicious fire calls.

- Protection**
- Operational Crews when undertaking Operational Risk visits will highlight the responsibilities of businesses owners in reducing causes of alarm at their premises.
 - We will continue to work with Fire Protection to enforce where multiple calls to premise are received.

- Response**
- We will continue to respond to calls, ensuring our resources are sufficient to deal with the risks faced.
 - Operational Crews will continue to highlight the consequences of malicious false alarms during our school education programme.

- Resilience**
- Operational crews will highlight incident trends and performance indicators and work collaboratively with fire protection and prevention teams to resolve the issue.

“ We will continue to respond to calls, ensuring our resources are sufficient to deal with the risks faced. ”



Management of Wakefield district risk



Farms and Rural incidents

How will we reduce the risk?

- Prevention**
- A person-centred service based on an assessment of an individual's risk of injury or death in the home by fire if within that environment.
 - Use a shared intelligence-led, partnership approach to improve our basic understanding of risk in rural areas; including vulnerable, isolated individuals.
 - We will work actively with our key partners such as the Neighbourhood Co-ordination Group who have resources and interests across our Rural Wards.
 - We will ensure a proactive approach using targeted data and the support from our local Countryside and Wildlife Team as well as WY Police – local NPT Teams and Environmental Health and Environmental Crime Team from Wakefield Council to enable us to establish repeat and hot spot locations.
 - We will target our resources towards those who are at the greatest risk of injury or death from fire or other incident types within the rural environment.
 - We will provide advice, education and interventions through our Safe and Well Programme.
 - We will deliver risk reduction awareness and education to local schools and youth outreach around the consequences of fires and other emergencies within that rural setting.

- Protection**
- We will report and enforce non-compliance with legislation.

- Response**
- We will undertake practical and theoretical training to improve response to farms and rural incidents within the district.
 - We will undertake familiarisation visits, gather operational risk information and understand the varied risks posed.
 - We will ensure that operational crews have good knowledge and understanding of Nationals Operational Guidance through the Service Assurance Process.

- Resilience**
- We will share our response plans, risk information with all stations, relevant partners and neighbouring FRS's likely to attend an emergency in Wakefield District within the rural environment.

Performance

District performance 2020 - 21

Performance indicator	3 year average target (2017/20)	Same period last year (2019-05/02/20)	Total so far (2020/21)	Against 3 year average (2020/21)	End of year projection (2020/21)
Arson	981	702	713	-14.7%	837
Primary Arson	196	143	168	0.6%	197
Secondary Arson	789	559	545	-18.9%	640
Actual Rescues	108	119	84	-9.0%	99
Total Activity	2990	2423	2459	-3.5%	2886
Dwelling Fires	127	103	96	-11.1%	113
Non-Domestic Building Fires	50	40	30	-29.6%	35
Prevalence of False Alarms	1141	922	983	-1.1%	1154
Fire Related Injuries	24	18	16	-20.7%	19
Road Traffic Collisions	89	84	42	-44.8%	49
Malicious False Alarms	27	22	8	-65.6%	9

Performance targets 2021 - 22

Target (2020/21)	Target (2021/22)
tbc	tbc

Wakefield, our people



Teamwork

Wakefield crews will undertake a variety of 3 pump exercises, including with those from neighbouring services and partner agencies to establish closer working relationships. As one team we will continue to support the Health and Wellbeing of all our people.



Integrity

Wakefield district will ensure that all staff act with integrity, are trustworthy and ethical by providing guidance, support and mentoring. We will ensure that the district strengthens our ability to provide an excellent service by diversifying our staff, promoting inclusion and creating a fair and equal workplace.



Learning

We will undertake a variety of practical and theoretical training sessions to ensure that operational crews are prepared to respond to a variety of scenarios to ensure continuous improvement of services to the public.



Responsibility

Through the service assurance process, we will ensure that all staff within the district are responsible and take ownership of the work we do. Our leaders and line management will be responsible for driving organisational change and have clarity on decision making levels to be accountable with unnecessary hierarchy.



Communication

The district team will engage with all staff on a regular basis to update them of changing priorities in both district and across the service; this will be a two way process providing opportunity for feedback from our colleagues. A focus in the district will be excellent communication of key messages in an open way using a wide range of engagement methods.



Monitoring and review

Wakefield District performance across all areas will be monitored through Service Assurance Visit (SAV) process.

