

Privacy Notice (How we use your information)

Youth Interventions and The King's Trust



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Introduction

West Yorkshire Fire and Rescue Service (WYFRS) is committed to 'Making West Yorkshire Safer'. One of the four priorities set out in the Community Risk Management Plan for WYFRS is to 'Deliver a proactive community safety programme', reducing the risk of fire, road traffic incidents, other emergencies, and enhancing community wellbeing.

WYFRS has a dedicated team that specialises in delivering targeted interventions to young people who are most likely to use or instigate the use of blue light services at some point in their lives. Through offering additional opportunities for young people to develop character, resilience, and determination, we will be a service to inspire behaviour change. We are not only raising their current safety awareness but also developing their social responsibility and skills for the future

The categories of information that we collect, process, hold, and share include

- Personal information (such as name, date of birth, email address and residential address, health and mobility issues, medication, drug misuse).
- Special Category Data Characteristics (such as ethnicity and disability).

Why do we collect and hold this information

We use this personal data to:

- Provide you with targeted youth intervention programmes.
- Provide you with the support you need to engage with these practical programmes.
- Enable us to carry out specific functions for which we are responsible.
- Assess the quality of our services.
- Evaluate and improve our performance.
- Derive statistics that inform decisions about future delivery of services.

The lawful basis on which we use this information

We collect and process information about you under:

Article 6 (1) of the GDPR:

Processing shall be lawful only if, and to the extent, that at least one of the following applies:

(a) The data subject has given consent to the processing of his or her personal data for one or more specific purposes.

(c) Processing is necessary for compliance with a legal obligation to which the controller is subject.

Article 9 of the GDPR:

SCHEDULE 1 Special Categories of Personal Data and Criminal Convictions etc Data, PART 2
Substantial Public Interest Conditions:

Preventing or detecting unlawful acts:

10 (1) This condition is met if the processing—

(a) is necessary for the purposes of the prevention or detection of an unlawful act,

(b) must be carried out without the consent of the data subject so as not to prejudice those purposes, and

(c) is necessary for reasons of substantial public interest.

Safeguarding of children and of individuals at risk

18 (1) This condition is met if—

(a) the processing is necessary for the purposes of—

(i) protecting an individual from neglect or physical, mental, or emotional harm, or

(ii) protecting the physical, mental, or emotional well-being of an individual,

(b) the individual is—

(i) aged under 18, or

(ii) aged 18 or over and at risk,

(c) the processing is carried out without the consent of the data subject for one of the reasons listed in sub-paragraph (2), and

(d) the processing is necessary for reasons of substantial public interest.

18 (2) The reasons mentioned in sub-paragraph (1)(c) are:

(a) in the circumstances, consent to the processing cannot be given by the data subject.

(b) in the circumstances, the controller cannot reasonably be expected to obtain the consent of the data subject to the processing.

(c) the processing must be carried out without the consent of the data subject because obtaining the consent of the data subject would prejudice the provision of the protection mentioned in sub-paragraph (1)(a).

18 (3) For the purposes of this paragraph, an individual aged 18 or over is “at risk” if the controller has reasonable cause to suspect that the individual:

- (a) has needs for care and support,
- (b) is experiencing, or at risk of, neglect or physical, mental or emotional harm, and
- (c) as a result of those needs is unable to protect himself or herself against the neglect or harm or the risk of it.

18 (4) In sub-paragraph (1)(a), the reference to the protection of an individual or of the well-being of an individual includes both protection relating to a particular individual and protection relating to a type of individual.

Storing this information

We will hold the information about you securely, and for no longer than reasonably necessary. We will hold it for five years to provide sufficient data to: 1) enable effective analysis; 2) comply with statutory requirements in the event of a fatality or serious injury; 3) in case of legal claims /complaints.

Who do we share this information with

We routinely share this information with:

- WYFRS Fire Prevention Department
- WYFRS Fire Protection Department
- WYFRS Operational Firefighters
- WYFRS internal departments for reporting purposes (anonymised data only)

Depending on the identified risks, issues, and concerns raised during your intervention, we may have a duty to share this information with:

- The school you attend.

- Partner agencies who may have referred you to our Youth Intervention Provision, including but not limited to groups such as: Youth Justice Services, King's Trust, Local Authority Early Help Provision, local community groups or charities.
- Your Local Authority (e.g., Bradford, Calderdale, Kirklees, Leeds, or Wakefield Council), including their Adult and Children Services.
- West Yorkshire Police or other police force, where we have a statutory duty to do so.
- Your Care Provider (if applicable).

Why do we share this information

We share information with our partner organisations (listed above) on a statutory basis, under Article 6 and Article 9 of the Data Protection Act 2018. This is to reduce vulnerability and signpost to support and additional services where relevant.

We do not share personal information about you with anyone else without your consent unless the law and our policies allow us to do so.

With your consent, your information may be shared with other agencies to provide appropriate interventions to improve your safety and the safety of others. Any information shared will be controlled using strict data-processing protocols. We will never sell or use your personally identifiable information for any marketing purposes.

Your rights

You have the right to request:

- information about how your personal data is processed
- a copy of that personal data
- that anything inaccurate in your personal data is corrected immediately

You can also:

- object to how your personal data is processed
- Request that your personal data be erased if there is no longer a justification for it
- ask that the processing of your personal data be restricted in certain circumstances

If you have any of these requests, please contact our Information Governance Team on 01274 682311 or email us directly at information@westyorkshire.gov.uk

Further information

If you would like further information about how we manage your data, please visit [Your information \(privacy notice\) | West Yorkshire Fire and Rescue Service \(westyorksfire.gov.uk\)](#)

If you would like further information about this privacy notice, please contact the Youth Interventions and King's Trust Manager:

Claire Wright

West Yorkshire Fire and Rescue Service Headquarters

Bradford Road

Birkenshaw

West Yorkshire

BD11 2DY

(T) 01274 682311

claire.wright@westyorksfire.gov.uk

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer: -

Martin McCarthy

West Yorkshire Fire and Rescue Service Headquarters

Bradford Road

Birkenshaw

West Yorkshire

BD11 2DY

(T) 01274 682311

martin.mccarthy@westyorksfire.gov.uk

You can also complain to the Information Commissioner's Office (ICO) if you are unhappy with how we have used your data. You can contact the ICO via the contact us page <https://ico.org.uk/global/contact-us/> on their website, or by telephoning 0303 123 1113.

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