Progress against the management of district risk will be reported to the West Yorkshire Fire and Rescue Authority to the West Yorkshire Fire and Rescue Authority in line with the Performance Management Framework.

Additional monitoring and review will be undertaken the Area Manager Service Delivery on a monthly basis.

ON AN ANNUAL BASIS WE WILL REVIEW AND UPDATE THE RISKS WITHIN THE DISTRICT TO TAKE ACCOUNT OF CHANGES AND DEVELOPMENT IN:



Contact us



01924 334020



Wakefield.DistrictTeam@westyorksfire.gov.uk



Brunswick Street
Wakefield
WF1 4PA



www.westyorksfire.gov.uk



@WYFRS





West Yorkshire
Fire & Rescue Service





OFFICIAL

Fire Protection - Risk Based Inspection Programme

Community Safety Committee

Date: 30 April 2021

Agenda Item:

10

Submitted By: Director of Service Delivery

Purpose

This report provides Members of the Community Safety Committee with information on the Risk Based Inspection Programme setting out the fire protection activities for 2021 – 2022

Recommendations

That Members of the Community Safety Committee approve the Risk Based Inspection Programme for 2021 - 2022.

Summary

The Risk Based Inspection Programme is a requirement of the National Framework for Fire & Rescue Services. It enables WYFRS to determine the fire protection risks within West Yorkshire and utilise our resources to deliver a programme of audits in premises where the Regulatory Reform (Fire Safety) Order 2005 applies.

Local Government (Access to information) Act 1972

Exemption Category: None

Contact Officer: Chris Kemp – Senior Fire Protection Manager
T: 01274 655720
E: christopher.kemp@westyorkshire.gov.uk

Background papers open to inspection: None

Annexes: Annex A – Risk Based Inspection Programme 2021 - 2022

1 Introduction

- 1.1 The Risk Based Inspection Programme (RBIP) details how West Yorkshire Fire and Rescue Service will meet the requirements of the current National Framework. This document covers the period 1 April 2021 – 31 March 2022 and Appendix A of the RBIP provides details of the annual programme of visits which will be reviewed if necessary, based upon national intelligence of emerging risks or clarification/national determination on the definition of High Risk in relation to Fire Protection activities.
- 1.2 The National Framework expects Fire Authorities to have a locally determined risk-based inspection programme in place for enforcing compliance with the provisions of the Regulatory Reform (Fire Safety) Order 2005 (FSO). At present this is based on local factors but does not exclude the inclusion of national guidance or trends which are incorporated into the document.
- 1.3 The Risk Based Inspection Programme also enables the Authority to demonstrate that it is meeting its statutory enforcement responsibilities in respect of the FSO.

2 Information

- 2.1 Annexe A to this report provides a full copy of the RBIP which demonstrates how WYFRS will discharge its statutory duties in relation to Fire Protection. We want to ensure that the communities of West Yorkshire are safe in the premises they use, our Fire Protection Inspectors will visit premises where we receive intelligence to suggest that compliance with the FSO is significantly poor, where necessary they will carry out an audit relevant to the premises and utilise their powers as an inspector to ensure compliance.
- 2.2 The delivery of a RBIP needs to have cognisance of other external requirements on Fire Services or Regulators. One such requirement is the Regulators Code which places a statutory duty on all regulators to have regard to the burden of inspection placed on building owners. Due to this our RBIP is not one which provides a re-inspection frequency to specific premises types but focuses on available information and intelligence to identify those premises which pose relevant persons at the greatest risk.
- 2.3 The RBIP identifies the following premises which will form the programme of visits for 2021 – 2022:
 - All premises where this authority receives information to suggest that compliance with the FSO places a serious risk to relevant persons and is given a priority of Dangerous Conditions, Priority 1 or Priority 2 as detailed in appendix A of the RBIP
 - All High Rise Residential Buildings - Given the evidence available regarding the significant risk in these premises.
 - Routine visits as set out in section 3.8 of the RBIP
 - Visits required as a result of consultations as set out in section 3.9 of the RBIP

3 Financial Implications

3.1 There are no financial implications arising from this report.

4 Human Resource and Diversity Implications

4.1 There are no human resource or diversity implications arising from this report.

5 Health, Safety and Wellbeing Implications

5.1 The health and safety of our staff and the communities we serve is our priority. Given the targeted approach we take there is inevitably a higher risk of conflict when our inspectors attend premises which are non compliant. We have processes in place to ensure lone working arrangements are managed and risk assessments for inspectors to follow which provide the opportunity for additional colleagues or the involvement of the Police.

6 Your Fire and Rescue Service priorities

6.1 This report links with the key 2020 – 23 service priorities below:

- Reduce the risks to the communities of West Yorkshire
- Support, develop and enable our people to be at their best

7 Conclusions

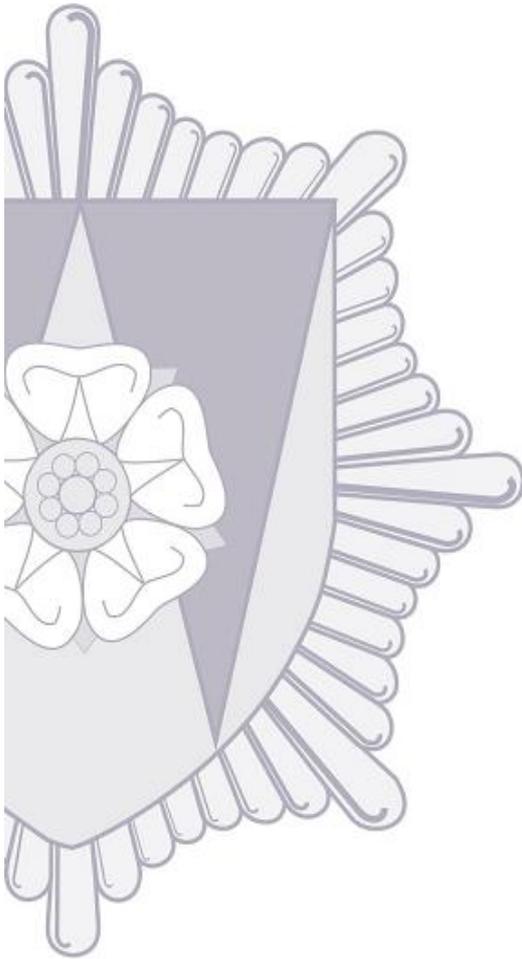
7.1 The RBIP enables us to demonstrate that we are utilising our fire protection resources in the most effective and efficient manner by being proactive in determining the actual risk in premises rather than the perceived risk.

7.2 Our inspectors improve compliance and this inevitably reduces the risk to relevant persons should a fire occur.

7.3 The development and introduction of trainees in to the Fire Protection team will involve the utilisation of existing staff. This RBIP provides the opportunity for trainees or those trained to a lower competence (as set out in the NFCC Competence Framework) to become involved with its delivery and therefore ensuring we maintain effectiveness whilst we develop staff.

Fire Protection Policy

[Title]



West Yorkshire Fire & Rescue Service

Oakroyd Hall

Birkenshaw

Bradford

BD11 2DY

Date Issued: 30/04/2021

Ref: FS-POL015

Review Date: 01/03/2022

Version: 14.1

PREVENTING PROTECTING RESPONDING

www.westyorksfire.gov.uk

Page 80 of 10

1 Introduction

- 1.1 This Risk Based Inspection Programme (RBIP) details how West Yorkshire Fire and Rescue Service will meet the requirements of the current National Framework. This document covers the period 1 April 2021 – 31 March 2022 and Appendix A provides details of the annual programme of visits which will be reviewed if necessary, based upon national intelligence of emerging risks or clarification on the definition of High Risk in relation to Fire Protection activities.
- 1.2 The National Framework expects Fire Authorities to have a locally determined risk-based inspection programme in place for enforcing compliance with the provisions of the Regulatory Reform (Fire Safety) Order 2005 (FSO). At present this is based on local factors but does not exclude the inclusion of national guidance or trends which are incorporated into this document.
- 1.3 The Risk Based Inspection Programme also enables the Authority to demonstrate that it is meeting its enforcement responsibilities in respect of the FSO.
- 1.4 The FSO makes Risk Assessment central to determining the necessary level of fire precautions in all non-domestic premises. The statutory responsibility for ensuring an adequate level of fire safety lies with the Responsible Person for individual premises – usually the employer, or occupier (person in control of the premises) or the owner.
- 1.5 The Fire Authority has a statutory duty to enforce the compliance requirements of the FSO in the majority of premises, although the Health & Safety Executive (HSE), the Crown Premises Inspection Group of the Chief Fire and Rescue Adviser’s Unit and local authorities also have enforcement responsibilities in some specific types of premises.
- 1.6 The development of this inspection programme allows us to demonstrate that we are focusing our resources on those premises that represent the greatest risk to life in the event of fire through failure to comply with fire safety law.
- 1.7 Fire Protection Inspectors (FPI) are specifically trained and authorised to carry out “audits” as defined by IRMP Note 4 which is a full in-depth inspection in relation to whether the Responsible Person of the premises is complying with the FSO.
- 1.8 Additionally West Yorkshire Fire and Rescue Service have adopted the NFCC “short audit” model which aims to provide the facility for inspectors to carry out an audit relevant to the premises they are visiting, allowing them to make a judgment to determine if the premises are safe enough. If this is deemed to be the case the inspector conducts a much shorter audit which significantly reduces the time the business has to engage with us as a regulator. By doing this we reduce the burden of inspection on business which allows us to target resources more effectively.
- 1.9 Over the last 12 months we have also integrated the NFCC desk top approach to auditing due to the Covid-19 pandemic. This has enabled us to continue to engage with Responsible Persons and provide advice and support whilst making a judgement on the safety of premises. This approach will continue to within the Protection Team to enable us to support businesses and continue to provide Fire Protection activities should future cases of Covid-19 affect work activities.
- 1.10 Historically RBIP’s incorporated methodology which determined the frequency of visits in specific premises types, these RBIP’s are now antiquated and out of date. The principles of the Governments Better Regulation programme and specifically the Regulators Code specifies that regulators should visit premises based on risk, however if the premises is compliant then the regulator should only revisit if there is evidence to suggest that the

premises is no longer compliant. Revisits should not occur solely due to the premises type, occupancy, size or perceived risk. This RBIP follows these principles and does not specify re-inspection frequencies.

- 1.11 Station personnel are not authorised to inspect or audit premises under the FSO. However, it is incumbent on operational staff to gather risk information in relation to fighting fires in premises that may pose a risk to the safety of firefighters and the public alike. Operational crews carry out visits to collect site specific risk information, these visits which are carried out under section 7(2)d of the Fire & Rescue Services Act 2004 do not form part of this RBIP.
- 1.12 All Watch and Crew Managers attend the Operations Fire Protection course which is delivered by the Fire Protection team and provides a grounding knowledge in fire protection.
- 1.13 Whilst station personnel carry out visits to gather operational risks they will inevitably utilise the training, skills and knowledge gained to highlight potential fire protection issues, these will be scored accordingly and a follow up visit actioned by a fire protection inspector where necessary.

2 Information

- 2.1 We want to ensure that the communities of West Yorkshire are safe in the premises they use, our Fire Protection Inspectors will continue to visit premises where we receive intelligence to suggest that compliance with the FSO is significantly poor, where necessary they will carry out an audit relevant to the premises and utilise their powers as an inspector to ensure compliance.
- 2.2 Fire Protection Inspectors are provided with individual targets which are based on calculations within National Guidance, this guidance however does not take account of the type of premises they are visiting and the outcome of the audit, only the available hours per inspector.
- 2.3 In order to develop a target for fire protection inspectors we would have to calculate the average time taken for an audit, this can vary significantly based upon the size, type and occupancy of the premises together with the required interventions by the inspector to ensure compliance. The number of hours a fulltime inspector is expected to commit to fire protection work is 1440 per year taking in to account, training, Continuous Professional Development (CPD) and other administrative work.
- 2.4 As a service we recognise the importance of audits within premises however they do not represent the full picture of activity within the team. During the year 2020/2021 we have demonstrated the importance of collaborative working with Local Authorities in ensuring that premises which have been repurposed are safe to be used. This type of work will continue to be carried out by our Protection Team and will therefore have an impact on the number of audits which will be completed annually.
- 2.5 Inclusive of the hours specified in 2.3 our inspectors will also be required to dedicate time to supporting new trainees together with supporting operational staff competence by delivering topic talks which are presentations on specific fire protection subjects, carrying out joint visits with crews and answering and dealing with complaints and queries from operational staff.

3 Programme of visits

- 3.1 Our RBIP does not exist to generate enforcement action, its purpose being to target our resources effectively, thus maintaining fire protection standards through compliance and

[Title]

reducing the likelihood of loss of life due to fire. Due to this targeted approach, it is inevitable that enforcement action will follow as a result of this inspection plan.

- 3.2 The RBIP is underpinned by a determination of the level of risk presented by premises through non-compliance. Inspections will be determined by their priority when set against other similar premises which may present a greater or lesser risk due to poor compliance with the FSO. The focus of the FSO is life safety.
- 3.3 This inspection programme is delivered by specialist Fire Protection Inspectors whose training, skills and knowledge have been gained through extensive training in line with the principles of the Competence Framework. We are currently reassessing individual inspectors to realign them to the latest revision of the framework. These Inspectors will target those premises that present the greatest risk within West Yorkshire. We will do this by utilising various mechanisms including:
- Intelligence received that indicates poor compliance of fire safety law which is likely to put relevant persons at risk of death or serious injury in case of fire
 - Referrals from Operational Crews and partners
 - Complaints from members of the public
 - National identified risks
 - Local and national incidents
- 3.4 Following the tragic events of the Grenfell Tower fire we have commenced a piece of work to assess the fire safety provisions of all High-Rise Residential Buildings (HRRB's) in West Yorkshire. These are residential buildings over 18 meters high. Whilst we will continue to react to those premises that present the highest risk to relevant persons through intelligence of poor compliance, we will focus our time and resources available to assessing HRRB's across the county.
- 3.5 During the last 4 years approximately 95% of the work carried out by fire protection was as a result of reactive work, we would expect the work in these premises to fall within the relative risk bands of "well above average" and "above average" however as we have no control over which these premises are, they may fall outside of these expected bands.
- 3.6 The perception of risk in premises can remain high even though the premises may be fully compliant with the FSO. We will maintain the concept of improving the 'regulatory compliance level' within the premises we visit. Our intelligence led approach ensures that we improve the regulatory compliance level in premises we visit. We hope that this will create less opportunities for a fire to start but should this occur, the risk to life and property will be significantly reduced.
- 3.7 All fire safety audits include the requirement for FPI's to discuss the problems related to arson and the opportunities available for reducing them, with referrals to the District Prevention Teams as and when deemed necessary.
- 3.8 Each year, in addition to the work identified above our Fire Protection Inspectors will deal with routine visits to premises as detailed in the following sections, these visits are in addition reactive work and that identified in relation to HRRB's.

3.8.1 Houses in Multiple Occupation (HMO)

The enforcing authority for the provisions of the Housing Act 2004 is the Local Housing Authority (LHA) and not WYFRA.

A legislative overlap means that both the LHA and WYFRA may enforce fire safety standards in a HMO. In order to clarify areas of responsibility a national protocol has been produced which WYFRS have adopted with the 5 Local Housing Authorities. Previous clarification of LACORS Guidance recommended that all issues within common areas of purpose built flats are dealt with under the FSO, however where a local housing authority is in agreement they may continue to deal with issues under the protocol.

3.8.2 Hospitals (Sampling Inspections)

FPIs will, where resources and capacity allow, carry out sample inspections of Hospitals within West Yorkshire checking for progress towards compliance with the RRO and agreed action plans.

3.8.3 Schools (LEA) (Sampling Inspections)

Each of the 5 Local Education Authorities (LEA's) within West Yorkshire has agreed a working protocol with WYFRA. These protocols are reviewed and updated as necessary. FPI's may carry out sample audits to check fire safety standards and compliance through both independent and joint inspections.

3.8.4 Fire Engineered and Complex Buildings

The fire engineering team exists to reduce fire risk in large and complex buildings. The majority of these buildings incorporate some element of fire engineering as a risk control measure e.g. smoke control or sprinklers.

Fire engineering may rely on complex systems to reduce risk to an acceptable level. It is essential that systems are maintained and that alterations to the building do not compromise the fire safety strategy and engineered systems for the building.

The team will conduct joint visits with operational staff to increase their awareness of the hazards, fire fighting facilities, layouts and evacuation procedures within fire engineered and complex buildings enabling the creation of Tactical Information Plans.

3.8.5 Petroleum Inspections

Inspections will be carried out by specialist FPI's who are duly authorised under the Health & Safety at Work etc. Act 1974 to ensure compliance with the Petroleum (Consolidation) Regulations 2014 and Dangerous Substances and Explosive Atmospheres Regulations 2002 (DSEAR). Additionally as the Petroleum Enforcing Authority we also have a duty to:

- Ensure the approved arrangements are maintained at sites
- Approve and provide guidance and advice to new and refurbished sites
- Investigate all reports of non-compliance
- Review the license arrangements for individual licensed sites

At present there are approx. 300 licensed/certificated petrol filling stations in West Yorkshire.

3.8.6 Explosives

Inspections will be carried out by specialist FPI's who are duly authorised under the Health & Safety at Work etc. Act 1974, The Explosives Act 1875 and the Fireworks Act 2003 to ensure compliance with the licensing and registration requirements of the Explosives Regulations 2014. Firework Inspections carried out by specialist officers are in support of the memorandum of understanding between the Authority and West Yorkshire Trading Standards.

3.8.7 BASIS Inspections

BASIS is an independent registration, standards, certification and training organisation (serving pesticide, horticulture, forestry and other relevant interests), working with and through industry organisations to implement relevant sections of 'The Food and Environment Protection Act 1985' and other legislative and industry Code of Practice requirements.

WYFRS and BASIS have established and agreed joint working arrangements which promote opportunities for WYFRS to obtain operational information about operational risks and to ensure fire safety resources are targeted towards higher risk to life premises.

3.8.8 NAMOS Inspections

The Dangerous Substances (Notification and Marking of Sites) Regulations 1990 (referred to as the NAMOS Regulations), require the person in control of any site or premises where a total quantity of 25 tonnes or more of dangerous substances are used or stored, or are to become used or stored, to give written notification to both the Fire & Rescue Service and the Health and Safety Executive.

3.8.9 Unwanted Fire Signals (UwFS)

We will continue to work with local and national businesses to reduce the number of false alarms in premises where the FSO applies. In conjunction with our UwFS policy we will visit those premises that cause concerns to our operational response crews due to persistent attendance to false alarms, if after exploring our cost recovery process there fails to be a reduction in attendances.

3.9 Consultation

The primary responsibility for enforcing 'general fire precautions' in places other than domestic dwellings rests with this Authority. In some cases other enforcing authorities may have responsibilities for certain fire precautions under more specific legislation. In such cases, we have effective and agreed consultation procedures with those relevant statutory authorities, e.g.

3.9.1 Health & Safety

Owing to the overlap of certain responsibilities for fire precautions the Authority will establish and maintain close links with the authorities enforcing the provisions of the Health & Safety at Work etc. Act 1974.

3.9.2 Building Regulations

Through effective consultation with 'building control bodies' the Authority will ensure that buildings are adequately protected from the effects of fire as required by the Building Regulations. In order to facilitate the consultation process the 'building control body' will take the co-coordinating role with this Authority and as per procedural guidance we will provide responses to consultation requests

3.9.3 Licensing

West Yorkshire Fire & Rescue Authority (the Authority) is a "Responsible Authority" as defined within the Licensing Act 2003 (the Act). The responsibility for licensing functions under the act is the local authority (LA). Responsible authorities must be notified of applications for the grant, variation, or review of a premises license or club premises certificate. The Authority will examine license applications and the applicant will be advised of their responsibilities under the RRO.

3.9.4 Sports Grounds

The Fire Safety order has passed all enforcement duties, in certificated sports grounds and regulated stands over to local authorities.

To support our operational colleagues and ensure that timely and appropriate advice is given during these multi-agency meetings, we provide nominated fire protection inspectors to represent WYFRA.

3.9.5 Statutory Notifications

Regulatory Reform (Fire Safety) Order 2005 - Fire Fighters' Switches for Luminous Tube Signs etc.

In the case of new installations, the 'responsible person' is required, not less than 42 days before commencement of the work, to give notice to West Yorkshire Fire & Rescue Authority (the Authority) showing the location, colouring and marking of the cut-off switch for such installations.

3.10 Definition of High Risk and confirmation of RBIP

In order to satisfy the requirements of this RBIP we have developed a definition of 'high risk' in terms of Fire Protection in the built environment. This definition which is set out below is the fundamental methodology of this RBIP and the principles within are based on this definition.

Definition of High Risk in relation to Fire Protection:

Any premises regardless of type, occupancy, or size where there is a serious failure of the general fire precautions which would place one or more relevant persons at risk of death or serious injury should a fire occur.

3.11 Given the above definition this RBIP identifies the following premises to be audited by Fire Protection Inspectors during 2021/2022:

- All premises where this authority receives information to suggest that compliance with the FSO places a serious risk to relevant persons and is given a priority of Dangerous Conditions, Priority 1 or Priority 2 as detailed in appendix A.
- All High Rise Residential Buildings - Given the evidence available regarding the significant risk in these premises.
- Routine visits as set out in section 3.8
- Visits required as a result of consultations as set out in section 3.9

Appendix A

Prioritisation of Fire Protection reactive Work

- 1.1 Every complaint, referral or report of dangerous conditions is reviewed by the Enforcement Manager or equivalent and prioritised in to one of 5 categories:
- Dangerous Conditions
 - Priority 1
 - Priority 2
 - Priority 3

- 1.2 The criteria used for determining the priority of each work item is set out below under each additional heading however, the information will be assessed based upon the following criteria which is not in any specific order:

- Time of day
- Use of premises
- Number of people likely to be using the premises
- Familiarity of occupants
- Vulnerability of occupants
- Sleeping / non-sleeping
- Nature of deficiencies
- Historical data / action
- Primary Authority Scheme involvement
- Any additional hazards/information

1.3 **Dangerous Conditions**

Work tasks set as Dangerous Conditions will meet the following criteria:

- Report of inadequate fire precautions which place one or more relevant persons at immediate risk of death or serious injury should a fire occur.

The Enforcement Manager or equivalent will review such reports and determine if dangerous conditions are likely to exist utilising the factors set out in section 1.2 against the information received.

Reports of dangerous conditions will be responded to as soon as possible by being allocated to an available inspector for immediate action.

An initial visit will be made as soon as possible to determine if Prohibition or Restriction is necessary or if the risk can be reduced by the introduction of temporary interim measures.

1.4 **Priority 1**

Work tasks set as Priority 1 will meet the following criteria:

- Dangerous conditions as detailed above in 1.3 are not present
- The report includes serious inadequate fire precautions in premises with sleeping accommodation or vulnerable occupants which incorporate:

- 1) Inadequate means of giving warning in case of fire and/or

2) Inadequate means of escape

The Enforcement Manager or equivalent will review such reports and determine the priority of the work item utilising the factors set out in section 1.2 against the information received.

Work tasks set as Priority 1 will be allocated to an appropriate inspector who based upon availability and the need to prioritise more urgent work items will carry out a response as soon as possible within 5 working days.

The task may extend beyond 5 working days dependent upon the level of involvement required and may have to be extended where other priority work takes precedence.

1.5 **Priority 2**

Work tasks set as Priority 2 will meet the following criteria:

- Dangerous conditions as detailed above in 1.3 are not present
- Serious inadequate fire precautions as detailed in 1.4 are not present.
- The report includes inadequate fire precautions which may incorporate:
 - 1) Inadequate means of giving warning in case of fire and/or
 - 2) Inadequate means of escape

The Enforcement Manager or equivalent will review such reports and determine the priority of the work item utilising the factors set out in section 2.6 against the information received.

Work tasks set as Priority 2 will be allocated to an appropriate inspector who based upon availability and the need to prioritise more urgent work items will carry out a response as soon as possible within 15 working days.

The task may extend beyond 15 working days dependent upon the level of involvement required and may have to be extended where other priority work takes precedence and resources will not allow the initial action date to be met.

1.6 **Priority 3**

Work tasks set as Priority 3 will meet the following criteria:

- Dangerous conditions as detailed above in 1.3 are not present.
- Serious inadequate fire precautions as detailed in 1.4 are not present.
- Inadequate fire precautions as detailed in 1.5 are not present.
- Inadequate fire precautions which relate to matters other than inadequate means of giving warning in case of fire and inadequate means of escape are present.

The Enforcement Manager or equivalent will review such reports and determine the priority of the task utilising the factors set out in section 1.2 against the information received.

Work tasks set as Priority 3 will be allocated to one of the following:

- Business Fire Safety Advisor
- Trainee Fire Protection Inspector

Alternatively in the short-term, Priority 3 tasks may be allocated to a Fire Protection Inspector who will deal with the task via a desk top audit.

The task should be completed within 3 months however this may be extended dependent upon the level of involvement required and where other priority work takes precedence.

1.8 **Requests for Advice**

We will aim to respond to a request for advice and will look to incorporate responding to these requests with those individuals new in role and undertaking training.

Requests for advice will normally be dealt with via telephone or by email. WYFRS will not carry out fire safety visits upon request.

If the Officer dealing with the request feels a site visit may be necessary due to concerns raised during the process of giving advice then a new priority would be issued and a visit may be undertaken.